

Service delivery targets

Vote	Priority programmes	Municipal Performance Measure	5 year target	Annual target	municipality	ward	1 <sup>st</sup> Quarter		2 <sup>nd</sup> Quarter		3 <sup>rd</sup> Quarter		4 <sup>th</sup> quarter	
							intended progress	actual progress	intended progress	actual progress	intended progress	actual progress	intended progress	actual progress
Budget & Treasury Office	Policy implementation & controls	Completion and of all Budget Related policies.	Increase & maintain internal control environment for the consistent application of public funds	Establishment and reweival of budget related policies.	CHDM	N/A	Establishemnt of budget related policies: Virement policy, Tarriff policy, Indigent policy		Reveival of Budget & treasury related Policies		Policy implementation & monitoring		Policy implementation & monitoring	
Budget & Treasury Office	Budgeting, Reporting & treasury internship program	Budget reforms adherence	Compliance to adherence of budget reforms	Enhanced practice & understanding of budgets reforms.	CHDM	N/A	Assesment and training on budget reforms & appointment of interns i.t.o the program		Filling of vacant budget posts & 2012 budget preparation		Budget monitoring and implementation & adjustment		Budget reforms implementation & preparation for 2011/2012	
Budget & Treasury Office	Revenue Enhancement	Enhance revenue streams and protect current income	Enable better function of directorates outside current revenue pocketsand increased revenue collection at LM's	Eliviate burden on equitable share for programs in directorates & LM's	CHDM and local municipalities	N/A	Assesment of revenue status at LM's		Implementation of revenue enhancement interventions at two LM's		Implementation of revenue enhancement interventions other two LM's		Implementation of revenue enhancement interventions at two LM's	
Budget & Treasury Office	Sound financial Management	Manange and maintain credible accounting records and attend to audit report matters	Obtain & maintain unqualified/clean audit opinion	Obtain and maintain improved audit opinion	CHDM	N/A	Provide record of audit matters cleared to AG		Availstaff and finance management		Draw Audit action plan and		Implement audit plan matters	
Budget & Treasury Office	Capacitation	Training of staff & stakeholders in relevant workrelated processses and procedures	Establish & maintain an awareness to the procedures that apply in finance internally & externally.	Obtain deeper understanding of procurement & SCM processes.	CHDM	N/A	procedure manuals for finance staff activities		Impleomentation of task based procedure		Monitoring & implementation of		Conduct awareness programs for external	
Budget & Treasury Office	Assets	Complete asset register& management	Establish & manage a complete asset register barcoded and valued	Balance asset register with GL, dispose broken, unusable assets.	CHDM	N/A	Balance asset register with GL.Barcode and value assets		Workshop asset mangement matters. Movement and procedures to directorates		Monitor decomponetisation of infrastructure assets		Depreciation and captilisation of assets	

Service delivery targets sorted by ward

Vote	Allocation	Priority programmes	Municipal Performance Measure	5 year target	Annual target	municipality	ward	1 <sup>st</sup> Quarter		2 <sup>nd</sup> Quarter		3 <sup>rd</sup> Quarter		4 <sup>th</sup> quarter
								intended progress	actual progress	intended progress	actual progress	intended progress	actual progress	intended progress
Budget & Treasury office & Water services	R 250,000	Policy implementation & controls	Completion and of all Budget Related policies.	Increase & maintain internal control environment for the consistent application of public funds	Establishment and renewal of budget related policies.	CHDM	N/A	Establishemnt of budget related policies: Virement policy, Tariff policy, Indigent policy		Reviwal of Budget & treasury related Policies		Policy implementation & monitoring		Policy implementation & monitoring
Budget & Treasury office	R 500,000.00	Budgeting, Reporting & treasury internship program	Budget reforms adherence	Compliance to adherence of budget reforms	Enhanced practice & understanding of budgets reforms.	CHDM	N/A	Assesment and training on budget reforms & appointment of interns i.t.o the program		Filling of vacant budget posts & 2012 budget preparations		Budget monitoring and implementation & adjustment budget.		Budget reforms implementation & preparation for 2011/2012
Budget & Treasury office	50,000.00	Revenue Enhancement	Enhance revenue streams and protect current income	Enable better function of directorates outside current revenue pockets and increased revenue collection at LM's	Eliviate burden on equitable share for programs in directorates & LM's	CHDM and local municipalities	N/A	Assesment of revenue status at LM's		Implementation of revenue enhancement interventions at two LM's		Implementation of revenue enhancement interventions at two LM's		Implementation of revenue enhancement interventions at two LM's
Budget & Treasury office		Sound financial Management	Manange and maintain credible accounting records and attend to audit report matters	Obtain & maintain unqualified/clean audit opinion	Obtain and maintain improved audit opinion	CHDM	N/A	Provide record of audit matters cleared to AG		Availstaff and finance management for audit processes.		Draw Audit action plan and interventions to deal with audit report matters raised.		Implement audit plan matters intervention programs.
Budget & Treasury office	100000	Capacitation	Training of staff & stakeholders in relevant workrelated processes and procedures	Establish & maintain an awareness to the procedures that apply in finance internally & externally.	Obtain deeper understanding of procurement & SCM processes.	CHDM	N/A	Commission procedure manuals for finance staff activities		Implementation of task based procedure manuals		Monitoring & implementation of procedure manuals and train staff seta courses SAICA, WITS		Conduct awareness programs for external stakeholders
Budget & Treasury office	480000	Assets	Complete asset register& management	Establish & manage a complete asset register barcoded and valued	Balance asset register with GL, dispose broken, unusable assets.	CHDM	N/A	Balance asset register with GL.Barcode and value assets		Workshop asset management matters. Movement and procedures to directorates		Monitor decomponetisation of infrastructure assets		Depreciation and capitalisation of assets

DETAILED CAPITAL WORKS PLAN  
CHRIS HANI DISTRICT MUNICIPALITY

project number	name	description	municipality	ward	planned start date	actual start date	planned completion date	actual completion date	anticipated capital costs per month												capital costs year 2	capital costs year 3	reasons for variance	responsible Snr Manager	
									July	August	September	October	November	December	January	February	March	April	May	June					
	Assets	Decommissioning of infrastructure assets	Chris Hani District Municipality	N/A	April 2010	April 2010	June 2010		100,000	100,000	200,000	400,000	460,000	450,000	470,000	480,000	660,000	660,000	660,000	660,000	660,000	500,000	500,000		T. Pambaniso
	Revenue enhancement	Increase of revenue sources & protection of current budget	Chris Hani District & Local Municipalities	N/A	Aug 2010	Aug 2010	March 2010			8,000	12,000	6,000	8,000	3,000	4,000	5,000	4,000								J. Lynch
	Budget related policies	Establish & review budget related policies	Chris Hani District Municipality	N/A	July 2010	July 2010	December 2010		8,000	5,000	10,000	7,000	20,000	80,000	120,000										J. Lynch
	Capacity Building	Development of task based procedure manuals	Chris Hani District Municipality	N/A	Aug 2010	Aug 2010	Jan 2010				100,000	50,000	150,000	100,000	50,000	50,000									J. Lynch
	E-VenusFinance system	Statutory reporting improved reporting mechanisms & non utilization of emulation software	Chris Hani District Municipality	N/A	July 2010	Jul 2010	Sept 2010			40,000	150,000														J. Lynch / M Shlangwe
	Water services accounting	disclosing and accounting for water assets	Chris Hani District & Local Municipalities	N/A	June 2010	Aug 2010	Aug 2010		100,000	60,000	20,000														J. Lynch / M Dungu





DETAILED CAPITAL WORKS PLAN  
CHRIS HANI DISTRICT MUNICIPALITY

project number	name	description	municipality	ward	planned start date	actual start date	planned completion date
	Shared Internal Audit Services	Risk Assessment	Chris Hani District Municipality	N/A	11 June 2010		18 June 2010
			Lukhanji Local Municipality	N/A			
			Emalahleni Local Municipality	N/A			
			Sakhisizwe Local Municipality	N/A			
			Intsika Yethu Local Municipality	N/A			
			Engcobo Local Municipality	N/A			
			Tsolwana Local Municipality	N/A			
			Inkwanca Local Municipality	N/A			
			Inxuba Yethemba	N/A			
	Shared Internal Audit Services	Development of Internal Audit Plans		N/A	31 July 2010		
				N/A			
	Shared Internal Audit Services	Execution of Plans	Chris Hani District Municipality	N/A			
			Lukhanji Local Municipality	N/A			
			Emalahleni Local Municipality	N/A			
			Sakhisizwe Local Municipality	N/A			
			Intsika Yethu Local Municipality	N/A			
			Engcobo Local Municipality	N/A			
			Tsolwana Local Municipality	N/A			
			Inkwanca Local Municipality	N/A			
			Inxuba Yethemba	N/A			
			Chris Hani District Municipality	N/A			
	Revision of fraud prevention plans		Chris Hani District Municipality	N/A			



