

## SCHEDULE G

### EXTENSIONS AND NON-COMPLIANCE WITH TIME PROVISIONS

APPLICATION FOR EXTENSION TO THE BUDGET PROCESS			
<i>Note: The application must be submitted to the MEC for finance by no later than 15 March</i>			
<b>Name</b>	<b>of</b>		
<b>Municipality:</b>			
<b>1. State the relevant section of the Act and regulation for which extension is being applied.</b>			
<b>2. State the revised completion date the extension is required.</b>			
<i>Processes</i>	<i>Legislated date</i>	<i>Number of days</i>	<i>Proposed Extension Date</i>
<b>3. State how the proposed extension will affect the remaining legislated process and how compliance will be achieved with other MFMA timelines</b>			
<b>4. State the underlying reasons why an extension to a legislated timeframe is being requested. If the extension is requested for budget timeline extension, attach the municipalities approved time schedule including the dates that earlier processes have been undertaken.</b>			
<b>5. Detail the action plan that has been instituted to address the reasons for the legislated timeframe not being met.</b>			
<i>Reasons for delay</i>	<i>Action Plans to resolve</i>		
<b>6. Detail what corrective action has been or will be put in place to prevent a recurrence in future years.</b>			
<i>Reasons for delay</i>	<i>Action Plans to resolve</i>		

7. Has an application for an extension to a timeframe been made previously	
<i>Date of application</i>	<i>State whether application approved or not approved</i>

**Declaration:**

I, \_\_\_\_\_ hereby declare that: *(Name)*

1. The information submitted above is, to the best of my knowledge, accurate.
2. A copy of this application will be tabled at the next meeting of the Municipal Council subsequent to the submission of this application.

**SIGNED:**

**DATE:**

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*Mayor*

**CONTACT DETAILS:**

Mayor' Office Contact Details			
Name of contact person:			
Telephone:	Code (    )	Fax:	
Municipal Manager Contact Details			
Name:			
Telephone:	Code (    )	Fax:	
Municipality's Postal Address			
Postal Code			