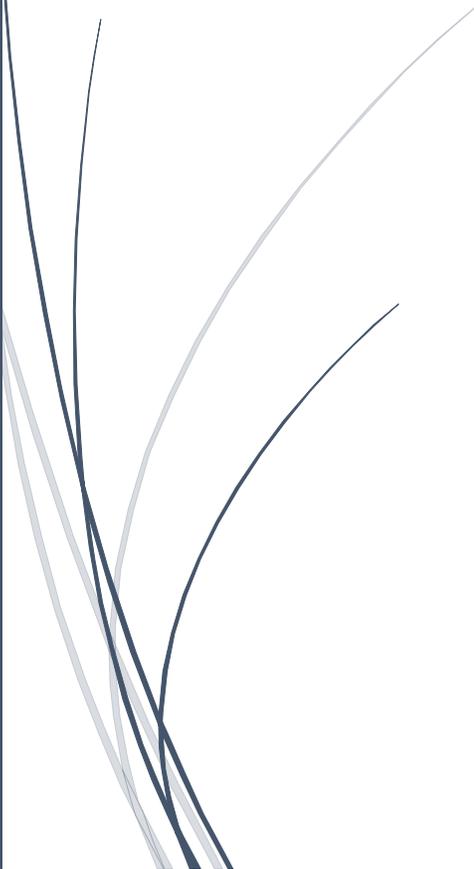




KZN214

**UMUZIWABANTU LOCAL
MUNICIPALITY'S DRAFT ANNUAL
REPORT FOR THE FINANCIAL YEAR
ENDING 30 JUNE 2019.**



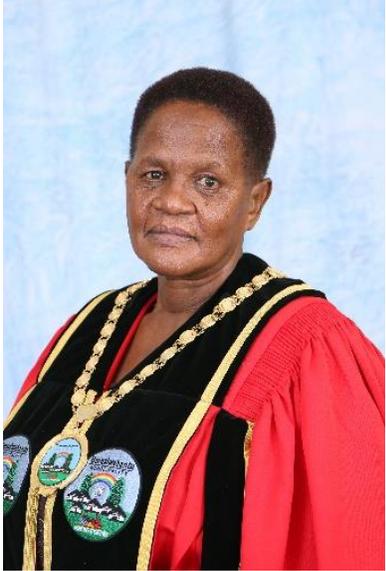
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CHAPTER 1: MAYOR’S FOREWORD AND EXECUTIVE SUMMARY

1.1 MAYOR’S FOREWORD



It is with great pleasure once again to get this opportunity to present on behalf of Council the Umuziwabantu Municipality Annual Report for the 2018/19 financial year. The report captures the recorded achievements and challenges experienced in implementing the Integrated Development Plan (IDP) and the Service Delivery and Budget Implementation Plans (SDBIP) for the year under review.

The municipality has once again performed admirably despite the continued difficult economic climate as well as the complex social environment in which local government has to operate under at present. The gloomy global economic outlook continues to impact negatively on our capacity to eradicate poverty, unemployment and to create opportunities for the residents of Umuziwabantu.

Umuziwabantu Municipality has once again made good progress towards the fulfillment of its vision of being a preferred investment destination with superior and sustainable service delivery.

Umuziwabantu Local Municipality acknowledges its commitment to embrace the local community to participate in the affairs of the municipality. Therefore the municipality engaged through a number of platforms when it comes to municipal affairs i.e. ward committee meetings, Mayoral Izimbizos, one on one engagements with stakeholders, electronic media and Mayoral Radio Slots. However, Umuziwabantu understands that it can still improve its 'policy performance' and the delivery thereon through working more closely with communities, civil society organizations, interest groups, businesses and other stakeholders.

It is indeed heart warming that our stakeholders both private and public stakeholders, have once again contributed enormously towards the development and wellbeing of the municipality through partnering with this Council and ensuring ongoing support where appropriate. Without their contribution, the work demonstrated in this document wouldn't have been possible.

The high levels of unemployment and poverty undermines our efforts to provide sustainable services in disadvantaged communities. We are equally concerned by the rate of crime, HIV and AIDS, alcohol and substance abuse, murders, women and children abuse within our Municipality. We shall continue to partner with sector departments and civil society organizations to respond to cross cutting social issues affecting our communities.

The 2018/ 2019 financial year has been full of activities for the municipality taking into account that most efforts were placed on filling all senior management positions. The municipality has operated with a number of senior management positions vacant which posed a serious challenge in fulfilling its ambitions.

The Municipality continued to set an example of good and responsible financial management and again performed well in 2018/2019. The municipality maintained the good liquidity levels of the previous years; however, collection of debts remains the biggest challenge in the finance section with the collection rate of %. Our citizen must understand that without adequate revenue, not even the most basic services can be rendered properly, nor can infrastructure such as roads and

electricity be maintained or upgraded. The municipality calls upon all account holders to pay for their municipal services. The municipality has maintained its audit outcome of unqualified from the Office of the Auditor General. We thank the management for implementing the Audit Action Plan as advised by the Auditor General and we are confident that we shall achieve a Clean Audit in the coming financial years.

The financial year has seen the municipality score major achievements on infrastructure projects such as the construction of Municipal Offices this project will provide relief in terms office space and a proper Council chamber where council meeting can be held. What is noteworthy to report relating to the construction of Municipal Offices is that the municipality is utilising its own internal reserves. Further to this, the municipality began the construction of Kirk streets; this will see the transformation of the street from a 2 km gravel road turned into tarred road. The municipality further successfully completed the construction of sport ground in ward 8; the project contributes significantly to a healthy lifestyle and to an active society. We have demonstrated that it is possible to collectively multiply our efforts for the realization of service delivery and improved accountability, sound financial management, safeguarding of public assets, and the effective, efficient and economical use of public resources.

During the year under review, we have been able to spend 100% of the Municipal Infrastructure Grant (MIG) allocated to the municipality. The Municipality will continue to invest resources in the development of new service delivery infrastructure, but most importantly will continue to invest in the maintenance of the current infra-structure, that is in a state of collapse. The Municipality continues to partake in District/Provincial and National Inter-Governmental activities to ensure integrated planning and sharing of best practices to enhance improved service delivery. It is the responsibility of government to ensure that reports such as these one are made available as they reflect on the operations accomplished by the municipality during the year under review.

I wish to take this opportunity to express my great appreciation to the Office of the Speaker, members of the Executive, all members of Council for their firm and unwavering support that has enormously contributed and increased our capacity to lead and govern this Council. The Municipal Manager, Directors and his staff must also be commended for their continued efforts to turn around our institution so that it is responsive, focused and committed to creating a better life for all. Our goal for this coming year is to achieve a clean audit for improved service delivery and to maximize service delivery for the benefit of the people of Umuziwabantu Local Municipality.

**Her Worship the Mayor
Cllr D. Nciki**

1.2 MUNICIPAL MANAGER'S STATEMENT



An annual report of a municipality is developed annually in compliance with the Local Government Municipal Systems Act and the Municipal Finance Management Act. It is used as a communication tool between the municipality and all its stakeholders to communicate both the financial and non-financial performance of the municipality for the year under review. Publishing of the annual report is resumed only after it has been submitted together with the municipality's financial statements for auditing by the Auditor General. This (auditing) happens between August and December each year. This is done to ensure that the report presented by the municipality to the public has credibility, as it contains audited information.

I am enchanted to report to council and the community at large that once again our municipality, after thorough audits by the Auditor General has obtained Unqualified Audit Opinions for 2018/2019 financial year. This accomplishment therefore shows the enormous dedication and hard work by our leadership in ensuring public funds are utilised accordingly and service delivery objectives are achieved.

The Financial saw the appointment of the Director of Corporate Services which will prove very beneficial to the Municipality as she will provide strong leadership and guidance in overseeing all corporate services activities, by ensuring compliance with all acts and legal prescripts required for accurate reporting to all stakeholders. The appointment of the other Section 56 Managers is envisaged to be complete by the first quarter of the 2019/20 financial year.

As the head of administration I would like to express our sincere appreciation to council in a manner in which the leadership has led and conducted their oversight role. I also thank all role players who contributed positively towards good governance of this municipality, more especially the political leadership, municipal staff, ward committees and the community at large.

West Gumede
Municipal Manager

1.3 MUNICIPAL OVERVIEW

Harding is a small town situated on the banks of the Umzimkhulwana River valley, within the UGU District. The town was established as a military outpost following the British annexation of East Griqualand in 1874 and named after Sir Walter Harding, who in 1858 became the first Chief Justice in Natal. Harding is governed by Umuziwabantu local Municipality and its main economic activities are in agriculture and Manufacturing.

“The name Umuziwabantu is an isiZulu name meaning “the people's home”. This name is apparently derived from the fact that the local INkosi used to meet to discuss matters concerning their tribes and this strengthened the relationship between these groups. This advocated a situation where problems emanating from differences would be solved amicably through negotiations.” (Urban Econ, 2008). The Municipality, which is located in Southern KwaZulu Natal is bordered by the Ray Nkonyeni Municipality, Umzimkhulu Municipality, Greater Kokstad Municipality as well as the Mbizana Municipality (in the Eastern Cape).

The Municipality's strategy is one which is focused on the provision of quality service delivery and economic viability.

Municipal Vision:

To be a preferred investment destination with superior, sustainable and people centered service delivery.

The municipality seeks therefore to achieve this vision through the following mission,

Municipal Mission statement:

Umuziwabantu shall create an environment that boosts investor confidence by providing strong decisive leadership thereby creating jobs and improving the quality of life.

According to Census 2011, Umuziwabantu Local Municipality has a total population of 96,556 people, of which 97,9% was black African, 0,5% are white and with the other population groups making up the remaining is 1,6%.

Of those aged 20 years and older, 6,3% have completed primary school, 30,4% have some secondary education, 15,3% have completed matric, 4,9% have some form of higher education, and 16,4% have no form of schooling.

The Municipality can be defined by the characteristics illustrated in the table below.

PHYSICAL	Total Area:	1089.47km²		
	Altitude Range	169m to 2 266m above sea level		
POPULATION*	Total Population:	108 576	Population Density:	90 people/km ²
	Urban/Rural Split	13.8% urban/ Rural: 86.2%		
	Languages			
	isiZulu	88.1%	IsiXhosa	4.9%
	English	2.9%	Afrikaans	6.0%
	IsiNdebele	1.3%	Other	2.0%
	ECONOMIC	GDP	R1,166m	Unemployment
ADMIN-ISTRATION	Municipal Code	KZ214		
	No. Wards	10 wards		
	Traditional Councils	6		
PHYSICAL	Total Area:	1089.47km²		
	Altitude Range	169m to 2 266m above sea level		
POPULATION*	Total Population:	108 576	Population Density:	90 people/km ²
	Urban/Rural Split	13.8% urban/ Rural: 86.2%		
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ADMINISTRATION	Municipal Code	KZ214		
	No. Wards	10 wards		
	Traditional Councils	6		

CHAPTER 2: GOVERNANCE

COMPONENT A: GOVERNANCE STRUCTURES

2.1 POLITICAL GOVERNANCE

Section 18 of the Local Government: Municipal Structures Act No.117 of 1998 states that,

- (1) Each Municipality must have a municipal Council.
- (2) A municipal Council must meet at least quarterly.
- (3) A municipal Council consists of a number of councillors determined by the MEC for local government in the province concerned by notice in the Provincial Gazette.

Following the 2016 Local Government elections, Umuziwabantu Municipality inaugurated its new Municipal Council on the 19th August 2016. The term of Municipal councils is five years and Council during their term must strive within its capacity to achieve the objectives set out in section 152 of the Constitution.

During the 2018/2019 financial year, the Municipality's Council comprised of 20 councillors made up of the following political parties;

- African National Congress
- Economic Freedom Fighters
- Inkatha Freedom Party
- Democratic Alliance

The political party and gender representation in the Umuziwabantu Municipal Council is illustrated in the table below:

POLITICAL PARTY NAME	OVERALL NUMBER OF COUNCILLORS	GENDER REPRESENTATION	
		Female	Male
African National Congress	14	7	7
EFF	1	0	1
Inkatha Freedom Party	4	2	2
Democratic Alliance	1	0	1
Total	20	9	11

The Municipal Council which is chaired by the Speaker, has both legislative and Executive powers. The Speaker's duties are listed in the Municipal delegations as follows:

- Presides at meetings of the Council and signs the minutes of the Council meetings.
- Ensures that Council meets at least quarterly.
- Coordinates the arrangements regarding dates and venues for the meetings.
- Maintains order during meetings of the Council and ensures that the meetings are conducted in compliance with the Council's rules of order.
- Performs all other duties assigned to him / her in the Council's rules of order of the Council.
- Ensures compliance with the Code of conduct for councilors.
- Authorizes any investigation or enquiry into suspected or alleged impropriety by councilors or any alleged breaches of the code of conduct for councilors.
- Determines where and when Council meets.
- Convenes special meetings of Council at his/her discretion or on request of the majority of Councilors she/he must do so.

In accordance with Council resolution of 1st June 2011, Council delegated some powers to the Executive Committee with an exception of those expressly excluded by law. Some of these exclusions include:

- Passing of by-laws
- Approval of budgets
- Imposition of rates and other taxes, levies and duties and
- The raising of loans
- Settings of tariffs
- Entering into service delivery agreements in terms of section 76(b) of the Municipal Systems act
- Appointment of the Municipal Manager and Section 56 managers.
- Approval or amendment of the Integrated Development Plan

Council has four portfolio committees which are:

PORTFOLIO COMMITTEE	TERMS OF REFERENCE
Finance; budget and Corporate Services portfolio committee	<ul style="list-style-type: none"> ▪ Municipal finance including billing; ▪ Municipal rating and taxation; ▪ Municipal insurance; ▪ Municipal banking and investments; ▪ Loans and governmental subsidies; ▪ Grants in aid ▪ Labor Relations ▪ Occupational Health and Safety

Community Services portfolio committee	<ul style="list-style-type: none"> ▪ Municipal health services; ▪ Squatting; ▪ Groups with special needs (youth; women; elderly and the disabled); ▪ Street Vending; ▪ Education, crèches, welfare in general and religious services; ▪ HIV and AIDS ▪ Business licensing; ▪ Cemeteries and crematoria; ▪ Refuse removal, refuse dumps and solid waste disposal; ▪ Cleansing, road and storm water maintenance; and ▪ Building maintenance ▪ Disaster management ▪ Traffic services ▪ Firefighting services
Planning; LED; Housing and Infrastructure portfolio committee	<ul style="list-style-type: none"> ▪ Local economic development; ▪ Promotion of industrial development; ▪ Land matters; ▪ Rendering of basic services ▪ Electricity and gas reticulation; ▪ Storm water management systems in rural and urban areas; ▪ Street lighting; ▪ Capital roads items and construction; ▪ Storm water capital items; ▪ Housing Projects; ▪ Housing development; and ▪ Housing Projects administration

The tribal area is represented as per the table below.

WARD	TRIBAL AUTHORITY
Ward 01	Nhlangwini, KeaFodo, KwaMbotho, Thokozani and Dumisa tribal authorities and farmlands.
Ward 02	KwaMbotho, Bashaweni, Xambu, and farmlands.
Ward 03	Harding and Farmland
Ward 04	Part of Izibonda tribal authority (Kwa-Machi)

Ward 05	Part of Izibonda tribal authority (Kwa-Machi)
Ward 06	Part of Izibonda tribal authority (Kwa-Machi)
Ward 07	Part of Inhlangano and Izibonda tribal authority (Weza State Forest and Farmlands)
Ward 08	Part of Izibonda tribal authority (Kwa-Machi)
Ward 09	Part of Inhlangano and Izibonda tribal authority
Ward 10	Part of Izibonda tribal authority (Kwa-Machi)

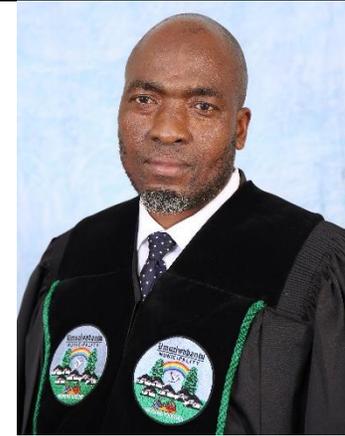
FULL COUNCIL



Cllr T. N. Dzingwa
Deputy Mayor
EXCO Member (ANC)



Cllr D. Nciki
Mayor
EXCO Member (ANC)



Cllr M. Nyathi
Speaker
EXCO Member (ANC)



Cllr S. J. Ncwane, PR Councillor
Ward 3 (ANC)



M.V. Vezi, PR Councillor
Ward 4 (IFP)



Cllr M.W. Mbotho
Ward 02 (ANC)



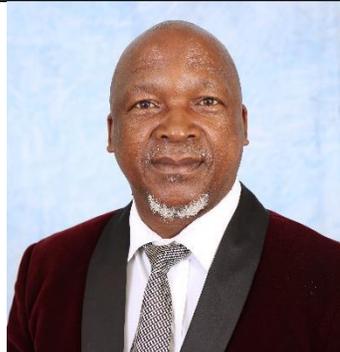
Cllr X .C Mandela
Ward 03 (ANC)



Cllr Z. Hlabe
Ward 04 (ANC)



Cllr C.P. Nkomo
Ward 05 (ANC)



Cllr C.M. Machi
Ward 06 (IFP)



Cllr G.F. Memela
Ward 07 (ANC)



Cllr N.H. Ngubelanga
Ward 08 (ANC)



Cllr H.J. Ngubelanga
Ward 09 (ANC)



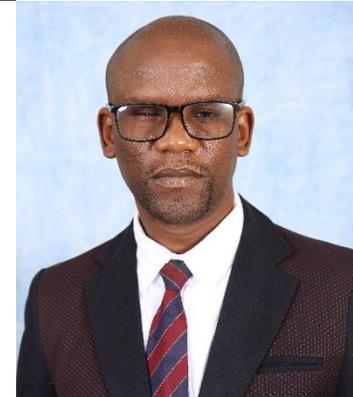
Cllr N.M. Nozisali
Ward 10 (ANC)



Cllr S.S. Maphumulo
Ward 01 (ANC)



Cllr A.C. Cele
PR Councilor – Ward 04 (EFF)



Cllr V.T. Mbata
PR Councilor – Ward 07 (DA)



Cllr T.A. Disane
P.R. councilor – Ward 07(IFP)



Cllr M.B. Gavu
PR councilor – Ward 10(ANC)



Cllr K.S. Mteshana
PR councilor – Ward 10 (IFP)



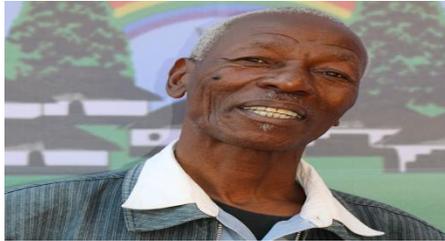
INkosi E.Z. Jali
Area: KwaJali



INkosi S. Dlamini
Area: KwaFodo



INkosi V.M. Mbotho
Area: KwaMbotho
(Deceased)



Inkosi D.V Duma
Area: KwaDumisa
(Deceased)

Inkosi. Zungu
Area: Bashaweni

2.2 ADMINISTRATIVE STRUCTURE

<p align="center">Municipal Manager MR West Gumede</p>	<p align="center">Key Functions</p>
<div style="text-align: center;">  <p>The newly appointed Municipal Manger assumed duties on the 1st January 2019</p> </div>	<p>The Municipal Manager is the Accounting Officer of the Municipality and is responsible for ensuring that the administration is run effectively. And as such he is responsible for the establishment and maintenance of a strategic system of the municipality, is accountable for the formation and development of an economical, efficient and accountable administration in order to ensure that the objectives of sound governance principles can be achieved. He is also accountable for various financial management duties as the accounting officer of the Municipality.</p>
<p align="center">Chief Finance Officer Vacant</p>	<p align="center">Key Functions</p>
	<p>Provides leadership and guidance in overseeing all Treasury activities, ensuring compliance with all acts and legal prescripts required for accurate reporting to all stakeholders. Under her leadership, which the following units aimed to achieve their objectives: Supply Chain Management, Expenditure, and Budget and Asset management, Income.</p>
<p align="center">Director Corporate Services Mrs Zuziwe Mbhele</p>	<p align="center">Key Functions</p>
<div style="text-align: center;">  <p>The Director of Corporate Service was appointed on the 25th May 2019</p> </div>	<p>Provides leadership and guidance in overseeing all corporate service activities, ensuring compliance with all acts and legal prescripts require for accurate reporting to all stakeholders. The following units are within the corporate services unit: Human resources, Administration and Auxiliary services and ICT services.</p> <p>It is the legislative requirements that the Municipal business units must compile and submit reports to the relevant structures of Municipal Council detailing activities conducted in line with service delivery implementation plan for Special programmes Unit.</p> <p>The Special Programs unit is tasked to advocate and lobby for the development and mainstreaming of issues which affect the following vulnerable and</p>

previously disadvantaged groups. The office provides support to Arts and Culture, Disability, Senior Citizens, HIV and AIDS, Rights of a Child, Gender (faith based organization, boys to men, young girls forum, traditional leaders forum, traditional healers forum, women commission Isibaya sa Madoda) and operation Sukuma Sakhe.

The Special Programs unit is headed by a Manager who is also the Municipal Chairperson for the Operation Sukuma Sakhe programme.

- The municipality is proud of our senior citizens for participating in the **National Golden Games** in order to promote active ageing and a healthy lifestyle living. We are especially proud of MaryBalekwa, Donsiwe Nhlumayo, Musa Basi, Msuthukazi Matanga, Nicey Vikilahle and Mzoxolo Ntsokolo. All together they got 18 gold medals from National Games
- Provision of 3000 food parcels for 10 wards. The municipality worked with SASSA to provide these food parcels to the needy community members identified by the councilors.(ICROP)
- The municipality managed to provide sewing machines and sewing material to Tholulwazi Women's Project. In order to promote women empowerment
- In ward 02 at Ebashaweni area, we have a disabled soccer team owner by the name of Mandlenkosi Ndadane, whom we assisted with a provision of a soccer kit and balls in order to assist his team

	<ul style="list-style-type: none"> • The Municipality established traditional leaders forum to educate the about HIV and AIDS, Ukuthwalwa and other government legislated issues • The Unit participated in Nongoma Reed Dance Ceremony • Provision of 60 soccer boots to Harding Special School learners • Provision of blankets by Alim Daad Foundation • Provisional disability sports in Richards bay • Honoring centenarians and Senior Citizens golden games champions • Isibay sa Madoda in ward 09 attended by Traditional house from National office • UZALO team from SABC did drama and theater workshop at Umuziwabantu Municipality. • Take a girl child to work at Mlotshwa Secondary School • Anti-Women and child abuse in all war rooms • Girls against HIV and AIDS • Establishment of one home one gardens in all wards (on-going project). So far the distribution of vegetable seeds and 50 fruit trees have been distributed and planted to participating households.
Director Community Services	Key Functions

<p style="text-align: center;">Vacant</p>	<p>Provides leadership and guidance to the Department for the achievement of Organizational goals and IDP objectives which enhance service delivery achievements and better services delivered to community. Under his leadership he ensures that the following units aim to achieve their objectives:</p> <p>Parks and Gardens, Waste Management, Environmental management, Protection services and Traffic Control, Maintenance of community facilities, Fleet management and Library services.</p>
<p style="text-align: center;">Director Infrastructure Mr SP Malinga</p>	<p style="text-align: center;">Key Functions</p>
	<p>Provide leadership and strategic direction in regards to housing, roads & storm water, electricity, public works, construction of public infrastructure, institutional & social development and project management administration. Provide guidance to the council, executive committee and local community with regards to provision of basic infrastructural services. Ensure compliance with all legislative requirements.</p>
<p style="text-align: center;">Director Planning</p>	<p style="text-align: center;">Key Functions</p>
<p style="text-align: center;">Vacant</p>	<p>Provides leadership and guidance to the Department for the achievement of Organizational goals and IDP objectives which enhance service delivery achievements and better services delivered to community. Under his leadership he ensures that the following units aim to achieve their objectives:</p> <p>Parks and Gardens, Waste Management, Environmental management, Protection services and Traffic Control, Maintenance of community facilities, Fleet management and Library services.</p>



MRS E. SCHACHINGER
Manager Human Resource



MS N. MAYEZA
Manager Administration and Auxiliary services



MRS H. MCHUNU
Manager Budget and Reporting



MR K. LETEBELE
Manager Project Management

MRS UNAM MBUTHUMA
Manager Expenditure



MR M. MOHLAOLI
Manager Special Programs



MS L. MKHWANAZI
Manager Internal Audit and Risk
Management



MR M. MBOTHO
Manager Youth Development



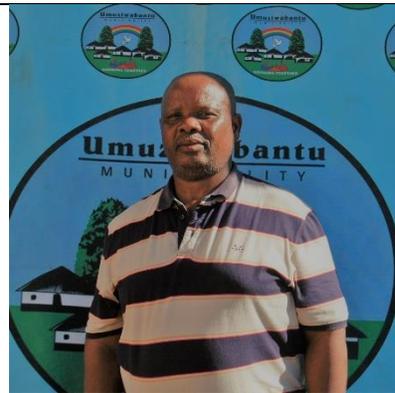
Mr L. NDAWONDE
Manager Supply chain
Management



MR R. NDLOVU
Manager Protection Services



MR I. OGLE
Manager Income



MR M. C MBANGATHA
Manager Cleansing, Parks &
Recreation



MR S. ZUNGU
Manager Community Facilities



MR L. NGCOBO
Manager Town Planning



MS T. MHLAKAZA
Manager Strategic Planning

VACANT
Manager Youth Development

COMPONENT B: INTERGOVERNMENTAL RELATIONS

2.3 INTERGOVERNMENTAL RELATIONS

Inter-governmental relation refers to the relationships between the three spheres of government. The South African Constitution states, 'the three spheres of government are distinctive, interdependent and interrelated'. Provincial and local government are spheres of government in their own right, and are not a function or administrative implementing arm of national or provincial government. Although the three spheres of government are autonomous, they exist in a unitary South Africa and they have to work together on decision-making and must co-ordinate budgets, policies and activities, particularly for those functions that cut across the spheres.

The Intergovernmental Relations Framework Act, 2005 (Act 13 of 2005 – 'the IGR Act') establishes a framework for the national government, provincial governments and local governments to promote and facilitate intergovernmental relations, and to provide for mechanisms and procedures to facilitate the settlement of intergovernmental disputes.

The Act further provides for structural and institutional framework for national, provincial and local governments to coordinate their actions towards common goals, in particular the implementation of policy, programs and development priorities for the country as a whole.

CHAPTER 3, Section (h) of the Constitution of the Republic of South Africa states that:

All spheres of government and all organs of the state within each sphere must co-operate with one another in mutual trust and good faith by-

- (a) Fostering friendly relations
- (b) Assisting and supporting one another
- (c) Informing one another of, and consulting one another on matters of common interest;
- (d) Coordinating their actions and legislation with one another
- (d) Adhering to agreed procedures; and
- (f) Avoiding legal proceedings against one another

Inter-Governmental Relations Structure and Participation:

Umuziwabantu municipality participates in the following district coordinated structures:

- District Intergovernmental Relations Forum
- Speakers Forum
- Municipal Managers Forum
- Chief Financial Officers (CFOs) Forum
- HR Managers Forum: HR managers of each municipality comprise this forum
- Skills Development Facilitators forum: This forum includes HR Managers and Skills Development Practitioners of the municipalities
- Disaster management forum
- District LED Forum
- Planners Forum: this forum includes IDP managers and Development Planners
- DTAC: District Technical Advisory Committee for Municipal Performance.

The Provincial Co-ordinated structures that the municipality participates in are as follows:

- The Premier's Coordinating forum (Mayor)
- COGTA Technical MUNIMEC (Municipal Manager)

COMPONENT C: PUBLIC ACCOUNTABILITY AND PUBLIC PARTICIPATION

2.4 PUBLIC MEETINGS

The Municipal Systems Act puts emphasis on the legislative obligations for municipalities in respect of community participation. The Act has dedicated Chapter four and various other references to Community participation throughout the Act. Umuziwabantu Municipality conforms to the Municipal Systems Act No 32 of 2000 in terms of Section 16 (1) (a) which promotes public participation.

As part of the municipal public participation program, in November 2014 the municipality held IDP focus group sessions focusing on the five National Key Performance Areas. The focus group sessions seeks to encourage public consultation and redressing of key service delivery issues thus strengthening the council's partnership with the citizens. The Focus group sessions are hosted in conjunction with UGu District Municipality and all other sector departments which aim to advance the lives of our communities. Furthermore an additional objective towards these focus groups was to provide feedback on IDP programs and projects embarked on by the current Council. Challenges faced were also discussed as well as planned actions on addressing challenges faced by the institutions.

2.5 IDP PARTICIPATION AND ALIGNMENT

On an annual basis the Council of Umuziwabantu adopts an IDP process plan, in line with the provisions of the Municipal Systems Act No 32 of 2000. The year under review was no exception as the process plan was adopted in August 2017.

The IDP Review Action Program provides a breakdown of the roles and responsibilities of the internal Municipal portfolios.

As part of the IDP review process, the Municipal Council, led by the mayor, Cllr D Nciki, held IDP and Budget Road shows which were conducted during the Months of April and May in all respective wards of the Municipality.

Furthermore, a number of challenges were raised by the community members, of which many as we have noted are re-occurring challenges:

The following challenges were addressed by the Community members:

- High rate of unemployment
- Low income levels
- Average economic growth
- Transformation on the ownership of land
- Slow delivery on Land Reform Program

- Limited economic potential in rural areas / poor investment in the area due to land under the Ingonyama Trust
- Environmental health and management related issues
- High prevalence of HIV/AIDS
- Skills shortage
- High number of child-headed households
- Housing and electricity backlogs
- Limited access to telecommunication
- Poor condition of roads and transport.

IDP alignment and Strategic planning sessions.

The Council of Umuziwabantu has the current strategic objectives:

- To create, healthy and sustainable living communities
- To aspire to healthy and educated communities
- To ensure that all people have access to basic services
- To boost investor confidence to invest in Umuziwabantu
- To entrench people centeredness.
- To provide strong decisive leadership.

Developmental Priorities

The Integrated Development Plan (IDP), Local Economic Development (LED) and Land Use Management Systems (LUMS) have mapped out priorities and goals that recognize pressing needs of both local municipality and community and further outline strategies which will effectively lead to redressing the complexities. The municipality has identified developmental strategies classified under the Five National Key Performance Areas.

Municipal priorities

Priorities	Reasons
1. Job creation	<ul style="list-style-type: none"> ▪ Umuziwabantu municipality is in need of specialized skills ▪ Job creation to alleviation poverty and reduction.
2. Infrastructure development	<ul style="list-style-type: none"> ▪ Infrastructure Development such as roads, community facilities, water and sanitation, electricity. ▪ Infrastructure development to attract investment ▪ Maintenance of infrastructure is important
3. Skills development	<ul style="list-style-type: none"> ▪ Skills development ▪ It will assist in reducing unemployment ▪ Identify the skills that exist and that are needed within the municipality
4. Human Development	<ul style="list-style-type: none"> ▪ This will develop people holistically not only skills ▪ Human development is holistic in that it does not only focus on skills but also other aspects such as life skills. ▪ Workshops for the maintenance of community infrastructure
5. Release of land	<ul style="list-style-type: none"> ▪ Need to release land strategically for potential investors ▪ Land is essential for accomplish of municipal objectives ▪ Need to release land to generate revenue
6. Revenue enhancement	<ul style="list-style-type: none"> ▪ Need to attract investors to generate income for the municipality ▪ Creation of revenue enhancement strategy
7. Health (HIV/AIDS)	<ul style="list-style-type: none"> ▪ Promote of healthy lifestyle. ▪ Construction community based health facilities e.g. clinics

2.6 IDP/BUDGET ROADSHOWS

The IDP/Budget road shows are conducted annually. The road shows aim to receive public inputs and comments for compilation of the budget and the IDP for the forthcoming financial year. The road shows are held in partnership with UGu District Municipality to ensure alignment of projects and programs. Umuziwabantu Municipality held the following IDP and Budget roadshows:

IDP/BUDGET ROAD SHOWS 2019

DATE	VENUE	TIME
CLUSTER 1 (Wards 4,5,6 & 10)		
13 TH April 2018	Sunrise Community Hall	10H00am
CLUSTER 2 (Wards 7,8 & 9)		
20 rd April 2018	Mfundeni Sports field	10H00am
CLUSTER 3 (Wards 1, 2 & 3)		
18 th April 2018	Harding Community Hall	10H00am

COMPONENT D: CORPORATE GOVERNANCE

2.7 RISK MANAGEMENT

Enterprise Risk Management

Section 62(1)(c) of MFMA requires a Municipality to have and maintain effective and transparent systems of financial and risk management and internal control, hence fraud risk assessment forms part of the risk management activities and informs the risk register. The municipality has implemented appropriate risk management activities to ensure that regular risk assessments are conducted i.e. IT risk assessments, business risks assessment (operational, strategic) and risk registers are updated. The progress on Risk Management and an updated Risk Register is reported on a quarterly basis, to the Risk Management Committee and subsequently to the Audit and Audit Performance Committee.

Roles and Responsibilities

ROLE PLAYERS	RESPONSIBILITIES
Internal Audit	The internal audit activity therefore evaluates and contributes to the improvement of risk management, control and governance processes.
Governance	The Internal Audit Activity assists Executive Management in achieving the goals of Umuziwabantu by evaluating the process through which: <ul style="list-style-type: none"> • Goals and values are established and communicated; • The accomplishment of goals is monitored; and • Accountability is ensured and Municipal values are preserved
Risk Management	The Internal Audit assist the municipality through facilitation in identifying, evaluating and assessing significant organisational risks and provide assurance as to the effectiveness of related internal controls regarding the focus areas reviewed.
Controls	The Internal Audit activity evaluate whether the controls of the focus areas, as set out in its Internal Audit Plan which management relies on to manage the risks down to acceptable levels, are appropriate and functioning as intended (i.e. are they effective yet efficient) and develop

	<p>recommendations for enhancement or improvement.</p> <ul style="list-style-type: none"> • The Internal Audit activity is authorised to: • Have unrestricted access to all functions, records, property and personnel; • Have full and uninhibited access to the Audit Committee;
<p>Management</p>	<p>Management is responsible for the establishment and maintenance of an effective system of governance to:</p> <ul style="list-style-type: none"> • Establish and communicate organisational goals and values; • Monitor the accomplishment of goals; and • Ensure accountability and values are preserved. <p>Management is furthermore responsible for the establishment and maintenance of an effective system of internal control. The objectives of the system of internal control are, inter alia, to provide management with reasonable, but not absolute, assurance that:</p> <ul style="list-style-type: none"> • Risks are properly managed; • Assets are safeguarded; • Financial and operational information are reliable; • Operations are effective and efficient; and • Laws, regulations and contracts are complied with. <p>The prevention and detection of fraud is management's responsibility. The principal safeguard against fraud, misstatement and irregularities is an effective system of internal control. It must, however, be recognised that there are inherent limitations in any system of internal control – including human error, circumventions through collusion of two or more people and management's ability to override decisions which may result in fraud or irregular transactions.</p>

The Municipal Risk Register

There is a separate fraud risk register in place based on an assessment initially conducted by the Department of Co-operating Governance and Traditional Affairs. The municipality also has a Fraud and Corruption Prevention Policy which was adopted by Council on the 27th March 2019.

This policy is intended to set down the stance of Umuziwabantu Municipality to “fraud”, as well as to reinforce existing systems, policies, procedures, rules and regulations of Umuziwabantu Municipality aimed at deterring, preventing, detecting, reacting to and reducing the impact of fraud.

Furthermore, the purpose and spirit of this document is to confirm that Umuziwabantu Municipality supports and fosters a culture of zero tolerance to fraud in all its manifestations. The Municipality recognises the fact that acts of fraud by its employees seriously deplete the scarce resources available to the Municipality in fulfilling its mandate.

Risk Management Committee

The Risk Committee was established and is fully functional. The members were appointed during the 2018/2019 financial year, which comprises of 7 managers and 1 director of the municipality. The Risk management framework and policy are in place. The committee meetings are held on a quarterly basis and reports are tabled to the accounting officer and the Audit Committee. The Risk management workshops are conducted annually from which a risk register is developed. The risk register is then monitored on a quarterly basis.

2.8 ANTI-CORRUPTION AND FRAUD

The municipality has successfully launched and activated its anti-corruption and fraud hotline. The hotline information is now included in all statements printed and distributed to ratepayers.

The anti-corruption and fraud hotline was established as a communication tool for allowing the community to report cases of fraudulent activities in a confidential manner and is handled as a shared service at a District level. The community is urged to use the hotline to report all corrupt and fraudulent activities.

BE RESPONSIBLE, REPORT FRAUD AND CORRUPTION

*Call 0801 111 660
Fax 086 5222 816
information@whistleblowing.co.za
P. O. Box 51006,
Musgrave,*

2.9 SUPPLY CHAIN MANAGEMENT

The Supply Chain Management unit of Umuziwabantu Municipality is responsible for the procurement of goods and services required by Municipality to ensure effective service delivery to its residents. More detailed information on the Umuziwabantu's supply chain management is contained in the SCM policy document of the municipality.

The management of the supply chain is critical given the interest and potential of fraud and corruption in local government. The need to implement good governance principles in the supply chain management processes is fundamental. Without such, no one can be assured of the openness, transparency and fairness of the expenditure of funds within any public institution.

The Umuziwabantu Municipality has fully implemented its own supply chain management policy during the financial year under review. All Bid Committees have been established and are fully functioning to impart assurance as to the validity of any procurement undertaken.

To support the supply chain management policy implementation, various procedures have been implemented to strengthen accountability and turn-around times. In addition an active council and audit committee, ensure that best practices are adhered to at all times by all practitioners and Supply Chain Management.

Supply chain management remains one of the most dynamic and challenging sections within the Finance department.

SCM is headed by a Manager who reports directly to the Chief Financial Officer.

In accordance with our policy we have a fully-fledged bid committee system and qualifying bids are weighted to ensure preferential points are taken into account. To further enforces the pillars of transparency, equity, and fairness.

2.9.1 BID COMMITTEES

Bid Specification Committee <i>Chairperson: Mr K Letebele</i>	This committee compiles the specifications for the procurement of goods and services by the municipality.
Bid Evaluation Committee <i>Chairperson: Mr I Ogle</i>	The bid evaluation committee evaluates bids and recommends to the bid adjudication committee, regarding the award of the bid.
Bid adjudication Committee <i>Chairperson: Mr SP Malinga</i>	The Adjudication committee considers the report and recommendations of the bid evaluation committee and makes a recommendation to the Accounting Officer for bids above one million, on how to proceed with the relevant procurement of goods and services.

2.9.2 TOP 20 CONTRACTORS/SUPPLIERS FOR THE FINANCIAL YEAR ENDING 30 JUNE 2019.

No.	CONTRACTOR NAME	PROJECT DISCRPTION	AMOUNT
1.	ESKOM	ELECTRICITY	29 317 020,00
2.	CHUSHISANANI MZANZI TRADING	KWA MBOTHO RURAL HOUSING	19 582 423,37
3.	REMBU CONSTRUCTION	CONSTRUCTION OF NEW MUNICIPAL OFFICES	11 503 104,87
4.	SIYAKWETHEMBA CONTRACTORS	CONSTRUCTION OF SPORTS FIELD AT FIVE	5 871 571,43
5.	KUHLEMCEBO ENGINEERS	MAZAKHELE ELECTRIFICATION	4 849 073,96
6.	ELB EQUIPMENT	REPAIRS AND MAINTENACE	4 731 618,88
7.	SSR SECURITY	UPGRADE OF KIRK AND	4 371 382,14
8.	ZAMISANANI PROJECTS	UPGRADE OF ESIKOROKORKWENI ROAD	4 349 125,20
9.	MUNSOFT	PROVISION OF FINANCIAL SYSTEM	3 483 595,83
10.	AMAZIM-ZIM	SERCURITY SERVICES	2 601 601,08
11.	CLIVES TRANSPORT	CONSTRUCTION OF MUNICIPAL LANDFILL SITE	2 600 595,12
12.	NEDFLEET	PETROL EXPENDITURE	2 420 509,76
13.	MVUYISI PROJECTS	CONSTRUCTION OF NEW MUNICIPAL OFFICES	2 183 703,91
14.	TOYOTA SOUTH AFRICA MOTORS (PTY) Ltd	SUPPLY OF MUNICIPAL VEHICLES	2 089 969,75
15.	AUDITOR GENERAL	EXTERNAL AUDIT FEES	1 974 579,46
16.	XL FLIGHTSPECIALS ADVENTURE TR	TRAVEL AND ACCOMMODATION	1 957 952,62
17.	MLILO SECURITY SERVICES	SERCURITY SERVICES	1 620 273,13
18.	I3 LAB Total	CONSTRUCTION OF NEW MUNICIPAL OFFICES	1 765 969,86
19.	Volkswagen of South Africa (Pty) Ltd Total	PURCHASE OF VEHICLES	1 109 176,45
20.	NAP HOLDINGS Total	CONSTRUCTION OF EDLOVINI SPORTFIELD	1 103 345,40

2.10 MUNICIPAL BY-LAWS

The Municipal bylaws are public regulatory laws which apply in a certain area of jurisdiction. The Umuziwabantu Council gets its power to pass laws through the South African Constitution, which specifies what things may be regulated through by-laws within its jurisdiction. Municipal by-laws are no different than any other law of the land, and can be enforced with penalties, challenged in court and must comply with other laws of the land, such as the country's constitution. Municipal bylaws are often enforceable through the public justice system, and offenders can be charged with a criminal offence for breach of a bylaw. Common bylaws include vehicle parking and stopping regulations, animal control, building and construction, licensing, noise, zoning and business regulation, and management of public recreation areas

Umuziwabantu Municipality has the following by-laws in place, which were passed by Council.

- Standing rules and orders
- Outdoor advertising
- Storm water management
- Refuse removal and disposal
- Public amenities
- Naming and renaming of public amenities
- Pound
- Street trading
- Business licensing

2.11 UMUZIWABANTU MUNICIPAL WEBSITE

The Municipal website plays a pivotal role in the communication of information with all municipal stakeholders and the community at large and provides an easy access of relevant information. The website serves also as a tool for community participation, improves stakeholder involvement and facilitates stakeholder monitoring and evaluation of the municipal performance on a regular and continuous bases.

The website is managed by the administrative unit under the corporate services directorate.

Website Challenges:

- The website is narrated only in English, making it difficult for the community at large to engage with it as the majority of the community have limited level of education.

Municipal Website : Content and Current Material uploaded

- Municipal Budget, adjustment budgets and all budget related documents.
- Budget related policies.
- Municipal Annual Report documents.
- Annual report to be published.
- Performance agreements of Section 56 and 57 Managers (Directors).
- Media statements
- Performance Information of programs and projects
- Public notices
- Service Delivery and Budget Implementation Plan
- Internal programs conducted by the Human Resource Development unit.
- Bids

2.12 PUBLIC ACCOUNTS COMMITTEE



CLLR H. J NGUBELANGA

CHAIRPERSON: MUNICIPAL PUBLIC ACCOUNTS COMMITTEE

The Municipal Public Accounts Committee is led by Cllr HJ Ngubelanga, who is responsible for chairing the MPAC meetings and ensuring that the committee abides to the year plan.

The Municipality's Public Accounts Committee (MPAC), was established by Council in terms of Section 79 of the Municipal Structures Act 117 of 1998.

The purpose of the Committee is to perform an oversight function on behalf of the Council over the executive functionaries of the Council to the extent set out herein. In doing so, the following are the terms of reference of the MPAC.

- To consider and evaluate the Municipality's Annual report in terms of Sections 127 and 129 of the Municipal Finance Management Act and make recommendations to the Council.
- To Act as an oversight committee to make recommendations to the Council when it adopts the oversight report on the annual report in terms of Section 129 of the Municipal Finance Management Act.
- To review and follow up past recommendations on the Annual report.
- To advise Council in respect of unauthorised, irregular or fruitless and wasteful expenditure in terms of Section 32 of the Municipal Finance Management Act as and when so requested by Council, the Mayor or the Municipal Manager.
- To perform its functions taking due care to distinguish between oversight and interference in administration, as envisaged by Section 173(4) and (5) of the Municipal Finance Management Act, and item 11 of Schedule 1 of the Municipal Systems Act (Code of Conduct for Councilors).
- To perform any other oversight function as may be requested by Council from time to time.
- To report to Council at the first Council meeting following the MPAC meeting.

AUTHORIZATION OF MPAC

The committee is authorized amongst others to:

- To seek any information from, and have access to any councilor and employees to co-operate with any request made by the committee.
- To have access to internal information required for the performing of its duties.
- To liaise with the Audit and Risk Committee or chairperson of the audit and risk committee, head of internal audit unit and any other relevant role players on matters pertaining to its terms of reference.

MPAC GUIDING PLAN

QUARTER 1	QUARTER 2
<ol style="list-style-type: none"> 1. Examination of Financial Statements. 2. Recommendations to Council in terms of sub section (3.8) 3. Examination of quarterly reports 4. Quarterly compliance report. 5. Prepare a consolidated report by MPAC to Council. 	<ol style="list-style-type: none"> 1. Examination of Financial Statements 2. Recommendations to Council in terms of sub section (3.8) 3. Examination of quarterly report. 4. Examination of performance information. 5. Examination of the Draft Annual Report. 6. Presentation of Capital Expenditure together with Service Delivery report. 7. Prepare a consolidated report by MPAC to Council.
QUARTER 3	QUARTER 4
<ol style="list-style-type: none"> 1. Examination of Financial Statements. 2. AG's Report 3 Recommendations to Council in terms of sub section (3.8) 4 Examination of quarterly reports 5 Examination of mid-year reports 6 Consultation of the public regarding the Annual report / Adoption of the public participation plan 7 Quarterly compliance report. 8. Prepare a consolidated report to Council 	<ol style="list-style-type: none"> 1. Examination of Financial Statements 2. Recommendations to Council in terms of sub section (3.8) 3. Examination of quarterly reports 4. Quarterly compliance report 5. Prepare a consolidated report by MPAC to Council

CHAPTER 3: DEPARTMENTAL REPORTING AND SERVICE DELIVERY PERFORMANCE

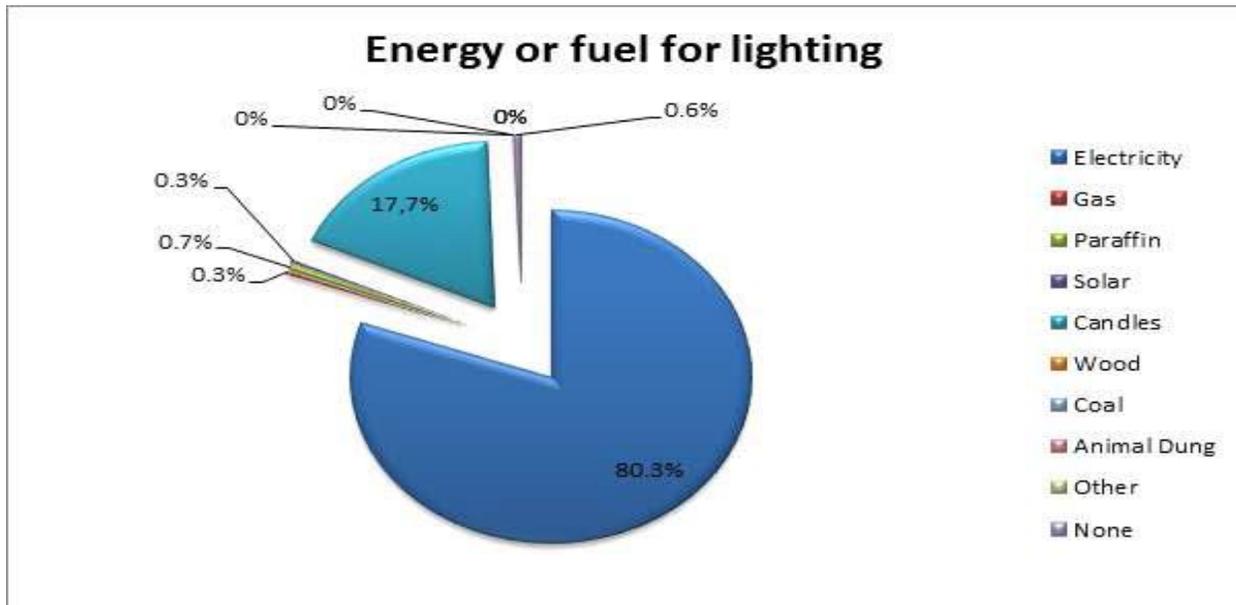
COMPONENT A: BASIC SERVICE DELIVERY

3.1 ELECTRICITY

Umuziwabantu Municipality currently distributes electricity within the urban area (Harding). The rest of the Municipal area which is above 80% is supplied by Eskom.

Although there is a total coverage in terms of electricity supply, the Municipality distributes solely within the urban area.

The Municipality provides maintenance to electrical Infrastructure. As an electricity distribution authority, the Municipality also responds to electrical queries as and when required.



The above graph depicts the energy supply in our municipality. It clearly shows that the municipality has no backlog when it comes to energy supply as 80% of our population have access to electricity. The remaining 20% are infills which are attended to as new households are constructed annually.

3.2 HOUSING / HUMAN SETTLEMENTS

The municipality worked closely with the Department of Human Settlement to ensure provision of houses within the rural areas of Umuziwabantu. Umuziwabantu Municipality facilitated the KwaMbotho, Mazakhele, KwaFodo, KwaJali and KwaMachi rural housing development projects. The KwaMbotho housing project faced many difficulties as a new Implementing Agent was appointed following the termination of contract from the previous IA in the previous financial year.

Although the municipality has seen improvements in the housing projects, during the year under review, it saw a few challenges hinder with the successful implementation of housing projects. In the previous financial year there we saw delays in the commencement of the KwaMazakhele low cost housing project due to the slow bulk infrastructure project which was facilitated by the District municipality. However the project resumed during the year under review, although work resumed later than envisaged due to the delays experienced in the previous year.

Housing Projects:

- KwaMbotho low cost housing project
- KwaFodo low cost housing project
- KwaJali low cost housing project, which has been completed.
- Bashaweni low cost housing projects, which was also completed in the previous financial year.
- Prioritization of KwaMachi and KwaJali Phase 2 Harding projects
- KwaMazakhele phase 3

Challenges faced:

- Approval process which takes long
- Provision of bulk water infrastructure service which delays construction.
- Implementing agent's financial challenges impact negatively on implementation.

3.3 CLEANSING, PARKS, GARDENS AND RECREATION

The objective of waste management for the Municipality is to integrate waste management services in order to provide basic services to the community and to minimise the effects of waste on humans and the overall health of the environment.

An estimated 78% of the Umuziwabantu population uses their own dump to dispose of their refuse. This population is that which is located in the tribal and Farm areas. Only 9.9% of the municipal area benefits from the provision of municipal services of who are the residents in and around the Harding Town. (Ugu District IDP)

The Municipality was issued with the required license which permits the construction and operation of a Municipal landfill site. The landfill site (also known as a tip, dump, rubbish dump

or dumping ground, is a site for the disposal of waste material by burial. Construction of the Municipal landfill site was completed in the 2017/18 financial year. However the municipality does not have internal capacity to run and manage the landfill site and therefore made budget provisions to appoint a qualified and reputable service provider to render suitable services and manage the landfill site. JCR T/A Clive's Construction was appointed by the Municipality to render these services for a period of 3 year in the year under review.

The municipality has a manager responsible for the sub – directorate in order to oversee its functionality, as well as a Waste & Environmental management officer, who reports to the manager of the sub- directorate. There are two supervisors directly responsible for each section (Refuse collection and Verge Maintenance). There are financial, materials, mechanical and human resources allocated to the sub- directorate in order to effect the operations.

Human resources allocation:

NUMBER	POSITION	STATUS
01	Manager Cleansing, parks and Gardens	Filled
01	Waste and environmental officer	Filled
01	Supervisor Verge maintenance section	Filled
03	Verge maintenance section Drivers	Filled
10	General assistance for verge maintenance	Filled
01	Supervisor Refuse collection section	Filled
03	Refuse collection section Drivers	Filled
26	Refuse collection General assistance	Filled

Sub-directorate staff compliment:

Post name	No of posts	Filled	Vacant	Remarks
Manager's post	01	01	0	n/a
Waste & Environmental Officer	01	01	0	n/a
Supervisors posts	02	02	0	n/a
Driver's post	06	05	01	vacant
General assistants	38	38	0	n/a
Total staff compliment	48	47	01	1* vacancy

Mechanical resources



NA 5243



NA 4466

NA 3844



NA 1610

NA 4242



NA 4450

NA 3533(tractor trailer)



NA 5812(Small Trailer)



NA 7560

**Tools and equipment
Skip bins allocation**



There are Twenty Five (25) skip bins within the sub- directorate allocated to strategic points within the CBD.

Allocation		Nature of business
Skip bin number	Business name / area	
Skip bin – refuse no1	Opposite Addis Panel Beaters – Turner street	Panel beaters
Skip bin – refuse no2	Opposite EMC & HTT Hawkins street	Workshops
Skip bin – refuse no3	Inside Shoprite mall at the receiving area	Mall
Skip bin – refuse no4	Harding secondary Musgrave street	School
Skip bin – refuse no5	Oxford High school Musgrave street	School

Skip bin – refuse no6	Next to receiving of KFC Musgrave street	Business area
Skip bin – refuse no7	Next to Endalini Musgrave street	Business area
Skip bin – refuse no8	Inside cash build Field street	Hardware
Skip bin – refuse no9	Inside Rhino waste bin area – Field street	Supermarket
Skip bin – refuse no10	Next to Jet & Checkout receiving areas – Field street	Supermarket
Skip bin – refuse no11	Bargain wholesaler Field street	Wholesaler
Skip bin – refuse no12	Front of the Mbotho residential area opposite the church Livingstone road	Residential
Skip bin – refuse no13	Next to the entrance of Sehole Primary School – Ballance street	School
Skip bin – refuse no14	Inside the Sehole Combined School on Callaway Street	School
Skip bin – refuse no15	Opposite Spiros Hockings street	Business area
Skip bin – refuse no16	Opposite Liqour Rama Hockings street	Business area
Skip bin – refuse no17	Opposite Princess car wash Shepstone street	Business area
Skip bin – refuse no18	Inside Sutton Primary School	School
Skip bin – refuse no19	At Cell C area Mazakhele phase one	Residential area
Skip bin – refuse no20	Mazakhele Phase 03	Residential area
Skip bin – refuse no21	Mazakhele Phase 03	Residential area
Skip bin – refuse no22	Opposite car wash Kiet street	Business area
Skip bin – refuse no23	New bus rank	Business area
Skip bin – refuse 24	KwaJali New Modular Library	Library premises
Skip bin – refuse 25 (spare)	Municipal workshop	Municipal property

Equipment



Waste management

Waste collection (domestic & business)



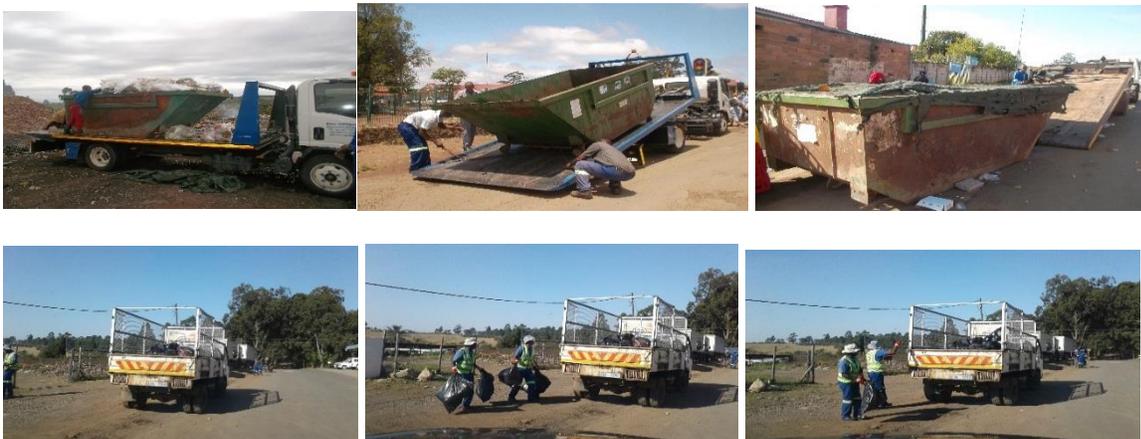
Waste transportation

Domestic and industrial waste removal by municipal resources





Industrial waste removal by external services



The department of community services has utilised the external services for waste collection, transportation within the CBD and firms due to the continuous mechanical breakdown of the compactor truck. The municipality had to hire the privately owned trucks as measure in order to minimise the piling of waste within the CBD and also to avoid creating unhappiness to the community of Harding.

Waste disposal

Domestic & industrial waste disposal at Harding Landfill site





Clearing of illegal dumping hot spots





**Verge maintenance
Grass cutting services in Harding town and surrounding areas**







Special events areas



Grounds & sport fields





List of sport fields and grounds

Month	Ward no	Area/ sport ground
July 2018 to June 2019	01	Santombe- Mbekwa sport ground Santombe- Biliya sport ground Santombe- Mthintanyoni sport ground Santombe- Cekeza sport ground Santombe- Nkomeni sport ground Kwa Fodo Tribal Authority Santombe sport ground
	02	Kwa Fodo sport ground – Smata Kwa-Mbotho – Mushmount sport groud Mpelandaba Sport Ground Ndlovini Sport Ground kwaMbotho Traditional Council Murshmount Sport Ground Mseli Sport Ground Bashaweni Sport Ground Mbotho Kwa Smuth Sport Ground
	03	Grounds A, B & C Harding air aerodrome grounds Harding –Greenfields Aerodrome Cemetery ground Park open space FETground Sport Grounds A, B & C Greenfields ground
	04	KwaMachi - Ecingweni Sport Ground KwaMachi- kuGangala Ecingweni Sport Ground Nyanisweni Sport Ground
	05	Echibini Sport ground Startfan Sport ground Mbumbazi Sport ground Inkomazi Sport Ground
	06	Kwa Machi sport ground Ku Gangala Sport ground, Fantini sport ground Magwala sport ground Echibini sport ground Emshisweni ground
	07	KwaJali- Mfundeli sport ground KwaJali- Hafuleni sport ground Give Hope Primary School sport field

	08	KwaMachi- Mlamulankunzi sport ground Khwezi sport ground Mlalankunzi Sport Ground Ikhwezi Sport Ground Emadrayini Sport Ground
	09	Hafuleni sport ground Kwajali- Albert sport ground Kwa Mkhize Sport Ground Ku Bhudlu Sport Ground Nhlanjeni Sport Ground Sivivaneni Sport Ground Tafuleni Sport Ground
	10	Ephumza sport ground

Cemetery area



Transportation & disposal of garden waste





Environmental Management

CBD oil spillages by informal traders



The oil spillages is still a challenge within the CBD due to non-compliance by informal traders and the failure by the municipality to enforce trading By Laws. They utilise whatever space is available to perform trading activities .These activities contravene the National Environmental Management Act (107 of 1998 and National Water Act (36 of 1998). These activities will lead to environmental land degradation and water pollution since the used oil is poured into municipal water drainage system.

Storm water drainage system



There are areas of poor drainage system within the Harding town. The department of Technical Services should be aware of the causal problems for poor drainage system on road pavement. If it is not maintained it can lead to different problems including structural failure. Furthermore it can cause adverse effects to communities including devastating effects of sickness as the result of breeding of mosquito.

Education and Awareness

Celebration of weed buster week was held at Sihole Combined School. Weed buster is an initiative to teach learners and communities about the dangers of alien plants in our environment.

It also focuses on identifying the alien vegetation and clearing. At the school presentations were made to a grade 7 class and some educators on how to be able to identify and clear them to limit the spread not just in the school but at their homes and communities as well.

This exercise was a joint venture between Umuziwabantu Municipality, Department of Environmental Affairs and Ugu District Municipality (environmental services). Umuziwabantu Municipality together with EDTEA and Merensky are conducting schools assessment for the School Environmental Education Programme (SEEP).

During the assessment schools are facilitated in ways of improving the appearance of open spaces and using them as a learning tool.

This is a time where the school elaborates about its achievements relating to environmental management and environmental education.

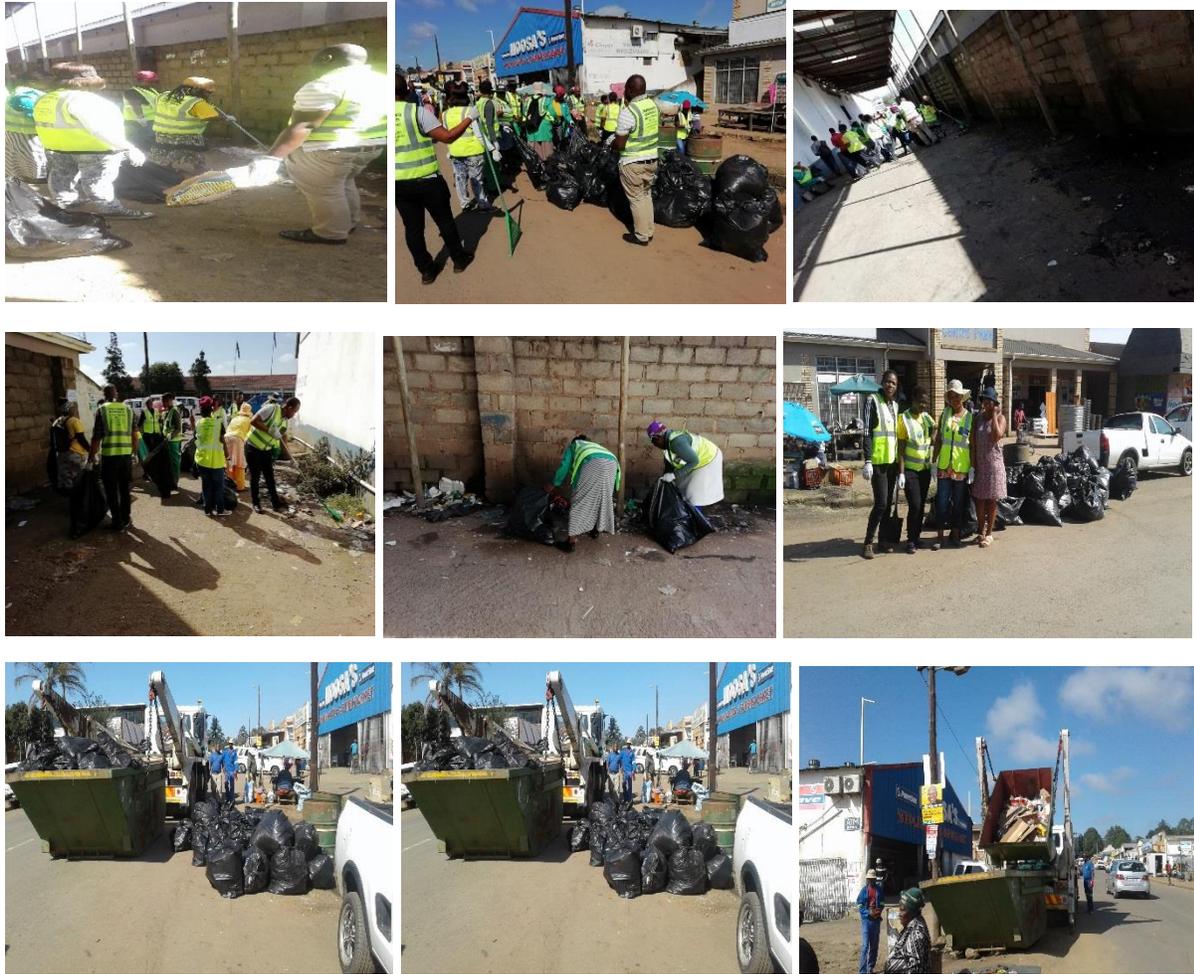
Schools are encouraged to include environmental sustainability in all learning areas in order to change the thinking of the learners and the community at large. Most schools are beginners in the programme but do show signs of improvement which is a positive indicator for the future.

Teacher capacity building

The Umuziwabantu in partnership with EDTEA and Marensky has conducted a workshop on School Environmental Education Programme (SEEP) to certain schools within the jurisdiction of uMuziwabantu Municipality. The purpose was to capacitate the school teachers in conducting the programme assessment. The involvement in the SEEP promotes the schools to adopt an environmentally friendly practices. The teachers were also motivated to join the School Environmental Education Program within the department of Environment.

Environmental awareness & clean-up campaign





On the 11 April 2019, the Umuziwabantu municipality conducted a clean-up campaign for both, the taxi and the van ranks. The purpose of the awareness and the clean-up was organised to encourage the community and businesses fraternity to keep their environments clean and healthy. The informal and formal businesses were advised about waste management and the importance of clean spaces. They were advised about the schedule of waste collection and the strategic location of skip bins within the Harding town. Such awareness's and clean-up campaign would assist in decreasing the waste and litter levels in and around town.

The following stakeholders participated in the awareness and clean-up campaign: Community Services (Waste and Environmental Management), department of Environmental Affairs, Economic Development, Tourism and Environmental Affairs, UGu – Environmental Health, CWP-Umuziwabantu, Thuthukani Taxi Association and the chairperson of Van Rank Association. The campaign was a success and the stakeholders were encouraged to work together in order to achieve the maximum results.

Information sharing session



On the 30 April 2019 the Umuziwabantu municipality, DEA and EDTEA conducted an information sharing session for people living with disabilities in Kwa-Machi area within the jurisdiction of Umuziwabantu municipality. The stakeholders were shedding the light on how environmental services works with and for the communities. The disability group also shared what they do as people living with disabilities. The Kwa Machi group have shown interest in working with all stakeholders attended the session. They were interested in making use of environmental sector as a tool for survival and furthermore contribute into sustainable development and environment.

Schools Environmental Audits

During the month of June the unit has been focusing on doing environmental audits for the schools. Ten (10) Primary schools were audited and they all have common problems or challenges which is waste management and the shortage of water. In waste management schools are unable to practice proper disposal methods as many of them have no or very few waste bins and are located far away from town, some have tried recycling projects but buy back centres are not available close by. The water challenge is huge within our municipality. Most schools don't have enough water for the learners to wash their hands pre and post usage of ablution facilities. In other cases we found that theft of water tanks from the schools is also an issue. The following schools were visited.

- Emaweleni Combined
- Sakhayedwa Primary
- Murshmount Full Service
- Umzokhanyayo Primary
- Emzimhlanga Primary
- Inkanyezi yaMachi Primary
- KwaMphikwa Primary

- Ikhwezilamachi Primary
- Machi Primary
- Jamengweni Primary

Information sharing session

On 11 June 2019 the Umuziwabantu municipality, DEA and EDTEA conducted an information sharing session for the community of Mazakhele ward 03 within the jurisdiction of Umuziwabantu municipality. The stakeholders were shedding the light on how environmental services works with and for the communities. The community was encouraged to use waste projects such as recycling to uplift the community from poverty and polluted environment. They were also encouraged to use the resources provided by the municipality for waste collection and disposal. The community has a challenge of illegal dumping.

Theft of waste bins



For the past financial years, the municipality has been budgeting for the waste bins as per the requirements of the Waste Act. There has been an improvement in waste collection within the Harding town. Recently, we have noticed the much rooming / increase of illegal dumping. When we investigated the problem, we noticed that in some streets, the waste bins were stolen. We replaced the bins with new ones and the following week those bins were stolen again. There is a syndicate operating in Harding focusing on steel recycling mechanisms.

Integrated waste management plan (National project)

The National department of Environmental Affairs assisted the municipality in the development of the integrated waste management plan. The department submitted the final draft of the Integrated Waste Management Plan (IWMP) on the 10 December 2018. The document was received by the Head of the department of Community Services. The IWMP was presented to MANCO in January 2019 and also to the Community Services Portfolio Committee on the 06 February 2019.

Harding landfill site project outsourcing Project background

The waste management licence was approved and issued to the municipality on the 05 May 2015 by the Department of Economic Development, Tourism and Environmental Affairs (KZN).The licence authorizes the municipality to upgrade general waste area and also the rehabilitation of the current dumping area.

The licence is valid for a period of **ten (10) years** from the date of issue. The upgrade and the re-engineering of the site includes major developments. Furthermore, as required and stated under clause 4.1.4 on the waste management licence, that, the municipality is to commence with new developments /activities within two (02) years of the date of issue.

Project milestones

Construction phase

- Tender advert for construction was on the 05 February 2016
- The contractor was appointed on the 20 May 2016
- The contractor site hand over was done on the 24 June 2016
- The project completed in August 2017

Operational phase

Due to the lack of institutional capacity within the department responsible for waste management and the complexity of the project, the Municipal Council of Umuziwabantu municipality resolved to outsource the full operations of the Harding landfill site.

Thereafter, the municipality followed all the necessary supply chain processes to appoint the suitable service provider as the landfill site operator. Clive Transport cc trading as JCR Transport was appointed on the 06 June 2018.

Project operational risks

The municipality entered into the contract with Clive Transport cc for a period of five (05) years without the guidance of the National Treasury. That has resulted to contract of five (05) years be in contravention / non complaint with Section 33 of the Municipal Finance Management Act (56 of 2003).The department of National Treasury advised the municipality to table the matter to the Municipal Council for a Council resolution . The Municipal Council resolved to re – advertised the outsourcing of the project.

Latest developments

The municipality re- advertised the Harding landfill site management and operations on the 01 March 2019. After having followed all the supply chain processes, the municipality finally appointed Clive Transport cc trading as JCR Transport on the 07 June 2019.The service provider accepted the letter of award on the 07 June 2019.On the 07 June 2019, the municipality had some engagements with the

full management Clive Transport in order finalize the contractual obligatory issues. We anticipated the site establishment on or by the end June 2019.

Project overview



Weigh pad area near the main gate



sorting facility front elevation



Side elevation



Rear elevation





Lichate water treatment plant area



The section currently utilised as the dumping area is well maintained until we migrate to the new recycling facility.

Additional new assets for the current financial year



New skip bins



FS450 brush cutter



NA 6468

Fixed term employees (Brush cutter Operators)



Due to the shortages of personnel in Verge Maintenance unit and the heavy rain fall in the jurisdiction of Umuziwabantu, the sub directorate motivated for the fixed term appointment of the semi-skilled General Assistants (Brush Cutter Operators) to assist in grass cutting operations in order to ease the pressure facing the unit.

The focus areas identified for project were the Ghost Town, Mazakhele (phase 1-3), area below Ketela towards the N2 junction and the Greenfield location. Thereafter, the fixed term appointees were to join the existing teams in assisting within CBD.

Annual Targets as per SDBIP

Area	Strategy	Annual Targets	Achievements
Verge maintenance	Maintenance of cemeteries	4	Target achieved – work is progressive since it is done on regular basis
Verge maintenance	Verge maintenance on open spaces	16	Target achieved – work is progressive since it is done on regular basis

Environmental Management	Access to Basic Refuse Removal	15%	Target Achieved. According to Stats SA access to refuse removal is at 15%
Verge Maintenance	Verge maintenance of venues for public events	4	Target achieved- work is done as per request from user department / event co- coordinator
Waste MGT	Street Cleaning	365 Days	Target achieved – weekly collection without fail by compactor truck, skip loader truck and hired 4 ton cage truck on emergency basis
Environmental management	Conduct environmental awareness campaigns &	4	Target achieved
Environmental management	Develop and Adopt an Integrated Waste Management Plan	30 June 2019	Target achieved on the 29 th March 2019

Intergovernmental relations

All spheres of government are expected to comply with the objectives of the Intergovernmental Relations Framework Act – 13 of 2005 by taking into account circumstances and budgets of other spheres on performing functions, consulting other organs of state through direct contact or through any relevant structures.

Project name	Budget	Envisaged date	Implementing agent	Status
Intergrated Waste Management Plan Development	Nil budget from the municipality	December 2018	National – Environmental Affairs	Approved by the department – July 2018 Handed over the final product to Umuziwabantu municipality by December 2018 for presentation in various structures of Council
Environmental Youth Coordinator appointment	R 196,407.00 Per annum + 37% benefits	11/01/2019	National – Environmental Affairs	Allocated to Umuziwabantu for supporting the waste and

				environmental management programme.
Forums establishment	Nil budget from the municipality	2018/ should unleash the great potential of the town and attract more private investors to invest in the Harding area.2011];9	Economic Development & Environmental Affairs	<ul style="list-style-type: none"> - Waste mgt forum - Environmental education - Biodiversity forum Waste & Environmental Officer attends these structures at Regional and Provincial levels as the representative of the municipality.

3.4 INFRASTRUCTURE & DEVELOPMENT PLANNING

The infrastructure in the Harding Town area has improved over the years. In general the roads have been a priority as they have deteriorated over the years thus, over the years they have required much financial investment in order to achieve satisfactory standard. However many roads are still in a dire state, such as the Bizana and UMzimkhulu roads which connect to Harding as they have been left unattended for too long. Many engagements with the Department of Transport have transpired in an attempt to ensure that these roads are prioritized for revival in the near future. This

Furthermore, the revival of the rail network seems the most obvious solution to increase the life span of the road network. Meetings have resumed to discuss future plans regarding the revival of the railway.

The Town and Development planning unit is headed by the Manager: Town Planning, whose core function is to implement the Spatial Planning and Land Use Management Development applications are submitted to this unit for scrutiny and approval. In line with the SPLUMA (Spatial Planning and Land Use Management Act), Umuziwabantu Municipality entered into a Joint Municipal Planning Tribunal agreement with Ray Nkonyeni Municipality. The tribunal is responsible for the ensuring that development applications matters are considered in accordance with the Act.

The town planning unit is also responsible for building applications as ensuring that inspections are done in line with the building regulations.

During the year under review, the municipality issued a number of transgression letters on illegal structures built around the town area. The town planning unit is in partnership with the law enforcement unit in order to ensure that all transgressions are attended to accordingly.

3.4.1 CAPITAL INFRASTRUCTURE PROJECTS:

Due to the poor functionality of the Bids committees and failure to appoint the Head of Administration (Municipal Manager), a majority of Infrastructure targets were not achieved. The non-appointment of the Head of Administration for duration of the first half of the financial year resulted in the delay of many capital projects.

Project Name	Status as at year end
Upgrade of aging electrical infrastructure (Cables)	5 Km upgraded
Maintenance of electrical transformers and Substations as per the Maintenance and Rehabilitation Plan	51 Serviced Transformers
Construction of Bhudlu Access Road Ward 9	100% Completion
Construction of Endlovini Sportsfeild Ward2	0% progress due to Court interdict
Construction of Municipal Pound.	0% due to fiscal constraints, resulting in the project being prioritized for the next financial year
Upgrade of Kirk Street	Site Establishment and pegging of the road
Construction of Esikorokorweni Access Road Ward 7	100% Complete
Construction of Umuziwabantu Informal Traders Market Square	100% Complete
Construction of Sportsfield at five Ward8	100% Complete
Construction of Magwala Access Road	SCM process were conducted twice due to Bid appeals objection
Construction of Hawkins and Murchison Street Traffic lights	100% Complete
Construction of new Municipal Offices	40% of Progress
Maintenance of rural access roads in all wards	50 Km maintained
Maintenance of Ward 3 Storm water drainage	0 Km



Sportsfield at five Ward8



Construction of Esikorokorweni

COMPONENT B: LOCAL ECONOMIC AND SOCIAL DEVELOPMENT

3. 5 LOCAL ECONOMIC DEVELOPMENT

INFORMAL TRADING

The municipality has in place an informal trader's committee which was elected in June 2016. The Committee is tasked with continuously communicating with the municipality on matters relating to the informal economy within the municipal area. However the Municipality still faces

many challenges in this section as many informal traders are trading illegally and transgress the municipal by-laws.

An informal trader's database was created with the view to formalize the informal sector. The main informal trading site is the taxi rank, which has existing infrastructure for informal trading. However, with the increasing volume of informal traders and the accelerating growth of the municipal area and population, the municipality has noted that the taxi rank is no longer able to accommodate the majority of the informal traders. Other alternative sites have been proposed by the chamber as well as the Harding taxi association for both informal traders and taxi rank.

The Municipality facilitated workshops after the election of the Informal traders Association.

With the completion of the construction of the Informal trader's Stalls, the municipality together with the informal trader's association facilitated the allocation of 56 informal traders. The trading stalls have been constructed as a means to eradicate the illegal structures (shacks and containers) which have been put up over the years.

This has not eradicated all illegal structures, however it is a starting point in working towards a cleaner town and well managed informal economy.

COOPERATIVES AND SMME'S DEVELOPMENT

The Municipality's LED unit is tasked with the role of creating and facilitating a conducive environment for local economic development to take place in a sustainable manner.

As part of its programs is the supporting of Cooperatives and SMME's within the municipal area. In doing so, the LED unit provided guidance through walk-in's on steps to register a cooperative, monitoring of previously funded projects and giving feedback to the Municipal Public Accounts Committee as well as site visits with the members of the Planning Committee.

BUSINESS LICENSING

The Business Act no. 71 of 1991, states that all businesses operating in South Africa must have a business license, as per Schedule 1 item 1 and 2). Functions and duties of the business licensing are the legislative mandate assigned to local municipalities as per provisions of Section 2 (1) (a) of the Business Act. Umuziwabantu was granted, amongst other municipalities, the authority to issue and refuse Business Licences, as per Gazette 109 of 2011, for the period of three years with Mr West Thamsanqa Gumede being the licensing authority secretary.

A number of workshops were conducted to inform and educate formal businesses on the law. A majority of the formal businesses have complied by applying for business licenses.

The Municipal Council has also adopted the business licensing by-law.

The by-law is in the process of being Gazetted for public comments before legal action can be taken on those businesses who do not comply with the law. Business owners are encouraged to apply for their business licenses and to comply with the Business license by-law when the gazetting process is complete.

CHALLENGES FACED BY LED UNIT

- Limited budget
- Limited office space
- Limited internship opportunities
- Non- functioning of projects after receiving funding opportunities.
- Lack of big corporations to provide employment.

It is to be noted that as one of the LED programs during the financial year under review, the unit conducted a review of all previously funded LED projects in order to verify the current status and functionality. The review revealed that at least 80% of the previously funded LED projects were no longer functioning. This was a disheartening revelation as it painted a rather disturbing picture regarding the development and stability of Cooperatives and Small Medium Enterprises.

COMMUNITY WORK PROGRAM

The Community Work Program is an OUTCOME 9 OUTPUT 3 Programme intended to provide an employment safety net. The programme was initiated by the Second Economy Project (an initiative of the presidency located in the Trade and Industrial Policy Strategies) which is a policy research NGO. The CWP program is currently being implemented in 9 Provinces 144 local municipalities. KwaZulu Natal has 29 local municipalities implementing the programme and Umuziwabantu Municipality is amongst those fortunate municipalities.

. The Community Work Programme objectives are to:

- Provide an employment safety net in recognition of the fact that sustainable employment solutions will take time and will reach the most marginalized last. The CWP provides access to a minimum level of regular work – 8 days pre-determined wage rate.
- Contribute to Public Good in the development of public assets and services in poor communities.
- Strengthen community development approaches hence it is an area based programme designed at ward level.
- Provide work experience, enhance dignity and promote social and economic inclusion – targeting the unemployed and/or underemployed people of working age.

LED INITIATIVES

During the financial year under review we have supported the following projects:

Project Name	Provision by the municipality
Stezi women in sewing project	Provision of 2 Industrial Sewing Machines and sewing material
Malubala block making cooperative	Provision of a concrete slab
The Kings Construction	Provision of a poultry house

Ngadiyokukhula	Upgrade of irrigation system. And Provision of Nursery Material
Review of LED strategy	Review of LED strategy. The strategy is at a draft stage as at the end of the financial year.



Stezi women in sewing project

3.6 ARTS AND CULTURE, LIBRARY AND COMMUNITY SERVICES

The community services unit is responsible for ensuring that all Municipal facilities are maintained effectively and efficiently. A number of maintenances were conducted including the upgrade of the public ablution facility within the municipal area, maintenance of the public park facilities as well as upgrade of the Municipal reception area.

The main Library is located within the main Municipal Offices and it has been functioning relatively well. However, it has become too small to accommodate its patrons as they have increased.

The community of Umziwabantu Municipality now has 2 libraries following the drive by the KwaZulu Natal Arts and Culture department to change communities to be literate through provision of library facilities. MEC Sithole-Moloi officially opened the doors of this library on the 9th April 2019 at Hafuleni village in KwaJali. The 2.7 million structure offers a wide range of books that caters for all ages including study guides for scholars and textbooks for tertiary students. The library also offers books in different languages. There is an early development space that has

toys that are ideal for stimulating development of a child and study areas for individuals that need a quiet space to focus and study. A cyber café, which has 8 computers with free internet access which will prove to be resourceful to surrounding schools like Hafuleni, Ntaba, Mphikwa, Bhudlu, Incabela, Esivivaneni, St Theresa, Albert and Umkhoba.



Health MEC Dr Spongiseni Dlomo official opening the state of the arts Modular Library

3.7 SPECIAL PROGRAMMES

The Special Programs unit is tasked to advocate and lobby for the development and mainstreaming of issues which affect the following vulnerable and previously disadvantaged groups: Senior Citizens, People living with disabilities, Women and Children. The office also provides support to people living with and/or affected by HIV and AIDS as well as Arts and Culture initiatives.

The Special Programs unit is headed by a Manager who is also the Municipal Champion for the Operation Sukuma Sakhe programme.

Senior Citizens and other vulnerable groups

- The municipality is proud of our senior citizens for participating in the **National Golden Games** in order to promote active ageing and a healthy lifestyle living. We are proud of Mary Balekwa, Donsiwe Nhlumayo, Musa Basi, Msuthukazi Matanga, Nicey Vikilahle and Mzoxolo Ntshokolo, whom together they received 18 gold medals from National Games
- Provision of 3000 food parcels for 10 wards. The municipality worked with SASSA to provide these food parcels to the needy community members identified by the councillors.

- The municipality managed to provide sewing machines and sewing material to Tholulwazi Women's Project. In order to promote women empowerment.



2018 National Golden Games



Social Relief Programme (Provision of Food Parcels)

Disability programmes

- In ward 02 at Ebashaweni area, we have a disabled soccer team owner by the name of Mandlenkosi Ndadane, whom we assisted with a provision of a soccer kit and balls in order to assist his team.
- Handover of board games equipment to the disability forum.

- The Municipality held a DISSA talent show.
- The Municipality also held its first disability sports day.



Disability Sports Day

Food Security Program

- Establishment of one home one gardens in all wards (on-going project). So far the distribution of vegetable seeds and 50 fruit trees have been distributed and planted to participating households.

3.8 YOUTH DEVELOPMENT

The Youth office is responsible for the Institutionalization and mainstreaming of youth development programs within Umuziwabantu Municipality as well as the promotion of sports activities.

The office has worked tirelessly in ensuring that the youth of Umuziwabantu is encouraged to take care of themselves and ensure sustainable livelihoods. However HIV/AIDS statistics and teenage pregnancy pandemic are soaring high. Awareness campaigns and outreach programs in schools have been conducted during the financial year under review.

HIGHLIGHTS

- Mayoral Cup tournament
- Administer the Tertiary registration fees bursary.
- Grade 12 Career exhibition (Annual)
- Moral regeneration outreach program

- Mayoral Cup games were held and this is an annual programme that starts at ward level and the finals are held at the municipal level.
- An examination prayer day for matriculants was done where the municipality saw the participation of 1500 people including educators and learners.
- The municipality has managed to provide registration fees for tertiary students for both annual and semester students. We have spent an amount of R195 800.00 and it was shared amongst 62 students.
- The municipality organised a Career Exhibition expo where all 14 high schools from under Umuziwabantu Municipality attended this programme. Tertiary institutions like University of Kwa-Zulu Natal, Durban University of Technology, Mangosuthu University of Technology, Esayidi TVET College, CEDARA Agricultural College, Owen Sithole Agricultural College, Central Applications Office (CAO), NSFAS, and the Department of Health were the exhibitors.
- The municipality managed to conduct the Youth Summit where the delegates of the summit bring their own inputs to indicate which programmes and activities they want the municipality to conduct for the following financial year.

COMPONENT C: CORPORATE POLICY, HUMAN RESOURCE MANAGEMENT AND ADMINISTRATION

4. CORPORATE SERVICES

The 2018/19 financial year saw the appointment of the Director of Corporate Services which will be very beneficial to the Municipality as this position has been vacant for the past 5 years. She will provide leadership and guidance in overseeing all corporate services activities, ensuring compliance with all acts and legal prescripts require for accurate reporting to all stakeholders. The following units are within the corporate services unit: Human Resources, Administration and Auxiliary services and ICT Services.

4.1 ICT (INFORMATION AND COMMUNICATION TECHNOLOGY)

The ICT unit is responsible for the maintenance of the Municipal website, continuous back up (server), facilitating an active internet and intranet system etc. The unit is steered by the Manager Administration and Auxiliary services and the ICT everyday targets implemented by the ICT officer.

4.2 HUMAN RESOURCES

The Human Resource management component consisted of the Manager and Human resource intern. Amongst other day to day Human resource work and as means to promote healthy working conditions, the office also facilitated numerous employment assistance programs. These programs are aimed at providing information on matters as medical aid schemes, the importance of regular medical examinations, financial health and planning, spiritual health etc.

4.3 INTERNAL AUDIT AND RISK MANAGEMENT

Section 165(1) of the Municipal Finance Management Act, states that each municipality and each municipal entity must have an internal audit unit.

The Internal audit unit is an independent, objective assurance and consulting activity, designed to add value and improve Umuziwabantu Municipality's operations. It aids the Municipality to accomplish its objectives by bringing a systematic, disciplined approach to evaluate and improve the effectiveness of risk management, control and governance processes.

The Internal Audit unit is placed within the office of the municipal manager and her main functions include amongst others:

- Preparing a risk based audit plan and an internal audit program for each financial year.
- Advising the Accounting Officer and reporting to the audit committee on the implementation of the internal audit plan, matters relating to internal audit, internal controls, accounting procedures and practices, risk management, performance management, loss control and legislative compliance (Including the MFMA and Annual Division Act).

The risk based audit plan for the current was approved by the Audit and performance Audit Committee, the plan is being implemented, the relevant internal audit reports are tabled to the Audit and Performance Audit Committee quarterly. The reports were discussed with management and action plans to address the weaknesses identified were documented.

AUDIT COMMITTEE / PERFORMANCE AUDIT COMMITTEE

The Audit and Performance Audit Committee is in place and fully functional. The Committee comprise of three independent members and performs both performance and financial oversight role in our municipality. Section 166 of the Municipal Finance Management Act (MFMA) states that the audit committee must advise council, political office bearers, the accounting officer and the management staff of the municipality on matters relating to internal financial control and internal audits, risk management, accounting policies, the adequacy, reliability and accuracy of financial reporting and information, performance management, effective governance, compliance with the MFMA, Division of Revenue Act and any other applicable legislation, performance evaluation and any other issues referred to it by the municipality.

The committee has performed its oversight role for the year under review and will be tabled to Council in the next quarter on matters relating financial management including annual financial statements, performance management and risk management.

The Audit and Performance Audit Committee Charter was reviewed and approved by Council in 26 June 2018.

4.4 FINANCE AND FINANCIAL PERFORMANCE

The Umuziwabantu Municipality's treasury department deals with all treasury activities, ensuring compliance with all acts and legal prescripts required for accurate reporting to all stakeholders. The municipality however, has not had a chief finance officer since 2015, which resulted in the weakening of the department.

The finance department is responsible for the functions of supply chain, expenditure, revenue, and budget and reporting as follows;

DEPARTMENTAL FUNCTIONS

Supply Chain Management:

This unit is mainly responsible for the following functions: Tenders, Quotations and suppliers database.

Expenditure Management:

This expenditure unit is responsible for payments and remunerations.

Revenue Management:

The revenue unit is primarily responsible for tariffs, billing, rates, credit control, debt collection, cash receipts and banking, customer care and insurance.

Budget and Reporting:

This unit is responsible for the following functions: Budgeting and reporting, cash management, reconciliation, annual financial statements, management accounts and financial systems.

FINANCE POLICIES

Budget Policy

The annual budget is the central financial planning document that entails all revenue and expenditure decisions. It establishes the level of services to be provided by each department. The accounting officer confirms the municipality's priorities in the formulation of the draft and the final budget document.

A budget, as per S71 of the MFMA, is subject to monthly control and reporting to Council with recommendations of action to be taken to achieve the budget's goals. The budget is also subject to a mid-term review which might result in a revised budget, thereby resulting in the adjustments

budget, which is in terms of S28 of the MFMA. Unfinished capital project budgets shall not be carried forward to future fiscal years unless the project expenditure is committed or funded from grant funding, which will require the rolling over of those funds together with the project.

Credit Control Policy

This policy together with the relevant work procedure manuals provides direction in areas of credit control, collection of amounts billed to customers, procedures for recovery of arrear accounts, etc. Umuziwabantu Municipality annually revises policy as well as the related bylaws and approved the revised policy together with the annual budget approval.

The principles supported in this policy are:

The administrative integrity of the municipality must be maintained at all costs. The democratically elected councilors are responsible for policy making, while it is the responsibility of the accounting officer to ensure the implementation of these policies. Consumers are required to fill in an application form, requesting the municipality to connect them to the main service supply lines.

Indigent Policy

The criteria for benefits under this scheme are part of the credit control policy. An indigent register is maintained in order administer indigent support. The application forms to qualify for the indigent support must be completed annually. The Municipality may annually, as part of its budgetary process, determine the municipal services and levels thereof which will be subsidized in respect of indigent customers in accordance with the national policy, but subject to principles of sustainability and affordability.

An indigent customer shall automatically be deregistered if verification concludes that the financial circumstances of the indigent customer have changed to the extent that he/she no longer meets the qualifications. The indigent customer may at any time request deregistration.

This process is done through SUKUMA SAKHE (War Rooms) where all the applicants are profiled.

Tariff Policy

The purpose of this policy is to ensure that a uniform tariff is applied to the municipal area of jurisdiction. The policy is updated and sent for public comment annually to conform to latest legislation requirements.

Rates Policy

This has been implemented with the Municipal Property Rates Act with effect from 1 July 2009. Policy is reviewed annually when the draft budget is submitted for public comments.

Free Basic Services

Indigent households receive 50 KWH of electricity free each month. Refuse for these low income areas are raised and credited from equitable share. Rates on properties below a certain value receive a 100% rebate.

Investment Policies

Every municipal council is required in terms of Section 13(2) of the Municipal Finance Management Act (MFMA) no 56 of to approve a Cash and Investments Policy for the Council. The primary objective of the investment policy is to gain the highest possible return, without unnecessary risk, during periods when excess funds are not being immediately required. For this to be achieved, it is essential to have an effective cash flow management program. Before any monies can be invested, the Chief Financial Officer or his/her delegate must determine whether there will be surplus funds available during the term of the investment. The term of the investment should be fixed and in order to do this it is essential for the cash flow estimates to be drawn up.

Investment shall be made with care, skill, prudence and diligence. Investment officials are required to adhere to written procedures and policy guidelines, exercise due diligence and exercise strict compliance with all legislation. The Minister of finance may identify by regulation in terms of Section 168 of the MFMA instruments or investments other than those referred to below in which the Municipality may invest:

- a) Deposit with banks registered in terms of the Banks Act, 1990 (Act No.94 of 1990);
- b) Securities issued by the National Government;
- c) Investments with the Public Investment Commissioners as contemplated by the Public Deposits Act, 1984 (Act No. 46 of 1984);
- d) A Municipality's own stock or similar type of debt;
- e) Bankers, acceptance certificates or negotiable certificates of deposits of banks; Long term securities offered by insurance companies in order to meet the redemption.

The following are some of the more significant programs that have been identified:

- a) Ensure continued compliance with GRAP
- b) Audit /inspection of electricity meters
- c) Replacement of faulty meters
- d) Maintain and update valuation roll
- e) Management of prepaid data base
- f) Efficient vending of prepaid electricity
- g) Annual Reviewing of budget related policies
- h) Updating of Fixed Assets Register
- i) Enable a greater awareness of the Municipal Property Rates Act
- j) Accurately Billing customers on a regular basis(Data Cleansing exercise, Indigent register maintenance, Improved Debt Collection procedures, Affordable Tariff Setting, disconnections)
- k) Expenditure analysis and reduction

Revenue Enhancement Strategy

The financial policy of Umuziwabantu Municipality is to provide a sound financial base and the resources necessary to sustain a satisfactory level of the municipal services for the community of Umuziwabantu. It is the goal of the Municipality to achieve a strong financial position with the ability to survive local and regional economic impacts, adjust effectively to the community's changing service requirements, and manage the municipality's budget and cash flow to the maximum benefit of the community and provide a high level of protective services to assure public health and safety.

Umuziwabantu Municipality's financial policies will address the following goals:

- To keep the municipality in a financially sound position in both long and short term.
- Maintain sufficient financial liquidity through regular reviews and adjustments to meet normal operating and contingent obligations.
- Apply credit control policies which maximize collection while providing relief for the indigent; and recognizing the basic policy of customer care (service level standards) and convenience.
- Maintaining existing infrastructure and other capital assets.

Umuziwabantu Municipality has developed its own Revenue Enhancement Strategy. This Strategy was developed in house and was adopted by council on the 28th May 2019.

The purpose is to increase or improve the collection rate from debtors is an obvious strategy to improve revenue enhancement but revenue enhancement is more than just that, it also requires other departments to identify possible options which could result in savings or additional revenue. A credible, fair and transparent mechanism is necessary. Implementing a revenue enhancement turnaround strategy can only be achieved by critically reviewing the current revenue management business models and processes being applied within the municipality.

To effectively deal with the current challenges, the municipality must plan and implement effective and integrated revenue enhancement strategies. Revenue enhancement is a process focused on the holistic improvement of municipal business model. To improve on the current business model it is important to identify all the critical elements that currently affect the municipality's revenue performance. This review process will provide a sound platform for effective planning. The need for an integrated approach should not be taken lightly. Isolated projects that focus on symptoms like debt and access to services, rather than the root cause further compound the current crisis.

For example, the implementation of the MPRA resulted in the further accumulation of debt from increased billing and non-payment as well as increased operational costs. In addition, debt collection in poor communities has not been successful because of the economic status of the individual debtors and the political implications of aggressive debt collection in these areas. The Strategy is relatively new and will be implemented in the 2019/20 Financial Year.

OPERATING INCOME

Description	2018/19 OPEX						
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance
R thousands							%
Revenue By Source							
Property rates	15 073		1 311	18 307	6 280	12 027	192%
Property rates - penalties & collection charges	-				-	-	
Service charges - electricity revenue	34 154		2 029	9 050	14 231	(5 180)	-36%
Service charges - water revenue					-	-	
Service charges - sanitation revenue					-	-	
Service charges - refuse revenue	2 262		189	942	942	(1)	0%
Service charges – other					-	-	
Rental of facilities and equipment	81		2	13	34	(21)	-62%
Interest earned - external investments	7 416		754	4 691	3 090	1 601	52%
Interest earned - outstanding debtors					-	-	
Dividends received					-	-	
Fines	825		-	37	344	(307)	-89%
Licences and permits	533		(2)	161	222	(61)	-27%
Agency services	2 118		-	625	883	(257)	-29%
Transfers recognised - operational	87 476		1 032	36 997	36 448	549	2%
Other revenue	1 167		57	7 680	486	7 194	1479%
Gains on disposal of PPE					-	-	
Total Revenue (excluding capital transfers and contributions)	151 105	-	5 373	78 505	62 960	15 544	25%

OPERATING EXPENDITURE

Description	2018/19 OPEX						
	Original Budget	Adjusted Budget	Monthly actual	YTD actual	YTD budget	YTD variance	YTD variance
R thousands							%
Expenditure By Type							
Employee related costs	60 735		5 879	28 755	25 306	3 449	14%
Remuneration of councillors	8 646		691	2 828	3 602	(774)	-21%
Debt impairment	186		–	–	77	(77)	-100%
Depreciation & asset impairment	10 869		–	–	4 529	(4 529)	-100%
Finance charges	897		57	248	374	(125)	-34%
Bulk purchases	30 852		3 949	14 144	12 855	1 289	10%
Other materials	1 997		51	349	832	(483)	-58%
Contracted services	3 369		317	1 483	1 404	80	6%
Transfers and grants	2 655		50	1 110	1 106	3	0%
Other expenditure	41 139		3 315	16 280	17 141	(861)	-5%
Loss on disposal of PPE					–	–	
Total Expenditure	161 344	–	14 309	65 198	67 227	(2 029)	-3%

CAPITAL EXPENDITURE

Vote Description	CAPEX 2018/19 FINANCIAL YEAR						
	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance
R thousands							%
Capital Expenditure - Standard Classification							
Governance and administration	3350000	0	871229	1444620,5	1395833,3	48787,16667	3%
Executive and council	1400000		860564	874700	583333,33	291366,6667	50%
Budget and treasury office	1950000		10665	569920,5	812500	-242579,5	-30%
Corporate services					0	0	
Community and public safety	11310000	0	770474,96	1759802,3	4712500	-2952697,73	-63%
Community and social services	2710000		762476,96	1751804,3	1129166,7	622637,6033	55%
Sport and recreation	8600000		7998	7998	3583333,3	-3575335,333	-100%
Public safety						0	
Housing						0	
Health							
Economic and environmental services	64451974	0	1617888,3	11052474	26854989	-15802514,81	-59%
Planning and development	34451974		124514,91	4269716,7	14354989	-10085272,49	-70%
Road transport	30000000		1493373,4	6782757,7	12500000	-5717242,32	-46%
Total Capital Expenditure - Standard Classification	79111974	0	3259592,3	14256897	32963323	-18706425,37	-57%

INVESTMENTS

Investments by maturity Name of institution & investment ID	Type of Investment	Expiry date of investment	Received interest for the month	Yield for the month 1 (%)	Market value at beginning of the month	Change in market value	Market value at end of the month
R thousands							
Municipality							
FNB-61240006266	UNSPECIFIED	NO MATURITY DATE	1 735,24	3,7%	534 480,97		536 216,21
FNB-62618238655	UNSPECIFIED	NO MATURITY DATE	3 435,74	6,4%	633 355,45		636 791,19
FNB-62605479767	UNSPECIFIED	NO MATURITY DATE	123 938,65	6,4%	22 847 275,33		22 971 213,98
FNB-62766746542	UNSPECIFIED	NO MATURITY DATE	40,06	6,6%	7 384,94		7 425,00
STANDARD BANK-258884908-001	CALL ACCOUNT	NO MATURITY DATE			17 395 006,13		17 395 006,13
STANDARD BANK-258884908-003	NOTICE DEPOSIT	NO MATURITY DATE			17 400 000,00		17 400 000,00
NEDBANK-037165015337/01	CALL DEPOSIT	NO MATURITY DATE		6,6%	373 426,71		373 426,71
NEDBANK-037165014802/01	CALL DEPOSIT	NO MATURITY DATE		6,6%	9 349 224,70		9 349 224,70
NEDBANK-037165014802/16	CALL DEPOSIT	NO MATURITY DATE		6,6%	448 118,94		448 118,94
NEDBANK-037165018956/01	CALL DEPOSIT	NO MATURITY DATE		6,6%	12 767,03		12 767,03
NEDBANK-037165018956/18	CALL DEPOSIT	NO MATURITY DATE		6,6%	727 190,94		727 190,94
NEDBANK-037165013008/77	CALL DEPOSIT	NO MATURITY DATE		6,6%	69 066,48		69 066,48
NEDBANK-037165013415/03	CALL DEPOSIT	NO MATURITY DATE		6,6%	2 611 215,23		2 611 215,23
NEDBANK-037165026169/01	CALL DEPOSIT	NO MATURITY DATE		6,6%	41 120 837,22	-19 708 738,63	21 412 098,59
NEDBANK-03716506169/10	FIXED DEPOSIT	2019-06-19		7,9%	21 000 000,00		21 000 000,00
INVESTEC-1100529803451	FIXED DEPOSIT	NO MATURITY DATE	353 210,80	7,9%	17 338 938,08	-17 692 148,88	
INVESTEC-1100529803452	FIXED DEPOSIT (YIELD)	2019-04-12	-	8,1%	-	-	-
INVESTEC-1100529803500	CALL DEPOSIT	NO MATURITY DATE	219 509,30	6,6%	29 980 593,97	14 692 148,88	44 892 252,15
			R 701 869,79		R 181 848 882,12	R -22 708 738,63	R 159 842 013,28

GRANTS REGISTER

UMUZIWABANTU MNICIPALITY						
DETAILED SCHEDULE OF CONDITIONALGRANTS AND RECIEPTS AS AT JUNE 2019						
GRANT NAME	UNSPENT AT THE BEGINNING OF YEAR	WITHHELD FUNDS	RECEIVED DURING THE YEAR	EXPENDED DURING THE YEAR	UNSPENT AT THE END OF YEAR	% SPENT
Small Town Rehabilitation Grant	2091173,18	0	0	-285707,24	1805465,94	0,00%
Land Use Management Systems Grant	73000	0	0	0	73000	0,00%
Government Expect Grant	7889,7	0	0	0	7889,7	0,00%
Electrification Grant	1780972,33	-1780972,33	5000000	-4999045,82	954,18	-99,98%
Disaster Management Grant	0	0	400000	0	1	0,00%
Financial Management Grant	0	0	1900000	-1900000	0	-100,00%
Provincialisation of libraries (Cyber Cadet) Grant	0	0	1591000	-1591000	0	-100,00%
Library Subsidy Grant	0	0	0	0	0	0,00%
EPWP Grant	0	0	1213000	-1213000	0	-100,00%
MIG	0	0	22940000	-22940000	0	-100,00%
Housing	2695553			-196647,36	2498905,64	0,00%
Sports & recreation			50000	-4320	45680	-8,64%
	6648588,21	-1780972,33	33094000	-33129720,42	4431896,46	-100,11%

COMPONENT C: MANAGEMENT CORRECTIVE ACTION PLAN

No	Finding	Page no	Corrective action			Progress to Date	Audit Comment	
			classification	Description of Management action	Responsible person			Targeted completion date
1.	<p>RESTATEMENT OF CORRESPONDING FIGURES:</p> <p>As disclosed in note 53 to the financial statements, the corresponding figures for 30 June 2018 were restates as a result of an error in the financial statements of the municipality at, and for the year ended 30 June 2019.</p>	1		<p>Management will ensure that the draft financial statements are reviewed by:</p> <ol style="list-style-type: none"> 1. Setting up mini task team internally to for reviewal prior to submitting to Internal Audit for review. 2. Submitting AFS on time for reviewal by internal audit unit prior to the reviewal by Audit Committee. 3. Submitting of AFS for a Full review by audit committee. 	CFO; Internal Audit; and Audit Committee	<p>31 March 2020 (Interim AFS)</p> <p>13 August 2020 (Mini task team)</p> <p>18 August 2020 (Internal Audit)</p> <p>25 August 2020. (Audit Committee)</p>	Planned	N/A
2.	<p>MATERIAL IMPAIRMENTS:</p> <p>As disclosed in note 8 to the financial statements, the municipality recognised an impairment of receivables of R3, 08 million (2018 R2, 61 million) on receivables from exchange transactions and R12, 52 million (2018: R10, 58million) of receivables from non-exchange transactions as the recoverability of these amounts was doubtful.</p>	2		<p>Management will ensure that the:</p> <ol style="list-style-type: none"> 1. Debtors' reconciliations and Impairment calculations are reviewed. 2. Credit control policy clearly defines the methodology applied to impairment of receivables aligned with the accounting policy and GRAP standards. 3. The existing Debt collection strategy aligned to the credit control and debt collection policy is implemented. 	CFO; Internal Audit; and Audit Committee	<p>31 March 2020 (Interim AFS)</p> <p>13 August 2020 (Mini task team)</p> <p>18 August 2020 (Internal Audit)</p> <p>25 August 2020. (Audit Committee)</p>	Planned	N/A
3.	<p>UNDERSPENDING OF GRANTS:</p> <p>As disclosed in note 23 to the financial statements, the municipality had surrendered grant funding 1.78 million relate</p>	2		<ol style="list-style-type: none"> 1. Develop an improved plan for sitting of Bid Committees to be aligned with the approved procurement plan. 	CFO	<p>31 January 2020 (Plan for Bid Committees)</p>	Planned	N/A

	to Integrated National Electrification Programme due to the delays in the appointment of contractors.			<p>2. Monitor progress on the above developed Plan on a monthly basis.</p> <p>3. Contractual appointments to be fast tracked through the plan on point no.1.</p> <p>4. Monthly monitoring of Spending of conditional grants against SDBIP & Approved Annual Budget.</p> <p>5. Ensuring that Bid Documents and Adverts for all Bids are checked and approved by relevant HOD's before the final approval by the Accounting Officer.</p>		Monthly (monitoring of conditional grant)		
4.	IRREGULAR EXPENDITURE: As disclosed in note 23 to the financial statement the municipality incurred irregular expenditure of R33, 99 million (2018 R34, 78 million) as it did not follow procurement processes.	2		<p>Management to put in place proper mechanisms to fully comply with all prescribed regulations in terms of SCM by :</p> <p>1. Monitoring the Contracts Register on a monthly basis,</p> <p>2. Enforce compliance checklist in respect of SCM regulations, prior to finalisation of the Purchase Order.</p> <p>3. Reviewing and implementing Policies in relation to S32 of the MFMA</p>	CFO & MM	Daily and on Monthly basis.	Planned	N/A
5.	ACHIEVEMENT OF PLANNED TARGETS The annual performance report on page...to.... set out information on the achievement of planned targets for the year ad explanations provided for the under and over-achievement of a number of targets.	4		<p>1. Review the alignment on the SDBIP and Performance management report to confirm accuracy and completeness.</p> <p>2. Review performance targets and implementation on a quarterly basis to ensure that actual information is linked to the planned targets.</p> <p>3. Review POE's and reported information on quarterly basis.</p> <p>4. Fully comply with target implementation and adjustments if necessary or as applicable.</p>	Manager: Strategic Planning & Internal Audit	Quarterly and Annual	Planned	N/A

				5. IA to conduct an attest work on the performance management reports on quarterly basis. 6. Report to Council on performance management				
6.	ADJUSTMENT OF MATERIAL MIS-STATEMENTS: Identified material misstatement in the annual performance report submitted for auditing. These material misstatement were on the reported performance information of basic service delivery. As management subsequently corrected the misstatement.	4		1. Review performance targets and implementation on a quarterly basis. 2. Review POE's and reported information on quarterly basis. 3. Fully comply with target implementation and adjustments if necessary or as applicable. 4. IA conduct an attest work on the performance management reports on quarterly basis. 5. Audit Committee review the quarterly performance report and annual performance report before submission to AG. 6. Report to Council on performance management.	Manager: Strategic Planning	Quarterly and Annual	Planned	N/A
7.	NON-COMPLIANCE-ANNUAL FINANCIAL STATEMENTS: The financial statement submitted for auditing were not prepared in all material respect in accordance with the requirements of section 122 (1) of the MFMA. Material misstatement of current assets, non-current assets, and expenditure and disclosure items identified by the auditors in the submitted financial statements were subsequently corrected, resulting in the financial statement receiving an unqualified.	4		Management will ensure that the draft financial statements are reviewed by: 1. Setting up mini task team internally to for reviewal prior to submitting to Internal Audit for review. 2. Submitting AFS on time for reviewal by internal audit unit prior to the reviewal by Audit Committee. 3. Submitting of AFS for a Full review by audit committee. 4. Conduct an audit readiness exercise to confirm completeness, accuracy and fair presentation of financial information and compliance with relevant legislations.	CFO; Internal Audit; and Audit Committee	31 March 2020 (Interim AFS) 13 August 2020 (Mini task team) 18 August 2020 (Internal Audit) 25 August 2020. (Audit Committee)	Planned	N/A
8.	PROCUREMENT AND CONTRACT MANAGEMENT:	4		Internal Audit to review appointments of Bid Committee members on regular basis.	Internal Audit	Quarterly	Planned	N/A

	Competitive bids were adjudicated by a adjudication committee that was not composed in accordance with SCM regulation 29(2).							
9.	Some of the bid documentation for procurement of commodities designated for local content and production, did not stipulate the minimum threshold for local production and content as required by the 2017 preferential procurement regulation 8(20). This non-compliance was identified in the procurement processes for the supply of protective clothing and electrical cables.	4		<ol style="list-style-type: none"> 1. Revise and review that tender documentation include requirements of 2017 preferential procurement regulation 8(5) relating to local content and production. 2. Ensuring that all advertisement for goods and services falling within designated sectors will specify minimum thresholds. 3. Monitoring the implementation/ application of the SCM compliance checklist to ensure tender processes are in compliant with 2017 preferential procurement regulation 8(20). 	CFO	Ongoing	Planned	N/A
10.	Some of the commodities designated for local content and production, were procured from suppliers who did not submit a declaration on local production and content as required by the 2017 Preferential procurement regulation. This non-compliance was identified in the procurement processes for the supply of electrical cables.	4		<ol style="list-style-type: none"> 1. Ensuring that all bidders will be required to complete the relevant declaration documents. 	CFO	Ongoing	Planned	N/A
11.	Some of the commodities for local content and production, were procured from suppliers who did not meet the prescribed minimum threshold for local production and content, as required by the 2017 preferential procurement regulation 8(5). This non-compliance	4		<ol style="list-style-type: none"> 1. Ensuring that all bidders will be required to complete the relevant declaration documents. 2. Monitoring the implementation/ application of the SCM compliance checklist to ensure tender processes are in compliant with 2017 preferential procurement regulation 8(20). 	CFO	Ongoing	Planned	N/A

12.	<p>EXPENDITURE MANAGEMENT: Reasonable steps were not taken to prevent fruitless and wasteful expenditure amounting to R491, 423, as disclosed in note 44 to the annual financial statement, in contravention of section 62(1) (d) of the MFMA. The majority of the disclosed fruitless and wasteful expenditure was caused by interest and penalties incurred due to late payments and losses incurred on expenditure transactions.</p>	5		<ol style="list-style-type: none"> 1. Review process on voucher control and ensure compliance with creditors' payment days. 2. Negotiate supplier invoicing timelines. 3. Fully implement consequence management through S32 (MFMA) 4. Comply with MFMA Circular 68. 4. To ensure that all our suppliers are notified to use centralised email to submit invoices. 	CFO and MM	Ongoing	Planned	N/A
13.	<p>CONSEQUENCE MANAGEMENT: Irregular expenditure incurred by the municipality were not investigated to determine if any person is liable for the expenditure, as required by section 32(2)(b) of the MFMA.</p> <p>Losses resulting from irregular expenditure were certified by council as irrecoverable without having conducted an investigation to determine the recoverability of the expenditure in contravention of section 32(2)(b) of the MFMA.</p>	5		<ol style="list-style-type: none"> 1. Fully implement consequence management through S32 (MFMA) and comply with MFMA Circular 68. 	MM	Quarterly	Planned	N/A
14.	<p>INTERNAL CONTROL DEFICIENCIES Management did not implement adequate oversight over daily and monthly controls to support significant areas of financial reporting. Procurement processes were initiated without the adequate oversight to ensure adherence with the legislative prescripts.</p>	6		<p>Management will ensure improved and adequate oversight to ensure adherence with legislative prescripts by:</p> <ol style="list-style-type: none"> 1. Preparing and reviewing monthly financial reconciliations. 2. Reviewing SCM SOPs and developing SCM SOPs. 3. Reviewing the SCM Compliance checklist and monitoring implementation thereof. 	MM	Daily and Monthly	Planned	N/A

COMPONENT D: SERVICE DELIVERY PERFORMANCE

ANNUAL PERFORMANCE REPORT FOR THE YEAR ENDING 30 JUNE 2019

UMUZIWABANTU LOCAL MUNICIPALITY

IDP / SDBIP NO.	NATIONAL KEY PERFORMANCE AREAS	OBJECTIVE (AS PER IDP)	STRATEGIES (AS PER IDP)	INDICATORS	COMPARISON WITH PREVIOUS YEAR		CURRENT YEAR				Status (Achieved / Not Achieved)	Challenges	Planned Corrective Measures	Portfolio of Evidence
					2017/2018 (TARGET)	2017/2018 (ACTUAL)	DEMAND	BACK LOG	2018/2019 (TARGET)	2018/2019 (ACTUAL)				
					IDP17-18/21-22/ C.3/90	MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	Promote a participative, facilitative and accountable governance	Present Quarterly PMS reports to EXCO	Number Quarterly PMS Reports Presented to EXCO.	4 Reports				
Promote a participative, facilitative and accountable governance	Table Annual Report to Council	Table 2017/18 Annual Report by date	2016/17 Annual Report Presented to Council by the 31st January 2018	2016/17 Annual Report was Presented to Council on the 31st January 2018			N/A	N/A	2017/18 Annual Report Tabled to Council by 31 January 2019	2017/18 Annual Report was Presented to Council on the 29th January 2019	Achieved	N/A	N/A	Council resolutions and copy of the report
Promote a participative, facilitative and accountable governance	Prepare Annual Performance Information to AG & CoGTA & Treasury by 31 August 2018	Submission of the APR to AG , CoGTA & Treasury by date	Submission of the adopted APR to AG ,CoGTA & Treasury by 31st Aug 2017	31st August 2017			N/A	N/A	Submission of the adopted APR to AG ,CoGTA & Treasury by 31st Aug 2018	31st August 2018	Achieved	N/A	N/A	Proof of submission
Promote a participative, facilitative and accountable governance	OPMS Reviews and Reporting	S56& S54 Performance Assments by date	Sec 54/56 Performance Assessments by 30 June 2018	2016/17 PMS assessments for S56 & 54 managers was conducted on the 22th May 2018			N/A	N/A	Sec 54/56 Performance Assessments by 30 June 2019	2017/18 PMS assessments for S56 & 54 managers was conducted on the 30th May 2018	Achieved	N/A	N/A	Assessments report and Council Resolution
Promote a participative, facilitative and	Conducting Quarterly Performance Reviews	Number of performance reviews conducted	4 Performance Reviews	4 Performance Reviews			N/A	N/A	4 Performance Reviews	4 Performance Reviews	Achieved	N/A	N/A	Minutes and registers of performance reviews

	accountable governance												
	Promote a participative, facilitative and accountable governance	Continuous monitoring of OPMS performance	Date of adoption of the eviewed PMS Policy framework by EXCO	N/A	N/A	N/A	N/A	30 Septemeber 2018	19-Oct-18	Not Achieved	Late Submission of comments to Policy	Continious participation of internal stakeholders	EXCO Resolution
	Promote a participative, facilitative and accountable governance	Submit Mid Term Performance Report to Mayor for assessment as per S72 of the MFMA	Date of Assessment and Submission of Mid Term Performance Report to Mayor as per S72 of the MFMA	N/A	N/A	N/A	N/A	25 January 2019	Mid Term Assessment were conducted on the 23rd January 2019	Achieved	N/A	N/A	Signed proof of submission to Mayor and Minutes of Mid Term assessments
	Promote a participative, facilitative and accountable governance	Mayor to approve 2019/20 SDBIP within 28 days after budget adoption	Date of Mayors approval of 2019/20 SDBIP	2018/19 SDBIP Presented to the Mayor for Approval by date	The SDBIP was adopted on the 28th June 2017	N/A	N/A	within 28 days after budget adoption	The SDBIP was adopted on the 29 June 2018	Achieved	N/A	N/A	Signed SDBIP document by the Mayor.
	Promote a participative, facilitative and accountable governance	Signing of Performance agreements for Sec 54 and 56 employees to ensure compliance with Section 57 of the Municipal Systems Act	Signing of sec 54 & 56 employees performance agreementd by date	31st July 2017	31st July 2017	N/A	N/A	31st July 2018	31st July 2018	Achieved	N/A	N/A	Copies of signed Contracts
	Promote a participative, facilitative and accountable governance	Publicizing of of sec 54& 56 performance contracts within 14 Days after approval of the SDBIP to ensure compliance with section 53 of the Municipal Finance	Date of Publicizing of sec 54& 56 performance agreements on local media	Within 14 Days after approval of SDBIP	Perfomance agreements were available on local media within 14 days	N/A	N/A	Within 14 Days after approval of SDBIP	Perfomance agreements were available on local media within 14 days	Achieved	N/A	N/A	signed Council Extract

		Management Act											
	Promote a participative, facilitative and accountable governance	Submit performance contracts of S54/56 managers to Council to ensure compliance with section 53 of the Municipal Finance Management Act	Date of submission of performance contracts of S54/56 managers to Council	30-Aug-17	30-Aug-17	N/A	N/A	30 August 2018	30-Aug-18	Achieved	N/A	N/A	Council approved sc54/56 contracts
	Promote a participative, facilitative and accountable governance	Ensure compliance with section 28 of the Municipal Systems Act	Date of adoption for the IDP and Budget Process Plan by Council	30-Aug-17	29-Aug-17	N/A	N/A	30 August 2019	30-Aug-18	Achieved	N/A	N/A	Council resolution of process plan
	Promote a participative, facilitative and accountable governance	Review of the 2019/20 Integrated Development Plan Ensure compliance with section 34 of the Municipal Systems Act	Date of adoption for the Review of the 2019/20 Integrated Development Plan	Ensure council adopts 2018-2019 Reviewed IDP by 30 June 2018	Council adopted the 2018/19 Reviewed IDP on the 20th June 2018	N/A	N/A	Adopt Revised IDP (2019/20)	IDP was adopted on the 26th June 2019	Achieved	N/A	N/A	Council resolution/reviewed IDP
	Plan towards the development of human capital	Work Skills Plan Implementation	Percentage of budget spent on implementing the WSP.	100%	60%	N/A	N/A	100%	27%	Not Achieved	Some interventions do not require funding as they are conducted internally	Indicator needs to be revised for 2019/20 Financial Year	Financial Report
	Plan towards the development of human capital	Review of the organogram	Date for adoption of the reviewed organogram	30-Jun-18	20th June 2018	N/A	N/A	30-Jun-19	29-Mar-19	Achieved	N/A	N/A	Copy of the approved Municipal organogram

	Plan towards the development of human capital	Review of HR Policies	Percentage of HR policies approved	N/A	N/A	N/A	N/A	100%	0%	Not Achieved	There was no HOD in place	Target to be Improved on due to the appointment of HOD	
	Plan towards the development of human capital	Adoption of Service Commitment Charter by date	Service Delivery Commitment Charter adopted by date	N/A	N/A	N/A	N/A	Adopted Service Delivery Commitment Charter by the 30th June 2019	Service Delivery is still at a Draft	Not Achieved	Awaiting to incorporate comments from all internal departments	Expedite process of gathering information from internal departments	Council resolution/ approved charter
	Plan towards the development of human capital	Submission of the Employment Equity Report to Department of Labour	Submission of 2019/2020 Employment Equity Report to Department of Labour by date.	15-Jan-18	15-Jan-18	N/A	N/A	15-Jan-19	15-Jan-19	Achieved	N/A	N/A	Proof of submission and WSP
	Plan towards the development of human capital	Establishment of an employment equity forum	Date of the establishment of Employment equity forum	N/A	N/A	N/A	N/A	Establish Employment Equity Forum by the 30th March 2019	Not Achieved	Not Achieved	HR Manager was suspended and there was no Head of Department	Target to be Improved on due to the return of HR Manager and the appointment of HOD	appointment letters /and acceptance letters
	Plan towards the development of human capital	Election of new Health and safety representatives	Date of election of new Health and Safety reps.	N/A	N/A	N/A	N/A	Health and safety reps elected by the 30 January 2019	Jan-19	Achieved	N/A	N/A	Minutes of election meeting/ Minutes
	Plan towards the development of human capital	Conduct Employee Wellness programs	Number of Employee Wellness programs conducted	N/A	N/A	N/A	N/A	2 Programs	1 Programs	Not Achieved	HR Manager was suspended and there was no Head of Department	Target to be Improved on due to the return of HR Manager and the appointment of HOD	Report/ program/attendance register
	Plan towards the development of human capital	Development of an HR Strategy	Date of adoption of the HR Strategy	N/A	N/A	N/A	N/A	Adopt HR Strategy by the 30th June 2019	HR Strategy is at a Draft	Not Achieved	Insufficient internal HR capacity to develop the strategy	Avail more funding in order for the Municipality to outsource the Strategy	Council Resolution

	Plan towards the development of human capital	Number of Section 54 / 56 posts filled in terms of Municipal Systems Act Regulations	Number of section 54/56 posts filled	4	2	6	3	4	3	Not Achieved	Delay in the appointment process as the MM was only appointed in the 3rd Quarter	Expedite Interviews for employment of Section 56 Employees	appointment letters /and acceptance letters
	To Promote participative, facilitative and accountable governance	Ensure compliance with the Collective Bargaining Agreement	Number of Council meetings held as per approved Council schedule.	N/A	N/A	N/A	N/A	8	13 Meetings	Achieved	N/A	N/A	Copies of Council agendas
	To Promote participative, facilitative and accountable governance	Procure electronic document management system to ensure compliance with National Records and Archives Act which requires efficient records management system	Procure electronic document management system by date	N/A	N/A	N/A	N/A	30 June 2019	Development of Terms of Reference	Not Achieved	HR Capacity and Funding	Expedite process of finding a service provider	Report on electronic filing system/invoice/purchase order
	To Promote participative, facilitative and accountable governance	Develop an ICT strategy to ensure effective and efficient ICT environment	Date of adoption of the ICT strategy	N/A	N/A	N/A	N/A	Adopt ICT Strategy by the 30th June 2019	Service provider has been appointed the draft is complete	Not Achieved	Delays in procurement processes	The Draft ICT Strategy has been and should be adopted within Q1 of the 2019/20 Financial year	Copy of strategy / Council resolution
	To Promote participative, facilitative and accountable governance	Conduct risk assessments for the municipality.	Number of assessment conducted	N/A	N/A	N/A	N/A	1 Assessment	1 Assessment	Achieved	N/A	N/A	Risk and control assessment report/ Risk register
	To Promote participative, facilitative and accountable governance	Prepare a risk based audit plan	Review and approval of operational internal audit plan by date	Approval of audit plan By 30 June 2018	13 December 2017.	N/A	N/A	30-Aug-18	Audit Plan was approved by the audit committee	Achieved	N/A	N/A	Resolution of approval by Audit committee

									on the 23rd June 2018				
To Promote participative, facilitative and accountable governance	Conduct risk assessments for the municipality	Number of risk committee meetings planned	4 meetings planned	4 meetings planned	N/A	N/A	4 meetings planned	4 meetings planned	Achieved	N/A	N/A	Minutes of risk committee meetings and attendance register	
To Promote participative, facilitative and accountable governance	Performance of risk assessment	Number of Risk Report submitted to Audit Committee	4 risk reports submitted to the audit committee	4 risk reports submitted to the audit committee	N/A	N/A	4 risk reports submitted to the audit committee	2 risk Reports	Not Achieved	the incumbent risk management officer relocated	Expedite the appoint of a Risk Management official	Copies of risk reports submitted to Audit committee.	
To Promote participative, facilitative and accountable governance	To ensure all MANCO recommendations are monitored	Percentage of Manco recommendations implemented	100%	100%	100%	23%	100%	77%	Not Achieved	the remaining findings are ongoing	Expedite resolving of outstanding queries	Progress reports on the MANCO action plan	
To Promote participative, facilitative and accountable governance	Ensure audit committee functionality as per section 166 of the Municipal Finance Management Act	Number of AC meetings convened as per S166 MFMA	4 meetings	4 meetings	N/A	N/A	4 meetings	4 meetings	Achieved	N/A	N/A	Copies of reports/Attendance register/Minutes of the A&C meetings	
To Promote participative, facilitative and accountable governance		% of Audit Committee recommendations attended to.	100%	100%	100%	23%	100%	77%	Not Achieved	the remaining findings are ongoing	Expedite resolving of outstanding queries	Quarterly performance reports (highlighting findings)/Progress report addressing the AC Action plan	
To Promote participative, facilitative and accountable governance	Produce Quarterly Internal Audit reports submitted to Audit Committee	Number of internal audit reports for submission to Audit Committee	4 reports	4 reports	N/A	N/A	4 reports	4 reports	Achieved	N/A	N/A	Internal audit reports	

	To Promote participative, facilitative and accountable governance	Internal Audit to produce performance reports and submitted to Audit Committee	Number of internal audit reports on performance to be submitted to AG	4 Reports	4 Reports	N/A	N/A	4 Reports	4 Reports	Achieved	N/A	N/A	Internal Audit reports
	Strengthen Inter-Governmental Relations	Development / Review of Communications Strategy.	Date of adoption of a reviewed communication strategy	30-Jun-18	Not Achieved	N/A	N/A	30-Jun-19	27-Mar-19	Achieved	N/A	N/A	Copy of Council Resolution
	Strengthen Inter-Governmental Relations	Public participation strategy	Public Participation Strategy adoption by date	30-Jun-18	Not Achieved	N/A	N/A	30-Jun-19	27-Mar-19	Achieved	N/A	N/A	Copy of resolution/ copy of the approved communication strategy
	Strengthen Inter-Governmental Relations	Customer care plan	Adoption of a Customer Care Plan by date	30-Jun-18	Not Achieved	N/A	N/A	30 June 2019	Not Achieved	Not Achieved	Limited financial recourses	Insure appropriate budget in the Communication Vote	Copy MANCO Resolution/ adopted customer care plan
	Strengthen Inter-Governmental Relations	development of municipal newsletter	Number of quarterly municipal newsletter developed	N/A	N/A	N/A	N/A	2 newsletters	1 newsletters	Not Achieved	Limited financial recourses	Insure appropriate budget in the Communication Vote	Copy if municipal Newsletter
	Strengthen Inter-Governmental Relations	organising Mayoral radio slots	Number of Mayoral radio slots	4 Radio Slots	N/A	N/A	N/A	4 radio slots	2 Radio Slots	Not Achieved	Limited financial recourses	Insure appropriate budget in the Communication Vote	Copy of signed report on mayoral radio slots
BASIC SERVICE DELIVERY AND INFRASTRUCTURE	To ensure investment on infrastructure development and service delivery	facilitate Installation of new household connections	Number of households electrified	300	0	1071	1071	Electrifying 400 households by 30 June 2019	0	Not Achieved	Delayed commencement of the Electrification scope of works.	Expedite progress on site	Progress Report/ happy letters/ clouseout report/s completion certificates
	To ensure investment on infrastructure development and service delivery	Upgrade of aging electrical infrastructure (Cables)	Length of electrical cables in Kms installed	N/A	N/A	N/A	N/A	2 Km	5 Km	Achieved	N/A	N/A	Close out report, reflecting km's of electrical cables installed

	To ensure investment on infrastructure development and service delivery	Maintenance of electrical transformers and Substations as per the Maintenance and Rehabilitation Plan	Number of electrical transformers and Substations maintained	N/A	N/A	N/A	N/A	46 electrical transformers and substations maintained by the 30th June 2019	51 Serviced Transformers	Achieved	N/A	N/A	Report for the maintained electrical transformers and substations
	To ensure investment on infrastructure development and service delivery	Construction of Bhudlu Access Road Ward 9	Percentage completion of Bhudlu access Road	100%	99%	N/A	N/A	100% Completion	100% Completion	Achieved	N/A	N/A	Close out Report/completion certificate
	To ensure investment on infrastructure development and service delivery	Construction of Endlovini sportsfield Ward2	Percentage completion of Endlovini Sportsfield	70%	Contract award and site handover	N/A	N/A	100% Completion	0%	Not Achieved	Construction works has been halted due to the court interdict	At this point there is nothing we can do other than to wait for finalisation of the trial and the outcome	Completion report / certificate
	To ensure maximization of the municipality's resources in a sustainable manner	Maximum implementation of the municipality's capital budget	Percentage of the Municipality's capital budget spent on capital projects in terms of the IDP	100%	100%	N/A	N/A	100% expenditure	70%	Not Achieved	Delays in implementation of some projects which were budgeted for.	The appointment of other projects	Financial Report
	To ensure maximization of the municipality's resources in a sustainable manner	Maximum implementation of the Municipality MIG	Percentage of the Municipality's MIG grant spent	100%	100%	N/A	N/A	100% expenditure	100%	Achieved	N/A	N/A	Financial Report
	To ensure investment on infrastructure development	Construction of Municipal Pound.	Completion date of Municipal Pound	N/A	N/A	N/A	N/A	Project completion by the 30th of June 2019	Project cancelled for the current FY	Not Achieved	Bid Received Exceeded the Budget excessively	Re-prioritised the project on the next FY	Completion report / certificate

	and Service Delivery												
	To ensure investment on infrastructure development and service delivery	Upgrade of Kirk Street	Construction progress percentage of Kirk Street	N/A	N/A	N/A	N/A	40 % progress by the 30th of June 2019	5%	Not Achieved	Enforcement of project management and expedite progress on site	Enforcement of project management and expedite progress on site	Progress Report
	To ensure investment on infrastructure development and service delivery	Construction of Esikorokorwe ni Access Road Ward 7	Percentage Completion of Esikorokorwe ni access road	N/A	N/A	N/A	N/A	100% Completion	100%	Achieved	N/A	Finalised the snag list	Completion report / certificate
	To ensure investment on infrastructure development and service delivery	Construction of Umuziwabantu Informal Traders Market Square	Percentage completion of Umuziwabantu Informal Traders Market Square	100%	98%	N/A	N/A	100% Completion	100%	Achieved	N/A	N/A	Close out Report
	To ensure investment of infrastructure development and service delivery	Construction of Sportsfield at five Ward8	Construction progress percentage of Sportsfield at Five Ward 8	N/A	N/A	N/A	N/A	100% Completion	Project 100% Completed and Handed Over	Achieved	N/A	N/A	Close out Report
	To ensure investment of infrastructure development and service delivery	Construction of Magwala Access Road	Construction progress percentage of Magwala Access Road	N/A	N/A	N/A	N/A	80 % progress by the 30th of June 2019	0% progress	Not Achieved	SCM process were done twice due to Bid appeals objection	Expedite the conclusion of SCM processes	Progress Report/ happy letters/ closeout report/s completion certificates
	To ensure investment of infrastructure development and service delivery	Construction of Hawkins and Murchison Street Traffic lights	Percentage completion of Hawkins and Murchison Street Traffic lights	N/A	N/A	N/A	N/A	100% Project completion by the 30th of June 2019	100% Progress on Site	Achieved	N/A	N/A	Completion report / certificate

	To ensure investment of infrastructure development and service delivery	Construction of new Municipal Offices	Construction progress percentage of new Municipal Offices	70%	Finalising of Contract award	N/A	N/A	80 % progress by the 30th of June 2019	40% of Progress	Not Achieved	The project encountered various stoppages from external stakeholders	Expedite progress on site and implementation of strategies to fast track the works	Progress Report
	Create an enabling environment for economic development	EPWP	Number of Job opportunities created	100	100	N/A	N/A	Maintain 50 employees	50	Achieved	N/A	N/A	HR Report
	To ensure investment on infrastructure development and service delivery	Maintenance of rural access roads in all wards	Number of KM's of rural access roads maintained	N/A	N/A	N/A	N/A	Maintain 80 kms by the 30th June 2019	146 Kms	Achieved	N/A	N/A	Report for the maintained electrical transformers and substations
	To ensure investment on infrastructure development and service delivery	Maintenance of Ward 3 Storm water drainage	Number of KM's of storm water drainage maintained	N/A	N/A	N/A	N/A	2 km	0 Km	Not Achieved	Delay with SCM process to procure stormwater pipes	Requisition will be done and monitored closely	Report for the maintained electrical transformers and substations
	Improve, expand and maintain existing infrastructure	Maintenance of cemeteries	Number of grass cuts in the cemetery	N/A	N/A	N/A	N/A	4	4	Achieved	N/A	N/A	Report to portfolio committee & Cemetery Grass Cutting register
	Facilitate access to basic service delivery	Verge maintenance on open spaces	Number of verge cuts	N/A	N/A	N/A	N/A	16	52	Achieved	N/A	N/A	Report to portfolio committee & Verge Maintenance Cutting register
IDP17-18/21-22/C.4/99-124	Facilitate access to basic service delivery	Street cleaning	Number of days teams are utilised to clean streets	N/A	N/A	N/A	N/A	365 days	365 days	Achieved	N/A	N/A	Schedules, registers, weekly reports

	Facilitate access to basic service delivery	Access to Basic Refuse Removal	% of households with access to Basic refuse removal	N/A	N/A	100%	85%	15%	15%	Achieved	N/A	N/A	Report to portfolio committee/ waste truck collection sheet
	To create sustainable and socially cohesive communities	Environmental awareness	Number of environmental awareness campaigns conducted	N/A	N/A	N/A	N/A	4	10 Environmental awareness campaigns	Achieved	N/A	N/A	Attendance Register/program
	To create sustainable and socially cohesive communities	Integrated Waste Management Plan	Date adoption of IWMP	N/A	N/A	N/A	N/A	30-Jun-19	27-Mar-19	Achieved	N/A	N/A	Council Resolution
	To create sustainable and socially cohesive communities	Provide Vehicle licensing	Number of vehicles tested for COR	N/A	N/A	N/A	N/A	552	328 Vehicles tested	Not Achieved	Target is beyond the Municipality's control and requires to utilise the services offered by the municipality	Target to be revised in the next financial year	Report to portfolio committee
		Issues Learners Licences	Number of Learner licenses issued	N/A	N/A	N/A	N/A	960	667 learner licenses issued	Not Achieved	Target is beyond the Municipality's control and requires to utilise the services offered by the municipality	Target to be revised in the next financial year	Report to portfolio committee
		Issue Drivers licenses and renewals	Number of new and Renewed Drivers licenses issued	N/A	N/A	N/A	N/A	3120	3654 Drivers licenses issued	Achieved	N/A	N/A	Report to portfolio committee/ system generated report
	To create sustainable and socially	Conduct Computer trainings	Number of Computer trainings	N/A	N/A	N/A	N/A	80	187	Achieved	N/A	N/A	Approved list of Beneficiarie

	cohesive communities												s/attendance registers
		Continuous monitoring of library use	Number of new memberships issued	N/A	N/A	N/A	N/A	40	97 new memberships	Achieved	N/A	N/A	Reports to portfolio committee
		Reading material and visual content circulation	Number of reports submitted on reading material and visual content	N/A	N/A	N/A	N/A	4	4 reports	Achieved	N/A	N/A	Reports to portfolio committee
		Monitoring of efficient grant utilisation	Number of grant submission reports submitted to DAC	N/A	N/A	N/A	N/A	8	8 reports	Achieved	N/A	N/A	Acknowledgement of receipt
		Continuous use of library for the partially blind	Number of reports submitted	N/A	N/A	N/A	N/A	4	4 reports	Achieved	N/A	N/A	Reports to portfolio committee
	Improve, expand and maintain existing infrastructure	Maintenance of community facilities	Number of days teams are utilised to clean community Facilities	N/A	N/A	N/A	N/A	365	365 days	Achieved	N/A	N/A	Schedules, registers, weekly reports
		Secure Appropriate Land for establishment of a new Harding cemetery	Secure Appropriate Land for establishment of a new Harding cemetery by date	N/A	N/A	2 Cemeteries	1 Cemetery	Establishment of new cemetery site by 30 June 2019	Not Achieved	Not Achieved	Budget Constraints	Increase funding in the Next Financial Year	Established new cemetery site/proof of completion
	Provision of low cost housing	Mazakhele phase 3	Number of houses built at Mazakhele phase 3	480	170	N/A	N/A	500	468.	Not achieved	approval of stage 3 delays from the department	expedite the process for approval	Progress Report/completion certificates

		Provision of low cost housing	KwaMbotho rural housing	Number of units tbuilt at kwa Mbotho rural housing	170	176	N/A	N/A	375	370.	Not achieved	Stage 3 contract approval by the departmen t and quantum agreement issues not resolved	expedite the process for approval and authorisation by the national department on the old specification	Progress Report/com pletion certificates
		Improve, expand and maintain existing infrastructure	Booking of halls	Number of booking for the community halls	N/A	N/A	N/A	N/A	4	138 Bookings	Achieved	N/A	N/A	Copy of bookings register
		Improve, expand and maintain existing infrastructure	Maintenance and booking of cemetry	Number of cemetry bookings	N/A	N/A	N/A	N/A	4	24 Burials	Achieved	N/A	N/A	Copy of bookings register
IDP17-18/21-22/C.5/125-139	LOCAL ECONOMIC DEVELOPMENT	Create an enabling environment for Economic Development	Ensure Development of an LED strategy	Development and approval of an LED Strategy by date	30-Jun-18	Draft in Place	N/A	N/A	30 June 2019	26-Jun-19	Achieved	N/A	N/A	Councill Extract and Copy of LED Strategy
			Develop and Adopt an Informal Trading Policy	Development and approval of an Informal Trading Policy by date	30-Jun-18	Draft in Place	N/A	N/A	Reviewed Street trading policy by 30 June 2019	Draft in place	Not Achieved	There are deadlocks with regards to tarrifs which are proposed in the policy, as these are being disputed by the informal traders association.	Review of tarrifs, and engagements with the informal economy to discuss the tarrifs.	Copy of the Informal trading Policy as adopted by Council
			Conduct formal meetings with the	Number of of informal trader Association	4 meetings	9 meetings	N/A	N/A	4 meetings	15 meetings	Achieved	N/A	N/A	Copies of Attendance Registers/p rogram

		informal traders association	meetings held with the Municipality										
		Conduct capacity building workshops for informal traders	Number of informal traders Capacity building workshop conducted	4 Capacity Building Workshops	2 Capacity buildings	N/A	N/A	1	0	Not Achieved	Budget Constraints	Increase funding in LED vote	Attendance Register/program
		Provide support to SMMEs and Cooperatives (LED projects)	Number of LED projects provided with support	3	3	N/A	N/A	6	4 (Stezi women in sewing project, Malubala block making cooperative, The Kings Construction, Ngadiyou kukhula)	Not Achieved	The was insufficient funds in the LED vote as Fire King requires more than R200 000 to be assisted based on the quotation SCM received & Zamalawu Cooperative had some technical problems which delayed the project (Designs and Layout)	The LED Vote requires more Funding to assist in the development of SMMEs and Cooperatives & Expedite the involvement of internal skilled personals for the designs and layout	Council approval/ list of council approved projects
		Establishment of an LED Forum	Establishment of an LED Forum by date	N/A	N/A	N/A	N/A	Establish LED Forum by 30 June 2019	Nil	Not Achieved	Staff capacity within the	Manager LED has been appointed	Registers and program

												Municipality		
			Report on the Progress of CWP	Number of CWP Reports produced on Umuziwabantu site	4	4 reports	N/A	N/A	4	4 reports	Achieved	Nil	Nil	Copies of Reports
			Create employment opportunities through CWP	Number of employment opportunities maintained through CWP program.	1000	986	N/A	N/A	1000 employment opportunities	1052 employment opportunities	Achieved	Nil	Nil	Copies of reports/contracts of employment
IDP17-18/21-2+E109 A94:E109+E+ A94:E109	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Maximize Citizen Participation	Ensure functional of Ward committees	Number of ward committee seatings	N/A	N/A	N/A	N/A	120 seatings	95	Not Achieved	Participation of some ward councillors	Encourage Ward Councillors to participate in Ward committee meetings	Attendance registers
			Development of Ward Based Plans	Number of Ward based plans reviewed	10	10	N/A	N/A	10	10	Achieved	N/A	N/A	Copies of Ward plans
		Create sustainable and socially cohesive communities	Organise sports development programmes	Conduct Mayoral Cup Games by date	30-Jun-18	Not Achieved	N/A	N/A	30-Jun-19	15-16 June 2019	Achieved	N/A	N/A	Portfolio committee reports
			Participate in Sport Programme SALGA Games by date	30-Dec-17	7-11 December 20-17	N/A	N/A	30-Dec-18	9-11 December 2018	Achieved	N/A	N/A		

		Support of young people through Provision of tertiary registration / bursaries.	Number of beneficiaries for registration / bursaries	40	40	N/A	N/A	40	40	Achieved	N/A	N/A	Approved List of beneficiaries and proof of payment
		Host Matric Achievers Awards	Hosting of the Matric Achievers Awards by date	N/A	N/A	N/A	N/A	30-Sep-18	Not Achieved	Not Achieved	Home of Success had a challenge hosting Matric Achievers Awards which gave the municipality a challenge in participating	Participate in the planning phase of the Matric Achievers awards	Portfolio committee report/ Program
			Number of Schools Attending Career Exhibition	28-Feb-18	08-Feb-18	N/A	N/A	15 High Schools	15 High Schools attended the Career Exhibition	Achieved	N/A	N/A	Portfolio committee report
		To plan for your development initiatives	Develop youth development policy by date	N/A	N/A	N/A	N/A	Adopt youth development policy by the 30th June 2019	Not Achieved	Not Achieved	Insufficient HR capacity	Expedite the appointment of HR Manager and additional funding into youth vote if the municipality seeks the outsourcing route	Portfolio committee report/ Youth development policy

		Initiate quarterly behavioral change programmes and working together sector department and community stakeholders	Number of planned programmes on behavioral change	4 programmes	4 Programmes	N/A	N/A	4 programmes	4 Programmes	Achieved	N/A	N/A	Attendance registers/ Program
		Facilitate and coordinate Disability Programmes	Number of planned disability programmes	3 Programmes	3 Programmes	N/A	N/A	3 Programmes	3 Programmes	Achieved	N/A	N/A	Attendance registers/ program
		Facilitate and coordinate Gender Programme	Number of gender programs planned	3 Programmes	3 Programmes	N/A	N/A	3 Programmes	3 Programmes	Achieved	N/A	N/A	Attendance registers/ program
		Organise campaigns to fight the scourge of HIV and AIDS	Number of planned campaigns (HIV and AIDS)	4 programmes	4 Programmes	N/A	N/A	4 programmes	4 Programmes	Achieved	N/A	N/A	Attendance registers/ program
		Coordinate Senior citizens programmes	Number of senior citizens programs planned	3 Programmes	3 Programmes	N/A	N/A	3 Programmes	3 Programmes	Achieved	N/A	N/A	Attendance registers/ program
		Ensure functionality of Operation Sukuma Sakhe	Number of LTT seatings conducted	4 seatings	4 seatings	N/A	N/A	4 seatings	4 seatings	Achieved	N/A	N/A	LTT Attendance registers & Agenda

			through the LTT											
			Coordinate ROC Program	Number of ROC Programms Implemented	4 program mes	4 program mes	N/A	N/A	4 programm es	4 program mes	Achieved	N/A	N/A	Portfolio Committe e Reports
			Arts and Culture Programme s	Number of the A&C programs planned	4 program mes	4 program mes	N/A	N/A	4 programm es	4 program mes	Achieved	N/A	N/A	Portfolio committe e reports
IDP17-18/21-22/D.1 /156-173	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	To ensure that the organizations finances are managed sustainably	Creditors Payments and Managem ent	Percentage of valid invoices paid within 30 days from the receipt by creditors	100% of all valid invoices to be paid within 30 days from receipt	0,96	N/A	N/A	100% of all valid invoices to be paid within 30 days from receipt	100%	Achieved	N/A	N/A	Invoice with receipt date Monthly expenditure reports Creditors Reconcilia tions
			Withdrawal Report in terms of S11 of the MFMA	Number of Withdrawal reports prepared	4 withdraw al reports	Prepared 3 Withdrawal reports on a Quarterly basis	N/A	N/A	4 withdrawa l reports	100% Complianc e	Achieved	N/A	N/A	Withdraw al report
			Payroll managem ent	Date of completion of payroll	Timeous payment of salaries by the 25th of every month	100% complian ce with payroll processe d and procedur es in 2017/18	N/A	N/A	Timeous payment of salaries by the 25th of every month	3 Paynment Vouchers	Achieved	N/A	N/A	Payroll Calendar Emp201 Emp501 Payroll Recon.

		Payroll management	The number of payment vouchers paid to third parties	12 Payment vouchers paid to third parties	12 payment vouchers paid to third parties	N/A	N/A	12 Payment vouchers paid to third parties	12 payment vouchers paid to third parties	Achieved	N/A	N/A	Third party payment vouchers)
		Indigent Households receiving free basic electricity	No of registered indigent households receiving free basic electricity	6000 of registered indigent households receiving free basic electricity by 30 June 2018	6287 of registered indigent households receiving free basic electricity	N/A	N/A	6000 of registered indigent households receiving free basic electricity by 30 June 2019	6476	Achieved	N/A	N/A	Approved indigent Register on free basic Services
		Indigent Household receiving free basic refuse removal	No of registered indigent households receiving free basic refuse removal	200 of registered indigent households receiving free basic refuse removal by June 2018	178 of registered indigent households receiving free basic refuse removal	N/A	N/A	200 of registered indigent households receiving free basic refuse removal by June 2019	214 households	Achieved	N/A	N/A	Approved indigent Register on free basic Services
		Indigent Household receiving free basic rates	No of registered indigent households receiving free basic rates	80 of registered indigent households receiving free basic rates	63 of registered indigent households receiving free basic rates	N/A	N/A	80 of registered indigent households receiving free basic rates	87 households	Achieved	N/A	N/A	Approved indigent Register on free basic Services

		Monthly Billing reports	Number of Monthly Billing Report included in the Section 71 report	Include 12 Monthly Billing Reports in the Section 71 reports	Generated monthly billing Reports	N/A	N/A	Include 12 Monthly Billing Reports in the Section 71 reports	12 Monthly Billing Reports in the Section 71 reports	Achieved	N/A	N/A	Billing reports
		Debt Collection (revenue enhancement)	% Reduction of the debtors book by date	30% Reduction of the debtors book by 30 June 2018		N/A	N/A	30% Reduction of the debtors book by 30 June 2019	42%	Achieved	N/A	N/A	Debtors age analysis Report
		Effective and Efficient Quotation Tenders	Turnaround Time (in working days) to finalise Bid Processing for each quotation	Finalise Bid processing within 14 days of closure for each Quotation	Turnaround Time (in working days) to finalise Bid Processing not adhered to	N/A	N/A	Finalise Bid processing within 14 days of closure for each Quotation	Bid processing finalised within 14 days of closure for each Quotation	Achieved	N/A	N/A	Purchased Order Minutes log of dates when tenders were advertised
		Effective and Efficient Bid processing	Turnaround Time (in working days) to finalise Bid Processing	Finalise Bid processing within 90 working days of closure	Turnaround Time (in working days) to finalise Bid Processing not adhered to	N/A	N/A	Finalise Bid processing within 90 working days of closure	Not Achieved	Not Achieved	Appeals delayed the finalising of Bid Processing		Appointment letter. Minutes log of dates when tenders were advertised
		Contract Management	Number of Contracts Register updated with relevant information	4 updates to Contract register	Updated contract Register	N/A	N/A	4 updates to Contract register	4 updates to Contract register	Achieved	N/A	N/A	Contract Register Quarterly performance reports

		Update of Fixed Asset register	Number of Assets Reconciliations	12 Asset Reconciliations	Reconciliations of Asset Register performed quarterly	N/A	N/A	12 Asset Reconciliations	Reconciliations of Asset Register performed quarterly	Achieved	N/A	N/A	Asset Register Asset Reconciliation
		Maintenance and compliance of Asset register	No. of asset verification conducted	Conduct 4 Asset Verification on Quarterly Basis	Conducted 4 asset Verification in 2017/18	N/A	N/A	Conduct 4 Asset Verification on Quarterly Basis	Conducted 4 asset Verification in 2018/19	Achieved	N/A	N/A	Signed Verification Report
		Cash Flow Management	No. of cash flow statements submitted to Treasury within turnaround time	Submit 12 cash flow statements to treasury through Section 71 reports	Submit 12 Cash Flow statements on the 10th day of every month	N/A	N/A	Submit 12 cash flow statements to treasury through Section 71 reports	Submit 12 Cash Flow statement on the 10th day of every month	Achieved	N/A	N/A	Monthly Cash Flow Statement
		Budget management and Reporting	No. of Section 71 reports submitted to the standing committee per quarter	12 Monthly S71 and In Year Monitoring Returns submitted no later than 10 working days after every month end	S71 returns submitted to NT and Standing Committee	N/A	N/A	12 Monthly S71 and In Year Monitoring Returns submitted no later than 10 working days after every month end	12 Section 71 returns Submitted	Achieved	N/A	N/A	Sec 71 reports to council

		Budget management and Reporting	Date of submission Section 72 reports to Council	Submit section 72 report to council not later than the 31st January 2018	30-Jan-18	N/A	N/A	Submit section 72 report to council not later than the 31st January 2019	31-Jan-19	Achieved	N/A	N/A	S72 Report, standing Committee minutes and Council resolution
		Preparation of the Adjustment budget for 2018/19 financial this year	Date of approval of the Adjusted Budget for 2018/19 financial year	Table and Adopt Adjusted budget in respect of Mid-Term Assessment for 2017/18 financial year.	Feb-18	N/A	N/A	Table and Adopt Adjusted budget in respect of Mid-Term Assessment for 2018/19 financial year.	Feb-19	Achieved	N/A	N/A	Adjustment Budget and Council Resolution
		Prepare and compilation of Budget for 2019/20 financial this year	Date of approval of final 2019/20 annual Budget by Council	Preparation and Adoption of the Annual Budget for the financial year	30-May-18	N/A	N/A	Preparation and Adoption of the Annual Budget for the financial year	Budget for 2019/20 financial year was approved by Council on the 28th May 2019	Achieved	N/A	N/A	Proof of Submission and confirmation of Receipt Draft Budget Annual Budget
		Monthly Reviewed general ledger	No. of prepared reviewed general ledger	n/a	n/a	N/A	N/A	Prepare 12 reviews of general ledger	12 reviews	Achieved	N/A	N/A	General ledger and Trial Balance signed by the CFO

			Preparation and submission of annual financial statements to auditor general	Date of submission of Financial statements to COGTA and AG	Submission of annual financial statements to COGTA and the AG by 31 August 2017	AFS Submitted to AG on time	N/A	N/A	Submission of annual financial statements to COGTA and the AG by 31 August 2018	31-Aug-18	Achieved	N/A	N/A	AFS Copy and proof of submission AFS Project Plan	
CROSS CUTTING INTERVENTIONS	Responsive, accountable, effective and efficient local government	Implementation of the SDF	Percentage of applications processed in terms of the SDF	30-Jun-18	20-Jun-18	N/A	N/A	50% of applications processed in terms of SDF Quarterly	100% of applications processed in terms of SDF Quarterly	Achieved	N/A	N/A	Planners Report		
		Development of municipal Wall to Wall LUM SCHEME	Date of completion of Wall to Wall LUMS	30-Jun-18	Scheme Maps and Clause Complete	N/A	N/A	30 June 2019	Adoption of final Wall to Wall Scheme	Not Achieved	TA support and consent	COGTA to intervene	Council Resolution and Gazette number		
		Serving contravention letters to all non complying land uses	Number of contravention letters served to non complying land users.	N/A	N/A	N/A	N/A	20	4	Not Achieved	lack of Enforcement support	Appointment of peace officers as per approved organogram.	Occurance Book / Number		
		Serving contravention letters to all non complying buildings	Number of reports on contravention letters issued to non complying building standards	N/A	N/A	N/A	N/A	20	2	Not Achieved	staff turnover	Expedite appointment processes	Occurance Book / Number		
		Ensure SPLUMA Implementation	Number of JMPT seatings attended to attend to	N/A	N/A	N/A	N/A	10	9	Not achieved	None	N/A	Agendas and Attendance registers		

			SPLUMA implementation.											
			Conduct capacity building on disaster management	Number of disaster awareness campaigns conducted	N/A	N/A	N/A	N/A	4 disaster awareness campaigns	15 Awareness Campaigns	Achieved	N/A	N/A	Attendance registers
			Conduct Fire Awareness campaigns	Number of fire awareness campaigns conducted	N/A	N/A	N/A	N/A	6 fire awareness campaigns	15 Awareness Campaigns	Achieved	N/A	N/A	Reports to portfolio committee/program/register s
				Number of awareness campaigns on fire related incidents @ schools	N/A	N/A	N/A	N/A	4 fire awareness campaigns in schools	5 Awareness Campaigns	Achieved	N/A	N/A	Report to portfolio committee/program/register s
				Number of inspections conducted	N/A	N/A	N/A	N/A	60 inspections conducted	86 fire inspections	Achieved	N/A	N/A	Report to portfolio committee

APPENDIX A: WARD COMMITTEE INFORMATION

Frequency of ward committee meetings per ward

The ward committees have been relatively functional; however some have experienced some difficulties which have required the intervention of the Department of Cooperative Governance and Traditional affairs. Following the intervention from provincial COGTA and provision of the capacity building workshop, the submissions of ward committee meetings and sittings of these meetings has improved a great deal.

CLLR	S.MAPHUMULO		Male		CELL. NO. 079 421 9417
AREA	SURNAME	NAME	GENDER	ID NO.	CELL. NO.
Esigodini	Mjwara	Philisiwe	Female	7307070383080	0793 826 772
Bhiliya	Nala	Sylvia N.	Female	6609230645089	071 997 8228/ 072229 6742
Bozana	Kheswa	Bhanisile.H	female	7510180608086	078 960 9278
Dumisa	Kheswa	Mesuli	male	7502045652086	083 748 9468
KwaFodo TA	Dlamini	Freedom N.	male	8009255471081	0780 473 311
Mahelane	Nzoyiya	Nokuzola.H	Female	8 503 260 818 088	073 008 1518
Mthintanyoni	Dlamini	Thaduxolo B.	male	7011165442088	0784 090 088
Nkoneni	Sosibo	Ntombizethu	Female	8110080337081	0742 768 875
Sihoqo	Lukhozi	Thulisani W.	male	7910285305085	0644 460 307
Xambu	Sikhosana	Mhlonipheni	male	8004275339087	0834 900 870

CLLR:	M.W MBOTHO		Male		CELL. NO.083 722 2282
AREA	SURNAME	NAME	GENDER	ID NO.	CELL. NO.
Esikhulu	Mseleku	Mantombi	female	5812251266089	0718 215 848
Bashasweni	Luna	Khumbulani. J	male	7106075378081	0632 688 494
Bhidla	Kalala	Petros	Male	7012205940081	0715 549 605
Endlovini	Ntaka	Thandi	Female	6805050395082	0848 992 399
Esabelweni/ TA	Mbulu	Celani	Male	7509305513080	0781 516 038
Esiganseni	Ncwane	Sibusiso	Male	8306226127085	0717 635 190

Fihla	Ncama	Ntombenjani	Female	6811200828089	0736 202 722
Jamangweni	Sikhosana	Makhosazana	Female	5808120741088	0834 643 898
Jijintaba	Xolo	Zodwa E.	Female	6905100737083	0786 578 745
Mpeshu	Njongo	Hlengiwe	Female	8201070354085	0736 702 616
CLLR:	X.C Mandela		Male		737 635 219
AREA	SURNAME	NAME	GENDER	ID NO.	CELL. NO.
Ghost town	Ntanga	Irene	Female	5207210850083	Resigned
Business Forum	C.J Davenhill	Colin J.	male	5211305094086	0765 316 528
Faith Based	Ndaba	Hopewell G	male	7505065476088	0721 393 173
Greenfields	Jackson	Cedric	male	6907225006089	0797 608 756
Informal Traders	Mpofana	Andrieth S.	Female	580911048081	0782 565 333
Town area	Nciki	Lenford	male	4810105814089	0738 447 888
Wenterton Phase1	Mavundla	Sabelo	male	8312055400080	0733 401 504
Winterton Phase 2	Cele	Octavia	female	7511100728087	0719 726 839
Winterton Phase 3	Mpande	Benard	Male	7707055212081	0845 274 855
Zelia Homes	Jaca	Badanile	Female	7012180928085	0722 768 504

CLLR:	Z.HLABE		Female		CELL. NO. 073 419 9734
AREA	SURNAME	NAME	GENDER	ID NO.	CELL. NO.
Nyanisweni	Deyi	Zamokuhle D.	Male	8507155645084	0785 292 831
Cingweni	Dlamini	Thembinkosi H.	Male	6009105620087	0769 407 555
Cingweni	Jali	Thobekile	Female	7108130166089	073 966 2684
Elangeni	Mbotho	Siyabonga C.	Male	8508206317087	0833 427 355
Elangeni	Ngwane	Nokulunga P.	Female	72005140484088	0715 385 706
Esikhulu	Ngubelanga	Mzameni	Male	7806166310089	0818 108 797
Esikhulu	Neayiyana	Zamampisi L.	Female	8602170596089	078 572 3352
Qwebela	Tibe	Ntombizodwa P.	Female	7803070658083	0730 170 955
Traditional Council	Machi	Zephania	Female	5501757556082	0781 887 785
Wela	Sigwebela	Nokukhanya	Female	7803070658083	0736 998 026

CLLR:	C.P NKOMO		Female		CELL. NO.079 643 0016
AREA	SURNAME	NAME	GENDER	ID NO.	CELL. NO.
Nongidi Ophansi	Mkhize	Sipho	Male	8308125381086	0836 942 720
Chibini	Dwayiza	Shumikazi	Female	7910170744083	0736 634 383
Langqengqa	Bhane	Thobekile Goodness	Female	7205070716087	0718 225 468
Mbumbazi	Dlamini	Nobuhle	Female	8209300472080	0787 323 480
Ngedle	Bhane	Siphiwo Phomliyo	Male	7001036402080	072 848 9373/063 034 2040
Ngunjini	Sigwebela	Nontuthuzelo Agrineth	Female	6707160356089	0737 803 509
Nongidi Mvuyo	Dzanibe	Phumla	Female	8901120577086	0836 721 467
Statfani	Nciki	Thembelani Nicholas	Male	7502066040084	0782 401 889
Sunrise	Mkhize	Lindani Templeton	Male	8002125402089	0793 929 158
Traditional Council	Shazi	Dumzela David	Male	4705315157081	0725 168 497
CLLR:	C.M MACHI		Female		CELL. NO.073 231 3720
AREA	SURNAME	NAME	GENDER	ID NO.	CELL. NO.
Qwebela	Mpofu	Busani I.	Female	7210170860082	0781 110 469
Gangala	Ngesi	Nosipho	Female	8504200700089	0638 547 595
Mshisweni	Nhleko	Nelisile	Female	8909190668083	0603 965 177
Mthentu	Cwele	Silindile	Female	8011270802084	0736 734 735
Nhlanza M.	Moses	Ntunzela	Male	6705155809088	0836 231 516
Nhlanza N.	Ramza	Sicelo	Female	8711185820085	
Nnisweni	Hlabe	Lunga Cedric	Male	8512215383080	Resigned
Nombengeza	Ngidi	Jeffrey Z.	Male	8503125929088	Resigned
Traditional Council	Sincuba	Khumbuza	Female	4905255258085	0783 193 388
Wela	Hadebe	Thandazile	Female	6809090394089	0784 493 164
CLLR:	G.F MEMELA		Male		CELL. NO.071 377 2163
AREA	SURNAME	NAME	GENDER	ID NO.	CELL. NO.
Nkungwini1	Gasa	Beauty N.	Female	6111140636084	0737 744 635

Mkhoba/ Ndaka	Sigwebela	Lindelwa	Female	6807180372080	0738 755 661
Mkhoba/Ntozakhe	Mbanjwa	KhulisileC.	Female	6306031127082	0836 939 399
Ngqolo/ Lubalo	Cwele	Mawonga A	Male	6302085816084	0825 936 901
Ngqolo/ Machobeni	Shezi	Nolindelo	Female	8607010284085	0747 474 250
Ngqolo/ Qwaru	Nabhu	Samson	Male	5210255439085	Resigned
Nkungwini/Mdatsane	Sinama	Thoko Doris	Female	9011180418087	0719 079 491
Nkungwini/Ntsaseni	Dzanibe	Thandi	Female	8307171057087	0799 026 292
Traditional Council	Sibhidla	Thembeni P.	Female	6206140244085	0735 477 476
Weza	Bhutana	Nomfundo	Female	7406051087080	0734 627 050
CLLR:	N.H NGUBELANGA		Male		CELL. NO.071 317 1010
AREA	SURNAME	NAME	GENDER	ID NO.	CELL. NO.
Mkhoba M.	Sigwebela	Andiswa	Female	8705271433084	0737873233
KwaHlabe	Hlabe	Sihle Sydney	Male	8203105459087	0739 325 945
Mbuthuma/Nsimbi	Machi	Thokozani	Male	7312085257089	0783171010
Mbuthuma/Siqithini	Ntozakhe	Zanele	Female	7712271094081	0734 444 998
Mkhoba/5	Memela	Nkululeko	Male	7608085196088	0784 361 049
Ndakeni/Gayiga	Njongo	Mdukulwana	Male	6503035820080	0836 999 072
Ndakeni/Phepheni	Gumbi	Babhekile	Female	8706140345087	0730 258 120
Ngubelanga/Nxexheba	Tshangela	Phindiwe	Female	7902200733087	078 062 7715/071 836 5440
Ngubelanga/Nyawo	Mchunu	Nosifiso	Female	8611300802085	0725 523 161
Traditional Council	Ncayiyana	Mfaniseni	Male	6006095706082	0727 968 397
CLLR:	H.J NGUBELANGA		Male		CELL. NO. 074 822 8242
AREA	SURNAME	NAME	GENDER	ID NO.	CELL. NO.
Embizweni	Jali	Sizakele	Female	9011100608080	0761 608 131
Bhudlu	Tshani	Thandi	Female	8408110326086	079 031 6656
Esikhulu	Ncobela	Nontuthuzelo	Female	8007230595081	0604 676 549
Guncwini	Jali	Bongiwe	Female	6211220848086	0792 271 272
Mawane	Ncayiyana	Osborne Vangeli	Male	7606045797088	0792 271 272

Mlolweni	Sikhahlane	Nosihle	Female	8311260323087	0738 186 136
Ngele	Gwija	Mfaniseni	Male	8101126056082	0735 692 505
Nhlanjeni	Sigwebela	Nkosingiphile	Male	7902255575086	0825 182 858
Sitezi	Mbuthuma	Nontobeko	Female	8602120805085	0722 970 484
Zwelisha	Jojisa	Samson M	Male	7912125301086	0737 037 608
CLLR:	N.M NOZISALI		Female		CELL. NO.078 516 3228
AREA	SURNAME	NAME	GENDER	ID NO.	CELL. NO.
Bhekene	Mkize	Dumezweni	Male	5910305607082	0814 117 782
Gangala	Bani	Duduzile P.	Female	7706011267080	0837 252 030
Gangala	Vezi	Thobile	Female	7403050458081	0631 836 215
Madwaleni	Madwaleni	Nokulunga G	Female	7204230941081	0782 208 903
Nhlokoyenkomo	Nhleko	Sindisiwe F.	Female	7207280590088	Resigned
Nqabeni K.	Ndamonde	Mandla I.	Male	6907076492081	0738 177 242
Nqungqumeni	Machi	Promise T.	Female	7508075078086	0825 280 905
Phumza/Diphini	Radebe	Sibongile C.	Female	71003315370085	0731 526 781
Phumza/Maxam	Hlabe	Busisiwe	Female	5801080893083	0732 197 256
Traditional Council	Mtshane	Sifiso N.	Male	6503035820080	0786 624 115

APPENDIX B: AUDIT COMMITTEE CHAIRPERSON'S REPORT

APPENDIX C: AUDITOR GENERAL'S LETTER

APPENDIX D: AG AUDIT REPORT

APPENDIX E: AUDITED ANNUAL FINANCIAL STATEMENTS