



## INVITATION

### MFMA Workshops – Supply Chain Management

A prescribed regulatory framework for supply chain management for municipalities and municipal entities will be promulgated on 1 December 2004, to be phased in from this date. A draft will be discussed at six workshops to be held in September.

An invitation is extended to municipal managers, chief executives of municipal entities, chief finance officers, finance interns and officials responsible to implement supply chain management. Please complete the registration RSVP form on the reverse of this invitation and fax or email to the National Treasury by **Tuesday 21 September 2004** to ensure registration. Space is strictly limited so only persons who register will be guaranteed a place at the workshop.

Further to MFMA circular number 2 of 20 July 2004, the National Treasury has met with representative groups of municipal officials experienced in supply chain management. This has resulted in significant enhancements to the draft regulations that were distributed at the MFMA workshops held in May and June.

Copies of the draft regulations will be emailed to each municipality and available on the National Treasury website prior to the workshops.

The aims of the workshops are to:

- Overview the revised supply chain management framework and draft regulations
- Provide an opportunity for stakeholders to comment on the draft and raise issues to be considered in the finalisation
- Outline the timetable for promulgation

These workshops will address supply chain management administrative matters and accordingly it is inappropriate for councillors to attend. Consultants are strictly prohibited from attending.

**RSVP is essential** – Each province has been allocated to a specific workshop. We encourage municipalities to adhere to this format, however if this is not possible or another workshop is convenient please clearly indicate on the registration form your preferred workshop. Registration forms must be emailed or faxed to the National Treasury by **Tuesday 21 September 2004** (contact details on reverse).

For further information please phone: Ms Mary Lesu (012) 315 5003 or Ms Thabile Khame (012) 315 5186

**T. Pillay**  
**Chief Director: Local Government**  
13 September 2004

## Registration - RSVP

Please complete your details on this form and fax or email to the National Treasury by:  
**Tuesday 21 September**

To: **Ms Mary Lesu**  
 fax: **012 315 5230** e-mail [\*\*mary.lesu@treasury.gov.za\*\*](mailto:mary.lesu@treasury.gov.za)

*Phone enquiries to Mary (012) 315 5003 or Thabile (012) 315 5186*

<b>Please tick required date</b>	<b>Dates</b>	<b>Target Group</b>	<b>Time</b>	<b>Location</b>
	27 Sept	Limpopo & Gauteng Provinces	09h00 – 12h00	<b>Pretoria</b> , National Treasury Budget Council Room, 40 Church Square
	27 Sept	Mpumalanga & North West Provinces	13h00 – 16h00	<b>Pretoria</b> , National Treasury Budget Council Room, 40 Church Square
	28 Sept	Western Cape Province	09h00 – 13h00	<b>Cape Town</b> , Banqueting Hall, 5th Floor, Podium Civic Centre
	28 Sept	Kwazulu-natal Province	09h00 – 13h00	<b>Durban</b> , Amanzimtoti Hall Hutchinson Road, Amanzimtoti
	29 Sept	Eastern Cape Province	09h00 – 13h00	<b>East London</b> , Cambridge Hall, Mayfair Road, Cambridge, Buffalo City
	29 Sept	Free State and Northern Cape Provinces	09h00 – 13h00	<b>Bloemfontein</b> , Indaba Hall, Bramfisher Bldg, Cnr de Villiers and Nelson Mandela Ave

**Municipality/Entity Name:**..... **Province**.....

**Contact Person:** ..... **Telephone:**.....

**Fax:**..... **E-mail:** .....

**Participants Details (please print):**

- *To ensure all municipalities can attend, a limit of 3 persons per municipality and 1 person per municipal entity will be enforced.*
- *Space is strictly limited so persons who do not register cannot be guaranteed a place.*
- *Consultants are unable to attend these workshops.*

Name: ..... Position:.....

Name: ..... Position: .....

Name: ..... Position: .....

**Cost:** Attendance at the workshop is free of charge. Travel arrangements, car parking and accommodation are to be borne by the municipality or entity.