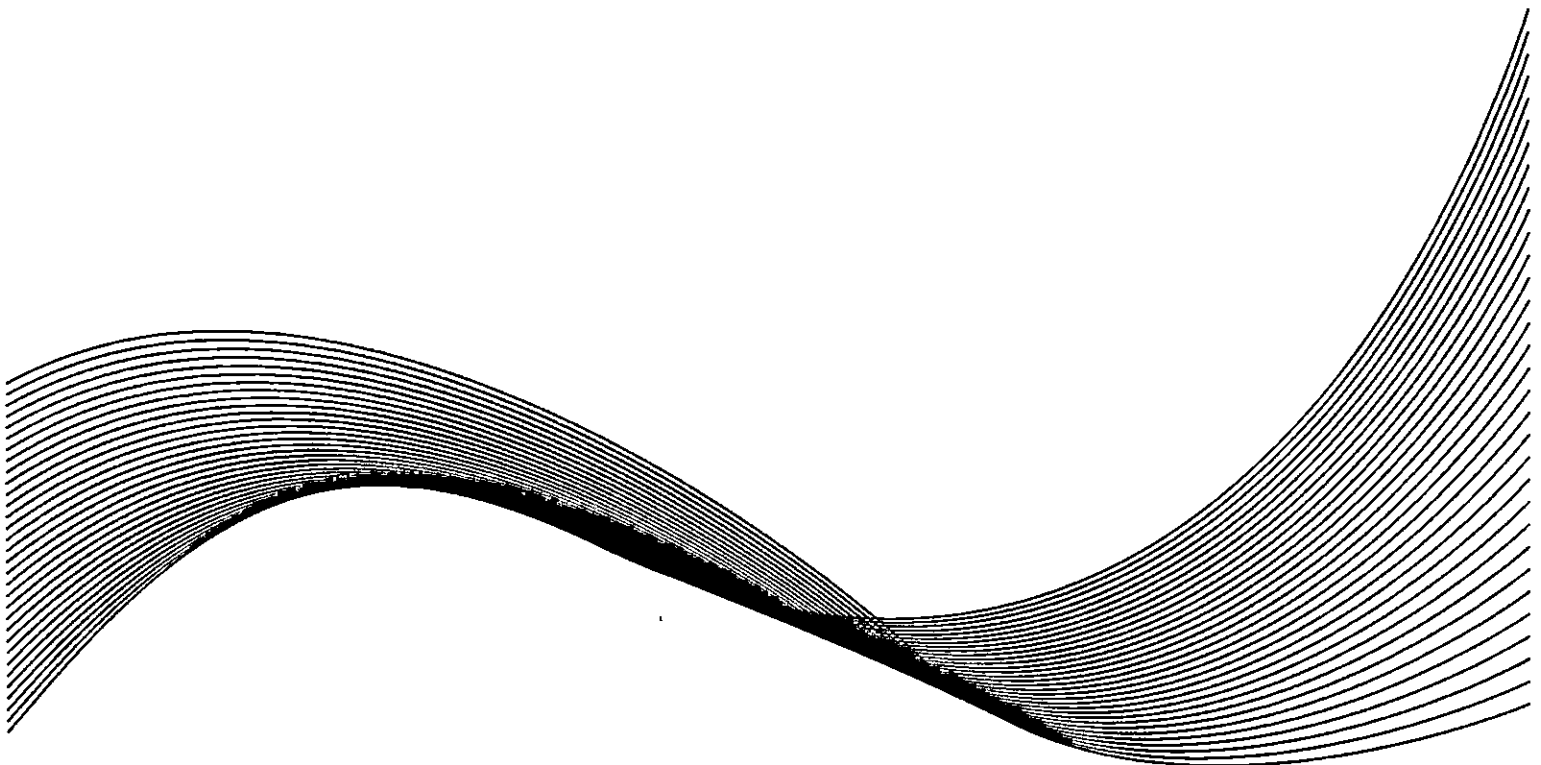




*Service Delivery  
Budget Implementation  
Plan  
2019/20*



# Municipal Financial Management Act

## Section 53(1)(c)(ii) – Approval by the Mayor

The Top Layer Service Delivery Budget Implementation Plan, indicating how the budget and the strategic objectives of Council will be implemented, is herewith submitted in terms of Sections 69(3) and 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA), MFMA Circular No. 13 and the Budgeting and Reporting Regulation for the necessary approval.

Print Name Beatrix Holtzhausen

**Municipal Manager of Garden Route District Municipality**

Signature <sup>11</sup> B Holtzhausen

Date 24 June 2019

### Approval

The Top Layer Service Delivery Budget Implementation Plan is herewith approved in terms of Section 53(1)(c)(ii) of the Municipal Finance Management Act (MFMA).

Print Name Memoery Booysse

**Mayor of Garden Route District Municipality**

Signature M Booysse

Date 24 June 2019

## Top Layer Service Delivery and Budget Implementation Plan 2019/20

Assist	Directorate [R]	National KPA [R]	Pre-determined Objectives [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
1	Office of the Municipal Manager	Good Governance and Public Participation	Good Governance	Submit an OPCAR progress report to the MANCOM on a quarterly basis	Number of progress reports submitted quarterly	All	Municipal Manager	4	Number	4	1	1	1	1
2	Office of the Municipal Manager	Good Governance and Public Participation	Good Governance	Develop Standard Operating Procedures for the Municipality and submit to MANCOM for approval(Inclusive Report)	Number of SOP's developed and submitted to MANCOM	All	Municipal Manager	New KPI for 2019/2020	Number	10	3	2	2	3
3	Office of the Municipal Manager	Good Governance and Public Participation	Good Governance	Submit the Top layer SDBIP for 2020/21 for approval by the Mayor within 14 days after the budget has been approved	Top Layer SDBIP for 2020/21 submitted to the Mayor within 14 days after the budget has been approved	All	Municipal Manager	1	Number	1	0	0	0	1
4	Office of the Municipal Manager	Good Governance and Public Participation	Good Governance	Draft the annual performance report for 2018/19 and submit to the Auditor General by 31 August 2019	Annual performance report for 2018/19 drafted and submitted to the Auditor General by 31 August 2019	All	Municipal Manager	1	Number	1	1	0	0	0
5	Office of the Municipal Manager	Municipal Transformation and Institutional Development	Good Governance	Develop an Individual Performance Management System for the first five levels of reporting within	Individual Performance Management System developed by June 2020	All	Municipal Manager	New KPI for 2019/2020	Number	1	0	0	0	1

## Top Layer Service Delivery and Budget Implementation Plan 2019/20

Assist	Directorate [R]	National KPA [R]	Pre-determined Objectives [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
				the Organisation by June 2020										
6	Office of the Municipal Manager	Good Governance and Public Participation	Good Governance	Review the risk management policy submit to Council by 31 May 2020	Reviewed risk management policy submitted to Council by 31 May 2020	All	Municipal Manager	New KPI for 2019/2020	Number	1	0	0	0	1
7	Office of the Municipal Manager	Good Governance and Public Participation	Good Governance	Compile the Risk based audit plan (RBAP) for 2020/21 and submit to the Audit Committee for consideration by 30 June 2020	RBAP for 2019/20 compiled and submitted to the Audit Committee by 30 June 2020	All	Municipal Manager	1	Number	1	0	0	0	1
8	Corporate Services	Municipal Transformation and Institutional Development	Good Governance	Report to MANCOM on the revision of the Human Resource Policies of the Organisation	Number of reports submitted to MANCOM	All	Executive Manager: Corporate Services	New KPI for 2019/2020	Number	4	1	1	1	1
9	Corporate Services	Good Governance and Public Participation	Good Governance	Compile and submit an implementation plan to MANCOM addressing the Improved Corporate Image of the Organisation by March 2020	Number of implementation plans compiled and submitted to MANCOM by March 2020	All	Executive Manager: Corporate Services	New KPI for 2019/2020	Number	1	0	0	1	0

## Top Layer Service Delivery and Budget Implementation Plan 2019/20

Assist	Directorate [R]	National KPA [R]	Pre-determined Objectives [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
10	Corporate Services	Municipal Transformation and Institutional Development	A Skilled workforce and Communities	Number of people from employment equity target groups that will be appointed in the three highest levels of management during the 2019/20 financial year in compliance with the municipality's approved employment equity plan	Number of people that will be appointed in the three highest levels of management in compliance with a municipality's approved employment equity plan	All	Executive Manager: Corporate Services	1	Number	1	0	0	0	1
11	Corporate Services	Municipal Transformation and Institutional Development	A Skilled workforce and Communities	Spent 0.5% of personnel budget on training by 30 June 2020 (Actual total training expenditure divided by total personnel budget)	% of the personnel budget spent on training by June 2020	All	Executive Manager: Corporate Services	0.5%	Percentage	0.5	0	0	0	0.5
12	Corporate Services	Municipal Transformation and Institutional Development	A Skilled workforce and Communities	Limit vacancy rate to 10% of budgeted post by 30 June 2020 (Number of funded posts vacant divided by number of budgeted funded posts)	% vacancy rate	All	Executive Manager: Corporate	10%	Percentage	10	0	0	0	10

## Top Layer Service Delivery and Budget Implementation Plan 2019/20

Assist	Directorate [R]	National KPA [R]	Pre-determined Objectives [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
13	Corporate Services	Municipal Transformation and Institutional Development	A Skilled workforce and Communities	Develop a Work Force Planning/Process Plan Strategy and submit to MANCOM for approval by March 2020	Work Force Planning Strategy/Process Plan developed and submitted to MANCOM by March 2020	All	Executive Manager: Corporate Services	New KPI for 2019/2020	Number	1	0	0	1	0
14	Corporate Services	Municipal Transformation and Institutional Development	A Skilled workforce and Communities	Review the organisational structure and submit to Council by 30 June 2020	Organisational structure reviewed and submitted to Council by 30 June 2020	All	Executive Manager: Corporate Services	1	Number	1	0	0	0	1
15	Corporate Services	Municipal Transformation and Institutional Development	A Skilled workforce and Communities	Compile a Fleet Management Policy for the Organisation and submit to Council for approval by March 2020	Fleet Management Policy developed and submitted to Council by March 2020	All	Executive Manager: Corporate Services	New KPI for 2019/2020	Number	1	0	0	1	0
16	Corporate Services	Municipal Transformation and Institutional Development	A Skilled workforce and Communities	Develop an Implementation Plan for the Skills Mecca concept and submit to MANCOM by January 2020	Implementation Plan developed and submitted to MANCOM by January 2020	All	Executive Manager: Corporate Services	New KPI for 2019/2020	Number	1	0	0	1	0
17	Corporate Services	Municipal Transformation and Institutional Development	A Skilled workforce and Communities	Award 2 external bursaries to qualifying candidates by 31 March 2020	Number of external bursaries awarded by March 2020	All	Executive Manager: Corporate	10	Number	2	0	0	2	0

## Top Layer Service Delivery and Budget Implementation Plan 2019/20

Assist	Directorate [R]	National KPA [R]	Pre-determined Objectives [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
18	Planning and Economic Development	Local Economic Development	Growing an Inclusive District Economy	Development of a Growth and Development Strategy and submit to Council by June 2020	Growth and Development Strategy developed and submitted to Council by June 2020	All	Executive Manager: Planning and Economic Development	New KPI for 2019/2020	Number	1	0	0	0	1
20	Planning and Economic Development	Local Economic Development	Growing an Inclusive District Economy	Develop a Strategy on SME's development and submit to Council by March 2020	SME's development strategy developed and submitted to Council by March 2020	All	Executive Manager: Planning and Economic Development	New KPI for 2019/2020	Number	1	0	0	1	0
21	Planning and Economic Development	Local Economic Development	Growing an Inclusive District Economy	Compile a Township Economic Development Strategy and submit to MANCOM by March 2020	Implementation Plan on Township Economic Development compiled and submitted to MANCOM by March 2020	All	Executive Manager: Planning and Economic Development	New KPI for 2019/2020	Number	1	0	0	1	0
22	Planning and Economic Development	Local Economic Development	Growing an Inclusive District Economy	Develop an Implementation Plan addressing the Investment Conference, Smart City Summit and Green Energy Summit resolutions and submit to MANCOM by January 2020	Implementation Plan developed and submitted to MANCOM by January 2020	All	Executive Manager: Planning and Economic Development	New KPI for 2019/2020	Number	1	0	0	1	0

## Top Layer Service Delivery and Budget Implementation Plan 2019/20

Assist	Directorate [R]	National KPA [R]	Pre-determined Objectives [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
23	Planning and Economic Development	Municipal Financial Viability and Management	Financial Viability	Appointment of an Independent Valuer to evaluate the District Properties by June 2020	Valuer appointed by June 2020	All	Executive Manager: Planning and Economic Development	New KPI for 2019/2020	Number	1	0	0	0	1
24	Planning and Economic Development	Local Economic Development	Growing an Inclusive District Economy	Create job opportunities through the Expanded Public Works Programme (EPWP) by 30 June 2020	Number of Job opportunities created through the Expanded Public Works Programme (EPWP) by 30 June 2020	All	Executive Manager: Planning and Economic Development	Determined after the final actual for 2018/2019	Number	150	0	50	0	100
25	Planning and Economic Development	Local Economic Development	Growing an Inclusive District Economy	Create job opportunities through the Expanded Public Works Programme (EPWP) by 30 June 2020	Number of Job opportunities created through the (EPWP) (Extensions of contracts) by 30 June 2020	All	Executive Manager: Planning and Economic Development	Determined after the final actual for 2018/2019	Number	80	20	20	20	20
26	Planning and Economic Development	Local Economic Development	Growing an Inclusive District Economy	Review the EPWP Policy and submit to Council by March 2020	EPWP Policy reviewed and submitted to Council for Approval	All	Executive Manager: Planning and Economic Development	New KPI for 2019/2020	Number	1	0	0	1	0
27	Planning and Economic Development	Good Governance and Public Participation	Growing an Inclusive District Economy	Compile and submit the final annual report and oversight report for 2018/19 to Council by 31 December 2019	Final annual report and oversight report for 2018/19 submitted to Council by 31 December 2019	All	Executive Manager: Planning and Economic Development	1	Number	1	0	1	0	0



## Top Layer Service Delivery and Budget Implementation Plan 2019/20

Assist	Directorate [R]	National KPA [R]	Pre-determined Objectives [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
28	Community Services	Local Economic Development	A Skilled Workforce and Communities	Job creation through the construction and operation of the Regional Landfill facility	Number of Jobs created by 30 June 2020	All	Executive Manager: Community Service	New KPI for 2019/2020	Number	100	0	50	0	50
29	Community Services	Basic Service Delivery	Sustainable Environmental Management and Public Safety	Raise Public fire awareness through 8 sessions with the Community by 30 June 2020	Submission of report to Council	All	Executive Manager: Community Service	New KPI for 2019/2020	Number	1	0	0	1	0
30	Community Services	Basic Service Delivery	Sustainable Environmental Management and Public Safety	Compile a strategy to address the management of emergency incidents via Partnerships with relevant stakeholders and submit to MANCOM by March 2020	Submission of Strategy to the MANCOM by March 2020	All	Executive Manager: Community Service	New KPI for 2019/2020	Number	1	0	0	1	0

## Top Layer Service Delivery and Budget Implementation Plan 2019/20

Assist	Directorate [R]	National KPA [R]	Pre-determined Objectives [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
31	Community Services	Basic Service Delivery	Sustainable Environmental Management and Public Safety	Development of climate change adaptation interventions in terms of Municipal Health and Environmental Services Strategy and submit to Council by March 2020	Municipal Health and Environmental Services Strategy submitted to Council by March 2020	All	Executive Manager: Community Service	New KPI for 2019/2020	Number	1	0	0	1	0
32	Community Services	Basic Service Delivery	Healthy and socially stable communities	Conduct Public Health Awareness through 8 sessions with the community by 30 June 2020	Number of session conducted by 30 June 2020	All	Executive Manager: Community Service	8	Number	8	2	2	2	2
33	Community Services	Municipal Transformation and Institutional Development	Good Governance	Submit Three (3) Research Proposal to Stellenbosch through the MOU with Stellenbosch University by December 2019	Submit copy of email proposal from Executive Manager Community Service to Stellenbosch University	All	Executive Manager: Community Service	New KPI for 2019/2020	Number	1	0	1	0	0
34	Community Services	Basic Service Delivery	Healthy and socially stable communities	Submit Progress reports on Regional Waste Management Facility and submit to Council by December 2019 and June 2020	Strategic Plan submitted to Council by December 2019 and June 2020	All	Executive Manager: Community Service	New KPI for 2019/2020	Number	1	0	0	1	0

## Top Layer Service Delivery and Budget Implementation Plan 2019/20

Assist	Directorate [R]	National KPA [R]	Pre-determined Objectives [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
35	Roads and Transport Planning Services	Local Economic Development	A Skilled Workforce and Communities	Develop an Implementation Strategy to obtain EPWP funding for Calitzdorp and submit to the Municipal Manager by December 2019	Implementation Strategy submitted to the Municipal Manager by December 2019	All	Executive Manager: Roads and Transport Development	New KPI for 2019/2020	Number	1	0	1	0	0
36	Roads and Transport Planning Services	Basic Service Delivery	Financial Viability	Spent 95% of the roads maintenance budget allocation by 30 June 2020 (Actual expenditure divided by approved allocation received)	% of the roads maintenance spent by 30 June 2020	All	Executive Manager: Roads and Transport Development	95%	Percentage	95	0	0	0	95
37	Roads and Transport Planning Services	Basic Service Delivery	Bulk Infrastructure Co-ordination	Compile a Development Strategy on the upgrading of the Radio Communication System and submit to the Municipal Manager by December 2019	Development Strategy compiled and submitted to the Municipal Manager by December 2019	All	Executive Manager: Roads and Transport Development	New KPI for 2019/2020	Number	1	0	1	0	0
38	Financial Services	Municipal Financial Viability and Management	Financial Viability	Financial viability measured in terms of the available cash to cover fixed operating	Number of months that available cash is sufficient to cover the monthly	All	Chief Financial Officer	5.2	Number	5.2	0	0	0	5.2

**Top Layer Service Delivery and Budget Implementation Plan 2019/20**

Assist	Directorate [R]	National KPA [R]	Pre-determined Objectives [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
				expenditure by 30 June 2020 ((Cash and Cash Equivalents - Unspent Conditional Grants - Overdraft) + Short Term Investment) / Monthly Fixed Operational Expenditure excluding (Depreciation, Amortisation, and Provision for Bad Debts, Impairment and Loss on Disposal of Assets))	operating expenditure									
39	Financial Services	Municipal Financial Viability and Management	Financial Viability	Submit a Strategic Plan to Council to address the financial sustainability of Garden Route District Municipality by December 2019	Strategic Plan submitted to Council by December 2019	All	Chief Financial Officer	New KPI for 2019/2020	Number	1	0	1	0	0
40	Financial Services	Municipal Financial Viability and Management	Financial Viability	Achieve a current ratio of 1 (Current assets : Current liabilities)	Number of times the municipality can pay back its short term-liabilities with its short-term assets	All	Chief Financial Officer	1	Number	1	0	0	0	1

## Top Layer Service Delivery and Budget Implementation Plan 2019/20

Assist	Directorate [R]	National KPA [R]	Pre-determined Objectives [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
41	Financial Services	Municipal Financial Viability and Management	Good Governance	Develop Standard Operating Procedures for the Finance department on the ten most critical processes and submit to MANCOM for approval by December 2019	Number of SOP's developed and submitted to MANCOM by December 2019	All	Chief Financial Officer	New KPI for 2019/2020	Number	10	5	5	0	0
42	Financial Services	Good Governance and Public Participation	Good Governance	Develop a Strategic Plan to address the minimization of the use of Consultants within the Department and submit to MANCOM by December 2019	Strategic Plan submitted to MACNOM by December 2019	All	Chief Financial Officer	New KPI for 2019/2020	Number	1	0	1	0	0
43	Financial Services	Municipal Financial Viability and Management	Financial Viability	The percentage of the municipal capital budget spent on capital projects by 30 June 2020 (Actual amount spent on capital projects /Total amount budgeted for capital projects)(Report submitted by CFO)	% of capital budget spent by 30 June 2020	All	Chief Financial Officer	90%	Percentage	90	0	0	0	90

**Top Layer Service Delivery and Budget Implementation Plan 2019/20**

Assist	Directorate [R]	National KPA [R]	Pre-determined Objectives [R]	KPI Name [R]	Unit of Measurement	Ward [R]	KPI Owner [R]	Baseline	Target Type [R]	Annual Target	Q1	Q2	Q3	Q4
44	Financial Services	Municipal Financial Viability and Management	Financial Viability	Financial viability measured in terms of the municipality's ability to meet it's service debt obligations by 30 June 2017 ((Short Term Borrowing + Bank Overdraft + Short Term Lease + Long Term Borrowing + Long Term Lease) / Total Operating Revenue - Operating Conditional Grant)	% of debt coverage	All	Chief Financial Officer	30%	Percentage	30	0	0	0	30
45	Financial Services	Municipal Financial Viability and Management	Financial Viability	Compilation of the Annual Financial Statements(AFS) for the 2018/2019 financial year and submit to the Auditor General(AG) by 31 August 2019	Compilation and submission of the AFS to the AG by 31 August 2019	All	Chief Financial Officer	New KPI for 2019/2020	Number	1	1	0	0	0

# Capital Budget for the 2019/20 financial year

Disaggregate (R)	Function (R)	Project Name (R)	Funding source (R)	Planned Start Date (R)	Planned Completion Date (R)	Ward (R)	2019/2020												Total	2020/2021	2021/2022	
							July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020				
Community Services	Public Safety [Core function] - Civil Defence	LDV - 1 x Skid Unit & 1 x Command Unit (CRU)	Own Funds	2019/07/01	2020/05/30	All	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	0	700000	
Community Services	Public Safety [Core function] - Civil Defence	New Fire Station/ Training Academy (CRU Funding)	Own Funds	2019/10/01	2020/04/30	All	0.00	0.00	1 080 000.00	220 000.00	100 000.00	100 000.00	250 000.00	150 000.00	0.00	0.00	0.00	0.00	2000000	0	0	0
Community Services	Public Safety [Core function] - Civil Defence	Firestation	Own Funds	2019/07/01	2020/05/30	All	0.00	0.00	136 363.64	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	1500000	1500000	
Community Services	Public Safety [Core function] - Civil Defence	Hazmat Rescue & Fire Equipment	Own Funds	2019/06/01	2020/06/30	All	0.00	50 000.00	70 000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400000	500000	530000	
Community Services	Public Safety [Core function] - Civil Defence	Water Tankers (CRU)	Own Funds	2019/07/01	2020/06/30	All	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	1800000	0	
Corporate Services	Finance and Administration [Core function] - Human Resources	Evacuation Chair	Own Funds	2020/06/01	2020/06/30	All	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20000	10000	0	
Financial Services	Finance and Administration [Core function] - Information Technology	Printer (HP Colour Technology)	Own Funds	2019/07/01	2020/06/30	All	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	5000	0	
Financial Services	Finance and Administration [Core function] - Information Technology	Printer HP 4 In One Technology	Own Funds	2019/07/01	2020/06/30	All	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	5000	0	
Financial Services	Finance and Administration [Core function] - Information Technology	Replacing ICT Capital Equipment beyond economical repairs	Own Funds	2019/07/01	2020/06/30	All	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	50000	0	
Financial Services	Finance and Administration [Core function] - Information Technology	Insurance claims	Own Funds	2019/07/01	2020/06/30	All	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	50000	0	
Financial Services	Finance and Administration [Core function] - Information Technology	Laptop	Own Funds	2019/07/01	2020/06/30	All	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	200000	0	
Financial Services	Finance and Administration [Core function] - Information Technology	Personal Computers	Own Funds	2019/07/01	2020/06/30	All	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	200000	0	
Financial Services	Finance and Administration [Core function] - Information Technology	Printer HP Black/White Technology	Own Funds	2019/07/01	2020/06/30	All	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	5000	0	
Financial Services	Finance and Administration [Core function] - Information Technology	MS Office	Own Funds	2019/07/01	2020/06/30	All	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0	150000	0	
Corporate Services	Finance and Administration [Core function] - Information Technology	ICT Hardware	Own Funds	2020/06/01	2020/06/30	All	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	892668	0	0	
Corporate Services	Finance and Administration	ICT Hardware	Own Funds	2020/06/01	2020/06/30	All	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	610000	150000	249000	

## Capital Budget for the 2019/20 financial year

Directorate [R]	Function [R]	Project name [R]	Funding source [R]	Planned Start Date [R]	Planned Completion Date [R]	Ward [R]		July 2019	August 2019	September 2019	October 2019	November 2019	December 2019	January 2020	February 2020	March 2020	April 2020	May 2020	June 2020	Total	2019/2020	2020/2021	2021/2022
	[Core function] - Information Technology																						
Community Services	Health [Core function] - Health Services	Plett Office Building	Own Funds	2020/06/01	2020/06/30	All		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2 300 000.00	2300000	2300000	0	0
Planning and Economic Development	Sport and Recreation [Core function] - Recreational Facilities	Upgrading of Council Buildings	Own Funds	2019/09/01	2019/10/31	All		0.00	0.00	200 000.00	300 000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500000	500000	825000	1000000
Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	Steel Shelves	Own Funds	2020/06/01	2020/06/30	All		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50 000.00	50000	50000	0	0
Planning and Economic Development	Waste Management [Core function] - Solid Waste Removal	Home Composting Containers (Pilot Project) 100 x R 800.00	Own Funds	2020/06/01	2020/06/30	All		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	80 000.00	80000	80000	0	0
Planning and Economic Development	Waste Management [Core function] - Solid Waste Removal	Vermi-Composting Holders and Red Wiggler Worms (Pilot Project)	Own Funds	2020/06/01	2020/06/30	All		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	40 000.00	40000	40000	0	0
Planning and Economic Development	Waste Management [Core function] - Solid Waste Removal	Recycling Mascot	Own Funds	2020/06/01	2020/06/30	All		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30 000.00	30000	30000	0	0



## Monthly Cashflow for the 2019/20 financial year

Directorate [R]	Function [R]	July			August		
		Revenue (R)	Operational Exp. (R)	Capital Exp. (R)	Revenue (R)	Operational Exp. (R)	Capital Exp. (R)
Office of the Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	80 652 573.00	3 682 311.21	0.00	22 354 173.00	3 682 311.21	0.00
Financial Services	Finance and Administration [Core function] - Budget and Treasury Office	60 084.58	6 174 259.06	0.00	60 084.58	6 174 259.06	0.00
Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	0.00	210 483.64	0.00	0.00	210 483.64	0.00
Community Services	Community and Social Services [Core function] - Community Halls and Facilities	0.00	764 152.94	0.00	0.00	764 152.94	0.00
Planning and Economic Development	Sport and Recreation [Core function] - Recreational Facilities	700 500.33	1 050 047.58	0.00	700 500.33	1 050 047.58	0.00
Community Services	Public Safety [Core function] - Fire Fighting and Protection	0.00	2 000 872.70	0.00	0.00	2 000 872.70	50 000.00
Planning and Economic Development	Housing [Core function] - Housing	0.00	0.00	0.00	0.00	0.00	0.00
Community Services	Health [Core function] - Health Services	37 500.00	2 411 192.22	0.00	37 500.00	2 411 192.22	0.00
Planning and Economic Development	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDs)	0.00	732 543.92	0.00	0.00	732 543.92	0.00
Roads and Transport Planning Services	Road Transport [Core function] - Roads	0.00	13 622 333.33	0.00	0.00	13 622 333.33	0.00
Community Services	Environmental Protection [Core function] - Pollution Control	8 750.00	282 561.99	0.00	8 750.00	282 561.99	0.00
Planning and Economic Development	Electricity [Core function] - Electricity	0.00	0.00	0.00	0.00	0.00	0.00
Planning and Economic Development	Water Management [Core function] - Water Distribution	0.00	849.75	0.00	0.00	849.75	0.00
Planning and Economic Development	Waste Water Management [Core function] - Sewerage	0.00	0.00	0.00	0.00	0.00	0.00
Planning and Economic Development	Waste Management [Core function] - Solid Waste Disposal (Landfill Sites)	2 554 754.17	2 774 911.24	0.00	2 554 754.17	2 774 911.24	0.00
Planning and Economic Development	Other [Core function] - Tourism	0.00	252 236.36	0.00	0.00	252 236.36	0.00
	<b>TOTAL</b>	<b>84 014 162.08</b>	<b>33 958 755.94</b>	<b>0.00</b>	<b>25 715 762.08</b>	<b>33 958 755.94</b>	<b>50 000.00</b>

## Monthly Cashflow for the 2019/20 financial year

Directorate [R]	Function [R]	September			October		
		Revenue (R)	Operational Exp. (R)	Capital Exp. (R)	Revenue (R)	Operational Exp. (R)	Capital Exp. (R)
Office of the Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	17 704 573.00	3 682 311.21	0.00	17 704 573.00	3 682 311.21	0.00
Financial Services	Finance and Administration [Core function] - Budget and Treasury Office	60 084.58	6 174 259.06	0.00	60 084.58	6 174 259.06	0.00
Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	0.00	210 483.64	0.00	0.00	210 483.64	0.00
Community Services	Community and Social Services [Core function] - Community Halls and Facilities	0.00	764 152.94	0.00	0.00	764 152.94	0.00
Planning and Economic Development	Sport and Recreation [Core function] - Recreational Facilities	700 500.33	1 050 047.58	200 000.00	700 500.33	1 050 047.58	300 000.00
Community Services	Public Safety [Core function] - Fire Fighting and Protection	0.00	2 000 872.70	70 000.00	0.00	2 000 872.70	1 080 000.00
Planning and Economic Development	Housing [Core function] - Housing	0.00	0.00	0.00	0.00	0.00	0.00
Community Services	Health [Core function] - Health Services	37 500.00	2 411 192.22	0.00	37 500.00	2 411 192.22	0.00
Planning and Economic Development	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDs)	0.00	732 543.92	0.00	0.00	732 543.92	0.00
Roads and Transport Planning Services	Road Transport [Core function] - Roads	0.00	13 622 333.33	0.00	0.00	13 622 333.33	0.00
Community Services	Environmental Protection [Core function] - Pollution Control	8 750.00	282 561.99	0.00	8 750.00	282 561.99	0.00
Planning and Economic Development	Electricity [Core function] - Electricity	0.00	0.00	0.00	0.00	0.00	0.00
Planning and Economic Development	Water Management [Core function] - Water Distribution	0.00	849.75	0.00	0.00	849.75	0.00
Planning and Economic Development	Waste Water Management [Core function] - Sewerage	0.00	0.00	0.00	0.00	0.00	0.00
Planning and Economic Development	Waste Management [Core function] - Solid Waste Disposal (Landfill Sites)	2 554 754.17	2 774 911.24	0.00	2 554 754.17	2 774 911.24	0.00
Planning and Economic Development	Other [Core function] - Tourism	0.00	252 236.36	0.00	0.00	252 236.36	0.00
	<b>TOTAL</b>	<b>21 066 162.08</b>	<b>33 958 755.94</b>	<b>270 000.00</b>	<b>21 066 162.08</b>	<b>33 958 755.94</b>	<b>1 380 000.00</b>

## Monthly Cashflow for the 2019/20 financial year

Directorate [R]	Function [R]	November			December		
		Revenue (R)	Operational Exp (R)	Capital Exp (R)	Revenue (R)	Operational Exp (R)	Capital Exp (R)
Office of the Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	18 897 573.00	5 186 697.67	0.00	80 652 573.00	3 682 311.21	0.00
Financial Services	Finance and Administration [Core function] - Budget and Treasury Office	60 084.58	10 172 872.37	0.00	60 084.58	6 174 259.06	0.00
Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	0.00	386 247.95	0.00	0.00	210 483.64	0.00
Community Services	Community and Social Services [Core function] - Community Halls and Facilities	0.00	1 408 533.71	0.00	0.00	764 152.94	0.00
Planning and Economic Development	Sport and Recreation [Core function] - Recreational Facilities	700 500.33	1 674 156.58	0.00	700 500.33	1 050 047.58	0.00
Community Services	Public Safety [Core function] - Fire Fighting and Protection	0.00	3 291 405.31	220 000.00	0.00	2 000 872.70	100 000.00
Planning and Economic Development	Housing [Core function] - Housing	0.00	0.00	0.00	0.00	0.00	0.00
Community Services	Health [Core function] - Health Services	37 500.00	4 513 683.60	0.00	37 500.00	2 411 192.22	0.00
Planning and Economic Development	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDs)	0.00	1 089 198.85	0.00	0.00	732 543.92	0.00
Roads and Transport Planning Services	Road Transport [Core function] - Roads	0.00	13 622 333.33	0.00	0.00	13 622 333.33	0.00
Community Services	Environmental Protection [Core function] - Pollution Control	8 750.00	476 581.14	0.00	8 750.00	282 561.99	0.00
Planning and Economic Development	Electricity [Core function] - Electricity	0.00	0.00	0.00	0.00	0.00	0.00
Planning and Economic Development	Water Management [Core function] - Water Distribution	0.00	849.75	0.00	0.00	849.75	0.00
Planning and Economic Development	Waste Water Management [Core function] - Sewerage	0.00	0.00	0.00	0.00	0.00	0.00
Planning and Economic Development	Waste Management [Core function] - Solid Waste Disposal (Landfill Sites)	2 554 754.17	2 935 675.39	0.00	2 554 754.17	2 774 911.24	0.00
Planning and Economic Development	Other [Core function] - Tourism	0.00	351 582.05	0.00	0.00	252 236.36	0.00
	<b>TOTAL</b>	<b>22 259 162.08</b>	<b>45 109 817.71</b>	<b>220 000.00</b>	<b>84 014 162.08</b>	<b>33 958 755.94</b>	<b>100 000.00</b>

## Monthly Cashflow for the 2019/20 financial year

Directorate [R]	Function [R]	January			February		
		Revenue (R)	Operational Exp. (R)	Capital Exp. (R)	Revenue (R)	Operational Exp. (R)	Capital Exp. (R)
Office of the Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	17 704 573.00	3 682 311.21	0.00	19 017 973.00	3 682 311.21	0.00
Financial Services	Finance and Administration [Core function] - Budget and Treasury Office	60 084.58	6 174 259.06	0.00	60 084.58	6 174 259.06	0.00
Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	0.00	210 483.64	0.00	0.00	210 483.64	0.00
Community Services	Community and Social Services [Core function] - Community Halls and Facilities	0.00	764 152.94	0.00	0.00	764 152.94	0.00
Planning and Economic Development	Sport and Recreation [Core function] - Recreational Facilities	700 500.33	1 050 047.58	0.00	700 500.33	1 050 047.58	0.00
Community Services	Public Safety [Core function] - Fire Fighting and Protection	0.00	2 000 872.70	100 000.00	0.00	2 000 872.70	100 000.00
Planning and Economic Development	Housing [Core function] - Housing	0.00	0.00	0.00	0.00	0.00	0.00
Community Services	Health [Core function] - Health Services	37 500.00	2 411 192.22	0.00	37 500.00	2 411 192.22	0.00
Planning and Economic Development	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDs)	0.00	732 543.92	0.00	0.00	732 543.92	0.00
Roads and Transport Planning Services	Road Transport [Core function] - Roads	0.00	13 622 333.33	0.00	0.00	13 622 333.33	0.00
Community Services	Environmental Protection [Core function] - Pollution Control	8 750.00	282 561.99	0.00	8 750.00	282 561.99	0.00
Planning and Economic Development	Electricity [Core function] - Electricity	0.00	0.00	0.00	0.00	0.00	0.00
Planning and Economic Development	Water Management [Core function] - Water Distribution	0.00	849.75	0.00	0.00	849.75	0.00
Planning and Economic Development	Waste Water Management [Core function] - Sewerage	0.00	0.00	0.00	0.00	0.00	0.00
Planning and Economic Development	Waste Management [Core function] - Solid Waste Disposal (Landfill Sites)	2 554 754.17	2 774 911.24	0.00	2 554 754.17	2 774 911.24	0.00
Planning and Economic Development	Other [Core function] - Tourism	0.00	252 236.36	0.00	0.00	252 236.36	0.00
	<b>TOTAL</b>	<b>21 066 162.08</b>	<b>33 958 755.94</b>	<b>100 000.00</b>	<b>22 379 562.08</b>	<b>33 958 755.94</b>	<b>100 000.00</b>

## Monthly Cashflow for the 2019/20 financial year

Directorate [R]	Function [R]	March			April		
		Revenue (R)	Operational Exp. (R)	Capital Exp. (R)	Revenue (R)	Operational Exp. (R)	Capital Exp. (R)
Office of the Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	49 178 573.00	3 682 311.21	0.00	17 704 573.00	3 682 311.21	0.00
Financial Services	Finance and Administration [Core function] - Budget and Treasury Office	60 084.58	6 174 259.06	0.00	60 084.58	6 174 259.06	0.00
Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	0.00	210 483.64	0.00	0.00	210 483.64	0.00
Community Services	Community and Social Services [Core function] - Community Halls and Facilities	0.00	764 152.94	0.00	0.00	764 152.94	0.00
Planning and Economic Development	Sport and Recreation [Core function] - Recreational Facilities	700 500.33	1 050 047.58	0.00	700 500.33	1 050 047.58	0.00
Community Services	Public Safety [Core function] - Fire Fighting and Protection	0.00	2 000 872.70	250 000.00	0.00	2 000 872.70	150 000.00
Planning and Economic Development	Housing [Core function] - Housing	0.00	0.00	0.00	0.00	0.00	0.00
Community Services	Health [Core function] - Health Services	37 500.00	2 411 192.22	0.00	37 500.00	2 411 192.22	0.00
Planning and Economic Development	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDs)	0.00	732 543.92	0.00	0.00	732 543.92	0.00
Roads and Transport Planning Services	Road Transport [Core function] - Roads	0.00	13 622 333.33	0.00	0.00	13 622 333.33	0.00
Community Services	Environmental Protection [Core function] - Pollution Control	8 750.00	282 561.99	0.00	8 750.00	282 561.99	0.00
Planning and Economic Development	Electricity [Core function] - Electricity	0.00	0.00	0.00	0.00	0.00	0.00
Planning and Economic Development	Water Management [Core function] - Water Distribution	0.00	849.75	0.00	0.00	849.75	0.00
Planning and Economic Development	Waste Water Management [Core function] - Sewerage	0.00	0.00	0.00	0.00	0.00	0.00
Planning and Economic Development	Waste Management [Core function] - Solid Waste Disposal (Landfill Sites)	2 554 754.17	2 774 911.24	0.00	2 554 754.17	2 774 911.24	0.00
Planning and Economic Development	Other [Core function] - Tourism	0.00	252 236.36	0.00	0.00	252 236.36	0.00
	<b>TOTAL</b>	<b>52 540 162.08</b>	<b>33 958 755.94</b>	<b>250 000.00</b>	<b>21 066 162.08</b>	<b>33 958 755.94</b>	<b>150 000.00</b>

## Monthly Cashflow for the 2019/20 financial year

Directorate [R]	Function [R]	May			June		
		Revenue (R)	Operational Exp. (R)	Capital Exp. (R)	Revenue (R)	Operational Exp. (R)	Capital Exp. (R)
Office of the Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	17 704 573.00	3 682 311.21	0.00	-142 295 427.00	3 682 311.21	1 572 668.00
Financial Services	Finance and Administration [Core function] - Budget and Treasury Office	60 084.58	6 174 259.06	0.00	60 084.58	6 174 259.06	0.00
Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	0.00	210 483.64	0.00	0.00	210 483.64	500 000.00
Community Services	Community and Social Services [Core function] - Community Halls and Facilities	0.00	764 152.94	0.00	0.00	764 152.94	0.00
Planning and Economic Development	Sport and Recreation [Core function] - Recreational Facilities	700 500.33	1 050 047.58	0.00	700 500.33	1 050 047.58	-500 000.00
Community Services	Public Safety [Core function] - Fire Fighting and Protection	0.00	2 000 872.70	120 000.00	0.00	2 000 872.70	160 000.00
Planning and Economic Development	Housing [Core function] - Housing	0.00	0.00	0.00	0.00	0.00	0.00
Community Services	Health [Core function] - Health Services	37 500.00	2 411 192.22	0.00	37 500.00	2 411 192.22	2 300 000.00
Planning and Economic Development	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDs)	0.00	732 543.92	0.00	0.00	732 543.92	0.00
Roads and Transport Planning Services	Road Transport [Core function] - Roads	0.00	13 622 333.33	0.00	160 000 000.00	13 622 333.33	0.00
Community Services	Environmental Protection [Core function] - Pollution Control	8 750.00	282 561.99	0.00	8 750.00	282 561.99	150 000.00
Planning and Economic Development	Electricity [Core function] - Electricity	0.00	0.00	0.00	0.00	0.00	0.00
Planning and Economic Development	Water Management [Core function] - Water Distribution	0.00	849.75	0.00	0.00	849.75	0.00
Planning and Economic Development	Waste Water Management [Core function] - Sewerage	0.00	0.00	0.00	0.00	0.00	0.00
Planning and Economic Development	Waste Management [Core function] - Solid Waste Disposal (Landfill Sites)	2 554 754.17	2 774 911.24	0.00	2 554 754.17	2 774 911.24	0.00
Planning and Economic Development	Other [Core function] - Tourism	0.00	252 236.36	0.00	0.00	252 236.36	0.00
	<b>TOTAL</b>	<b>21 066 162.08</b>	<b>33 958 755.94</b>	<b>120 000.00</b>	<b>21 066 162.08</b>	<b>33 958 755.94</b>	<b>4 182 668.00</b>

## Monthly Cashflow for the 2019/20 financial year

Directorate [R]	Function [R]	TOTAL		
		Revenue (R)	Operational Exp. (R)	Capital Exp. (R)
Office of the Municipal Manager	Executive and Council [Core function] - Municipal Manager, Town Secretary and Chief Executive	216 980 876.00	45 692 121.00	1 572 668.00
Financial Services	Finance and Administration [Core function] - Budget and Treasury Office	721 015.00	78 089 722.00	0.00
Corporate Services	Finance and Administration [Core function] - Administrative and Corporate Support	0.00	2 701 568.00	500 000.00
Community Services	Community and Social Services [Core function] - Community Halls and Facilities	0.00	9 814 216.00	0.00
Planning and Economic Development	Sport and Recreation [Core function] - Recreational Facilities	8 406 004.00	13 224 680.00	0.00
Community Services	Public Safety [Core function] - Fire Fighting and Protection	0.00	25 301 005.00	2 400 000.00
Planning and Economic Development	Housing [Core function] - Housing	0.00	0.00	0.00
Community Services	Health [Core function] - Health Services	450 000.00	31 036 798.00	2 300 000.00
Planning and Economic Development	Planning and Development [Core function] - Corporate Wide Strategic Planning (IDPs, LEDs)	0.00	9 147 182.00	0.00
Roads and Transport Planning Services	Road Transport [Core function] - Roads	160 000 000.00	163 468 000.00	0.00
Community Services	Environmental Protection [Core function] - Pollution Control	105 000.00	3 584 763.00	150 000.00
Planning and Economic Development	Electricity [Core function] - Electricity	0.00	0.00	0.00
Planning and Economic Development	Water Management [Core function] - Water Distribution	0.00	10 197.00	0.00
Planning and Economic Development	Waste Water Management [Core function] - Sewerage	0.00	0.00	0.00
Planning and Economic Development	Waste Management [Core function] - Solid Waste Disposal (Landfill Sites)	30 657 050.00	33 459 699.00	0.00
Planning and Economic Development	Other [Core function] - Tourism	0.00	3 126 182.00	0.00
	<b>TOTAL</b>	<b>417 319 945.00</b>	<b>418 656 133.00</b>	<b>6 922 668.00</b>

## Revenue by Source for the 2019/20 financial year

Line Item (200 chars)	July (R)	August (R)	September (R)	October (R)	November (R)	December (R)	January (R)	February (R)	March (R)	April (R)	May (R)	June (R)	TOTAL (R)
Property rates	0	0	0	0	0	0	0	0	0	0	0	0	0
Service charges - electricity revenue	0	0	0	0	0	0	0	0	0	0	0	0	0
Service charges - water revenue	0	0	0	0	0	0	0	0	0	0	0	0	0
Service charges - sanitation revenue	0	0	0	0	0	0	0	0	0	0	0	0	0
Service charges - refuse revenue	0	0	0	0	0	0	0	0	0	0	0	0	0
Rental of facilities and equipment	132 756	132 756	132 756	132 756	132 756	132 756	132 756	132 756	132 756	132 756	132 756	132 756	1 593 075
Interest earned - external investments	1 407 786	1 407 786	1 407 786	1 407 786	1 407 786	1 407 786	1 407 786	1 407 786	1 407 786	1 407 786	1 407 786	1 407 786	16 893 435
Interest earned - outstanding debtors	80 321	80 321	80 321	80 321	80 321	80 321	80 321	80 321	80 321	80 321	80 321	80 321	963 851
Dividends received	0	0	0	0	0	0	0	0	0	0	0	0	0
Fines, penalties and forfeits	0	0	0	0	0	0	0	0	0	0	0	0	0
Licences and permits	8 750	8 750	8 750	8 750	8 750	8 750	8 750	8 750	8 750	8 750	8 750	8 750	105 000
Agency services	1 917 875	1 917 875	1 917 875	1 917 875	1 917 875	1 917 875	1 917 875	1 917 875	1 917 875	1 917 875	1 917 875	1 917 875	23 014 500
Transfers and subsidies	63 023 000	4 724 600	75 000	75 000	1 268 000	63 023 000	75 000	1 388 400	31 549 000	75 000	75 000	75 000	165 426 000
Other revenue	17 443 674	17 443 674	17 443 674	17 443 674	17 443 674	17 443 674	17 443 674	17 443 674	17 443 674	17 443 674	17 443 674	13 791 675	205 672 085
Gains on disposal of PPE	304 333	304 333	304 333	304 333	304 333	304 333	304 333	304 333	304 333	304 333	304 333	304 333	3 651 999
<b>TOTAL</b>	<b>84 318 495</b>	<b>26 020 095</b>	<b>21 370 495</b>	<b>21 370 495</b>	<b>22 563 495</b>	<b>84 318 495</b>	<b>21 370 495</b>	<b>22 683 895</b>	<b>52 844 495</b>	<b>21 370 495</b>	<b>21 370 495</b>	<b>17 718 496</b>	<b>417 319 945</b>