



national treasury

Department:
National Treasury
REPUBLIC OF SOUTH AFRICA

AGENDA

SUBJECT / TITLE:	mSCOA Regulations Project Working Group Meeting: Workstream: Municipal Budgeting, Planning and Financial Modelling		
DATE:	24 June 2024	LOCATION:	MS Teams

DAY 1

ITEM NO.	TOPIC	LEAD	ALLOCATED TIME
Monday, 24 June 2024: 09:00 to 14:00			
1	Opening and welcome	Bongani Mdletshe	09:00 – 09:05
2	Terms of Reference and Agenda	Bongani Mdletshe	09:05 – 09:10
3	Participation and Expectations	Bongani Mdletshe	09:10 – 09:15
4	Level 1: Project Overview of Business Processes and Project Documentation Accessibility	Kashnee Sewnarain	09:15 – 09:20
5	Current MFMA Circular No. 80 IDP and Budget Requirements	Kashnee Sewnarain	09:20 – 09:35
6	Business Process Considerations and Principles	Kashnee Sewnarain	09:35 – 09:50
7	Unpacking Budgeting by Component	Kashnee Sewnarain	09:50 - 10:15
8	Level 2: Budgeting, Planning and Financial Modelling Process	Kashnee Sewnarain	10:15 – 10:30
9	Level 3 and 4: Strategic and IDP Planning	Kashnee Sewnarain	10:30 – 11:15
TEA BREAK: 11:15 – 11:30			
10	Level 3 and 4: Budget Process	Kashnee Sewnarain	11:15 – 12:00
11	Level 3 and 4: Revenue and Tariff Modelling	Kashnee Sewnarain	12:15 – 13:00
12	Level 3 and 4: Human Resources and Payroll	Kashnee Sewnarain	13:00 – 13:45
13	Way Forward, Dates for next meeting and Closure	Bongani Mdletshe	13:45 – 14:00

DAY 2			
ITEM NO.	TOPIC	LEAD	ALLOCATED TIME
Wednesday, 3 July 2024: 09:00 to 14:00			
1	Opening and welcome	Bongani Mdletshe	09:00 – 09:10
2	Recap and Agenda	Bongani Mdletshe	09:10 – 09:15
TEA BREAK: 11:15 – 11:30			
3	Level 3 and 4: Operational Expenditure	Kashnee Sewnarain	09:15 – 09:45
4	Level 3 and 4: Capital Expenditure and Operational Maintenance	Kashnee Sewnarain	09:45 – 10:30
5	Level 3 and 4: Inventory Expenditure	Kashnee Sewnarain	10:30 – 11:15
TEA BREAK: 11:15 – 11:30			
6	Level 3 and 4: Balance Sheet and Cash Flow Budgeting	Kashnee Sewnarain	11:30 – 12:45
7	Level 3 and 4: Secondary Costing	Kashnee Sewnarain	12:45 – 13:30
8	Way Forward, Dates for next meeting and Closure	Bongani Mdletshe	13:30 – 13:45
DAY 3			
ITEM NO.	TOPIC	LEAD	ALLOCATED TIME
Friday, 5 July 2024: 09:00 to 14:00			
1	Opening and welcome	Bongani Mdletshe	09:00 – 09:10
2	Recap and Agenda	Bongani Mdletshe	09:10 – 09:15
TEA BREAK: 11:15 – 11:30			
3	Level 3 and 4: Funding, Reserves and Long-Term Planning	Kashnee Sewnarain	09:15 – 09:45
4	Level 3 and 4: Budget Reporting	Kashnee Sewnarain	09:45 – 10:30
5	Level 3 and 4: Public Participation Process	Kashnee Sewnarain	10:30 – 11:15
TEA BREAK: 11:15 – 11:30			
6	Level 3 and 4: Budget Approval and Integration	Kashnee Sewnarain	11:30 – 12:45
7	Level 3 and 4: In Year Monitoring and Reporting	Kashnee Sewnarain	12:45 – 13:30
8	Way Forward, Dates for next meeting and Closure	Bongani Mdletshe	13:30 – 13:45